



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday May 1st 2018 - 6:00 P.M.

Location: Village Office

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. Rich Heidel called the meeting to order at 6:02m. Roll call: Tim Carpenter, David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda. **Motion made by Ed Kazik, second by Debbie Schumacher, to approve the agenda as presented. The motion passed unanimously.**
3. Pledge of Allegiance. Those present recited the Pledge of Allegiance.
4. **PUBLIC HEARINGS:** no hearings this evening.

5. CONSENT AGENDA: **Motion made by Tim Carpenter, second by Ed Kazik, to approve the consent agenda items. The motion passed unanimously.**

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of April 17th (Regular) 2018; C. SITE REVIEW COMMITTEE: Minutes of February 21st 2018 meeting; D. PLANNING AND ZONING COMMISSION: Minutes of March 14th 2018 meeting; E. ALCOHOL AND OPERATORS LICENSES (2) AND LIQUOR LICENSE APPLICATIONS FOR 2018-2019.

6. ITEMS REMOVED FROM CONSENT AGENDA: none.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS: No comments were given.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS:

A. Lift Station #3 Repairs: The impeller of Lift station #3 needs to be replaced. The motors are running well but the impeller is broken. Cost of the repair will be approximately \$4500.00. A rented pump is being used until the repair can take place.

B. Southern Bridge Coalition Meeting (April 25th – De Pere). The discussion on the multi-jurisdictional TIF was removed from the agenda. Discussion of applying for federal funding took place. The estimated cost for the bridge is \$100 million dollars at this time. County funding is also being asked for. The plan is for a 5-phase project starting in 2022.

9. COMMITTEE REPORTS AND ACTIONS: The Site Review Committee met and acted upon four different projects. There were 4 commercial projects approved at the meeting.

10. OLD BUSINESS:

A. DISCUSSION AND ACTION - Consider Cross Country Plat, 16 Lot Single Family Dwelling Subdivision, Parcels HB-770, HB-771-4 (Zoning): The Board was asked to consider rezoning the parcels from A1-Agriculture to R2R-Rural Residential. Action on this item was postponed from the April 17th meeting. Allyn Dannhoff, Director of Neighborhood Services, presented a memo to the Board confirming the information he presented at the hearing. Lots 6 and 7 will be combined leaving only 15 lots for this plat. Soil testing is done on each lot to determine the site and type of septic allowed for each lot. Rich Heidel moved and Debbie Schumacher seconded the motion to suspend the rules to allow residents to speak. Several residents still said they did not want the development on anything other than 2.5 acre lots. Some said they did not want development at all, they want to keep the area rural. It was pointed out that with the reduction of the plat to 15 lots, there is only one more lot being proposed than it would be if all of the lots were 2.5 acres. Rich Heidel said it is poor policy to deny someone the right to develop their property based on "what-ifs". The facts are that the DNR and the County both will allow development of this plat. The Village zoning allows the lot sizes proposed for this plat. Motion made by Rich Heidel, second by Ed Kazik, to return to regular business.

Motion made by Rich Heidel, second by Debbie Schumacher, to approve the change of zoning from Ag to R-2-R for HB:770 and HB:771-4. The motion passed unanimously.

B. DISCUSSION AND ACTION - Cross Country Plat, 16 Lot Single Family Dwelling Subdivision, Parcels HB-770, HB-771-4 (Final Plat) (Planning and Zoning Commission): The Board was asked to consider Final Plat approval. Action on this item was postponed from the April 17th meeting. The final configuration of the plat will be 15 lots. The County has approved the changes to the plat. **Motion made by Rich Heidel, second by Ed Kazik to approve the presented plat, with the combining of lots 6 & 7 into one lot as the final plat, conditioned that the following concerns are addressed before signature of the plat.**

- a. Rezoning of HB:770 and HB:771-4 from Ag to R2R.
- b. Secure Village Engineer approval of the required storm water management plan and the proposed publicly dedicated improvements, including but not limited to roads, ditches and associated grading are constructible without impact to adjoining ESA's or steep slopes;
- c. Modify the Shoreland Permit note to read: *Shoreland Zoning review and approval from the Authority Having Jurisdiction (AHJ) is required prior to any construction, fill, or grading activity within 300 feet of a stream.*
- d. Secure Developer Agreement approval with the Village of Hobart, which will address the Village Covenant.

The motion passed unanimously.

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment):

A. DISCUSSION AND ACTION – Snow Removal Policy and Procedures: Discussion by Jerry Lancelle, Department of Public works, Allyn Dannhoff, Director of Neighborhood Services, and the Board were that the bus pick-up spots in Centennial Centre will be moved up in priority so the children have a place to wait on the sidewalk, not in the street.

B. DISCUSSION AND ACTION – Contract for Breakaway Feature on Centennial Centre Wayfinding Signs
This expenditure (\$6,278) would be paid by TID #1: the signs have been approved, but due to the location and placement of the signs, they will need to have a break-away feature according to state law. **Motion made by Debbie Schumacher, second by Ed Kazik, to approve the \$6,278.00 for the additional features for the signs. The motion passed unanimously.**

C. DISCUSSION AND ACTION – Water Tower #2:

Bids were opened last month for the construction of Water Tower #2, which will be built in northern Hobart, in TID #1. Staff is seeking approval of the bid and approval to move forward with the financing component, which will include improvements to the in-line booster system which serve this area as well. The low bidder is Caldwell Tanks Inc., Louisville, Kentucky with the bid of \$1,663,700 for a 500,000 Gallon composite style tower. The DNR is reviewing the application for the water tower. Financing will come back to the Board at either the May 15th meeting or the first meeting in June for approval. **Motion made by Rich Heidel, second by Ed Kazik, to approve the bid for the 500,000-gallon tank with full graffiti paint for a cost of \$1,677,000.00. Work on the tower will progress once all approvals from the DNR and the PSC have been received. The motion passed unanimously.**

D. DISCUSSION AND ACTION – Request for Proposals (Bicycle/Pedestrian Master Plan): The RFP was presented to the Board for discussion. Working with Village of Ashwaubenon and Town of Lawrence and the City of Green Bay will make this an intergovernmental cooperation project. **Motion made by Debbie Schumacher, second by Ed Kazik, to authorize staff to issue the RFP. The motion passed unanimously.**

E. DISCUSSION AND ACTION – Village Office Parking Lot Lighting Proposal: The lighting for the parking lot has been quoted by three vendors. The low vendor is K & B Electric / US Lamp. The lighting being proposed will be for 100 W lights, Eaton LED. Cost for the complete install for 2 light poles and lights is \$5,400.00. the lighting project is planned to be completed prior to the paving of the parking lot. The paving of the lot will take place at the same time the roads are being done to save on mobilization costs. David Dillenburg asked staff to contact WPS to see if they would be able to quote and supply the posts and lights. **Motion made by Ed Kazik, second by David Dillenburg, to approve bid to K & B Electric/ US Lamp for \$5,400.00 contingent upon WPS being unable to provide the service or unable to complete it in a timely manner. The motion passed unanimously.**

F. DISCUSSION - Items for future agenda consideration or Committee assignment: None.

BREAK AT 8:35PM - 8:45pm Tim Carpenter left the meeting at 8:30pm prior to closed session.

G. ADJOURN to CLOSED SESSION: Motion made by Rich Heidel, second by Ed Kazik, to move into closed session pursuant to the following:

1) Under Wisconsin State Statute 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, and Special event permit litigation

2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects, Hobart-Lawrence Water Service.

Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

H. CONVENE into open session: Motion made by Rich Heidel, second by Ed Kazik, to return to open session.

Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

I. ACTION from closed session: None taken.

12. ADJOURN: Motion made by Rich Heidel, second by Ed Kazik, to adjourn. The motion passed unanimously. The meeting adjourned at 11:14pm.