



Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI
www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Wednesday February 20th 2019 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 15th day of February, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING NOTICE – VILLAGE BOARD (Regular) - AMENDED

Date/Time: Wednesday February 20th 2019 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

NOTE: This meeting has been rescheduled from Tuesday February 19th 2019 due to the Spring Primary Election.

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

A. PUBLIC HEARING - Implementing the GBMSD Local Annual Adjustment Policy and Establishing the 2019 Sewer Volume Rates

B. DISCUSSION AND ACTION – Resolution 2019-02 (A RESOLUTION IMPLEMENTING THE GBMSD LOCAL ANNUAL ADJUSTMENT POLICY AND ESTABLISHING 2019 SEWER VOLUME RATES FOR THE HOBART SEWER UTILITY)

Staff is proposing a 1 percent increase to \$7.13 per 1,000 gallons.

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

- A. Payment of Invoices
- B. VILLAGE BOARD: Minutes of February 5th 2019
- C. ETHICS COMMITTEE: Minutes of January 14th 2019
- D. SITE REVIEW COMMITTEE: Minutes of December 19th 2018
- E. PLANNING AND ZONING COMMISSION: Minutes of January 9th 2019
- F. ALCOHOL AND OPERATORS LICENSES (if any)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

9. COMMITTEE REPORTS AND ACTIONS

A. DISCUSSION AND ACTION - Policy 2019-02 (VILLAGE OF HOBART ETHICS CODE) (Ethics Committee)

VILLAGE BOARD AGENDA (AMENDED) – FEBRUARY 20TH 2019

The purpose of this policy is to amend the current Code of Ethics for Village employees and elected officials.

10. OLD BUSINESS

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION - Creation of Personnel Policy Review Committee

One of the Administration goals for 2019 is the establishment of a committee to do the following: 1) Review and update of current Personnel Policy Handbook and any other related personnel policies, and 2) Make recommendations to the Village Board for action on any possible changes.

B. DISCUSSION AND ACTION - Creation of Village Pedestrian-Bicycle Master Plan Advisory Committee

Earlier this year, the Village contract with Brown County Planning Commission/Green Bay Metropolitan Planning Organization (MPO) to develop a Pedestrian-Bicycle Master Plan. As part of the evaluation process (see below), an Advisory Committee needs to be created as part of the process.

C. DISCUSSION AND ACTION – Establishing a Public Hearing (Amending the Official Village Street Map)

Per Ordinance 60-4 (c), the Board must hold a public hearing to amend the official Village Street map. Staff would recommend the public hearing be held on Tuesday March 19th.

D. DISCUSSION AND ACTION – Establishing a Public Hearing (Rezoning - HB-851-1, 3500 block of West Mason, A-1 Agricultural to I-1 Limited Industrial)

The property owner, Chad Roffers Properties, is requesting the rezoning to allow for a 37-unit contractor storage condo units development. Staff would recommend the public hearing be held on Tuesday March 19th.

***-E. DISCUSSION AND ACTION – Establish Public Hearing for Conditional Use Permit (HB-851-1, 3500 block of West Mason, A-1 Agricultural to I-1 Limited Industrial)**

The applicant is seeking a conditional use permit to allow for a 37-unit contractor storage condo development. Staff would recommend the public hearing be held on Tuesday March 19th.

F. DISCUSSION AND ACTION – Approval of contracts with Technology Architects

Staff is requesting authorization to sign two (2) contract with Technology Architects. One (\$10,000) is to purchase support time; the other (\$18,474.24) is to upgrade our current server.

G. DISCUSSION AND ACTION - Appointment by Village Board President

The Board President, with approval of the Board, is submitting the following for Board action:

- Appointment of Kyle Schmitz to the Public Works and Utilities Advisory Committee, to a term expiring May 1st 2022.

H. DISCUSSION AND ACTION – Proposed Continuity of Government Ordinance

The intent of this proposed Ordinance is to provide a procedure and policies to ensure the continued functioning of the Village government, and the delivery of services, in the event of a man-made or natural disaster.

I. DISCUSSION AND ACTION - Proposed Snow and Parking Emergency Ordinance

At times, due to anticipated weather conditions, the Village may desire to issue an order prohibiting parking on all Village streets and roadways as part of a Snow Emergency Declaration. The main purposes of such declaration are twofold; (1) to maximize the ability of plowing crews to clear roadways for travel, and (2) to prevent residents from having to dig their vehicles out of large walls of snow created by plow vehicles as they move around vehicles left on the street. The Village may also wish to issue a Parking Emergency in

the event of (1) non-winter weather event (flood, tornado, etc.) to maximize the ability of emergency relief efforts, and (2) man-made events (plane crash, mass casualty incident, etc.)

J. DISCUSSION AND ACTION - Proposed Change to Presiding Officer Ordinance

At present, the Village does not have a clear procedure for continuing day-to-day municipal operations in the absence of the Village President. In addition, when the President has been unavailable to sign legal documents, bills and invoices, a Board member has done so in the past, without clear municipal code or statutory authority. The proposed changes to the existing Ordinance would address these issues, and formally codify the procedures.

K. DISCUSSION AND ACTION – Approval of Pre-Employment Agreement (Hobart/Lawrence Police Department)

This proposed agreement would help with retention and provide for reimbursement to both municipalities in the event that a probationary Officer leaves after being fully trained and uniformed.

L. DISCUSSION AND ACTION – Resolution 2019-03 (A RESOLUTION EXPRESSING THE DESIRE OF THE VILLAGE OF HOBART TO SEEK REQUESTS FOR PROPOSALS, AND WORK IN PARTNERSHIP WITH BROWN COUNTY, FOR THE DEVELOPMENT OF COUNTY-OWNED PROPERTY ADJACENT TO THE BROWN COUNTY GOLF COURSE)

The Village is seeking to partner with Brown County to seek Request for Proposals for the development of the following parcels - HB-774 (20.18 acres), HB-777 (15.89 acres), HB-778-1 (13.00 acres) and HB-1421 (20.00 acres), totaling 69.07 acres.

M. DISCUSSION - Items for future agenda consideration or Committee assignment.

N. ADJOURN to CLOSED SESSION:

- 1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, and Special event permit litigation
- 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

O. CONVENE into open session

P. ACTION from closed session

12. ADJOURN

Aaron Kramer, Village Administrator

* - Added to agenda as amended item (2-18-2019)

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Ed Kazik, Debbie Schumacher

NOTE: The next regularly scheduled Board meeting will be held on Tuesday March 5th 2019. All agenda and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact Village Clerk-Treasurer, Mary Smith, at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may

be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.