



### Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI  
[www.hobart-wi.org](http://www.hobart-wi.org) - [www.buildinhobart.com](http://www.buildinhobart.com)

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday April 21<sup>st</sup> 2020 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 17<sup>th</sup> day of April, 2020 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

## MEETING NOTICE – VILLAGE BOARD (Regular)

Date/Time: Tuesday April 21<sup>st</sup> 2020 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

***NOTE: Based on Federal and State guidance during the COVID-19 crises, anyone attending the Board meeting is asked to practice social distancing, which means maintaining a distance of at least 6 feet (2 meters) from others. Thank you for your cooperation.***

### ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

### 4. PUBLIC HEARINGS

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

- A. Payment of Invoices (Page 3)
- B. VILLAGE BOARD: Minutes of April 8<sup>th</sup> (Regular) 2020 (Page 20)
- C: SITE REVIEW COMMITTEE: Minutes of February 20<sup>th</sup> 2020 (Page 24)
- D. ALCOHOL AND OPERATORS LICENSES (if any)

### 6. ITEMS REMOVED FROM CONSENT AGENDA

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

### 8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

### 9. COMMITTEE REPORTS AND ACTIONS

**A. UPDATE – Proposed approx. 44,200, 4 story, 32-unit condominium building with underground parking and storage, and associated site improvements (Centerline Dr., HB-2681-1) (Site Review Committee)**

This proposed new approximate 44,200 square foot, 4 story (plus underground parking), 32-unit residential condominium building will be constructed as the first phase of a multiple phase development. This request is for committee approval in concept only at this time for the site lay-out, building location, and building design with a full submittal and review at a future meeting. (Applicant: Robert E. Lee & Associates, Inc.)

**B. UPDATE - Proposed 2 story plus underground parking and storage, 17,014 sf., office building and associated site improvements (1256 Centennial Centre Blvd., HB-2412) (Site Review Committee)**

This proposed new 17,014 square foot building will be constructed in the northwest corner of an already partially developed parcel. The site currently has a 6,160 square foot office building with associated parking areas and storm water facilities. The development of this new office building and additional parking areas will complete the buildout of the property. (Applicant: Lexington Homes, Inc.)



**C. UPDATE - Request for a 76-unit, 6 building leased multi-family residence development along Copilot Way (Portofino Place, 1314-1334 Copilot Way; Portion of HB-359 & HB-359-1) (Site Review Committee)**

This development is a 76-unit leased multi-family development consisting of four 14-unit two story buildings and two 10-unit two story buildings, all with attached garages. (Applicant: Lexington Homes, Inc.)

**10. OLD BUSINESS**

**11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

**A. DISCUSSION AND ACTION – Proposed Financing for Hillcrest School Safety Improvements (Page 26)**

The Village and Pulaski School District have been working together on a series of infrastructure and pedestrian improvements in and around Hillcrest School to address safety issues. Staff is proposing a three-part proposal, with the projected costs to be divided between the Village (\$44,100) and the School District (\$30,000).

**B. DISCUSSION AND ACTION – Establish a Public Hearing for a requested rezoning**

Golden Pond Development LLC (4735 Fonda Fields Court) is seeking to rezone their property (six different parcels) from R-1 Residential to B-1 Community Business. Staff would recommend a May 5<sup>th</sup> public hearing.

**C. DISCUSSION AND ACTION - Establish a Public Hearing for a requested Conditional Use Permit**

Mark and Ashley Sauder (3641 North Overland) are seeking a CUP to exceed the allowed number of animal units permitted in the Estate Residential zoning district. Staff would recommend a May 19<sup>th</sup> public hearing.

**D. DISCUSSION - Items for future agenda consideration or Committee assignment**

**E. ADJOURN to CLOSED SESSION:**

1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Brown County Service Agreement and Oneida Nation v. Village of Hobart litigation

2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

**F. CONVENE into open session**

**G. ACTION from closed session**

**12. ADJOURN**

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Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Ed Kazik, Debbie Schumacher

**UPCOMING BOARD MEETINGS**

Tuesday May 5<sup>th</sup> (6:00 PM) - Regular Board Meeting at Village Office

Tuesday May 19<sup>th</sup> (6:00 PM) - Regular Board Meeting at Village Office

Tuesday June 2<sup>nd</sup> (6:00 PM) - Regular Board Meeting at Village Office

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: [www.hobart-wi.org](http://www.hobart-wi.org). Any person wishing to attend, who, because of disability requires special accommodations, should contact Village Clerk-Treasurer, Mary Smith, at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.



4/16/2020

1:07 PM

Check Register - Quick Report - ALL

Page: 1

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
53990	4/21/2020	3SI SECURITY SYSTEMS INC 04-2020 Contract Renewal	432.00
53991	4/21/2020	ADVANCED DISPOSAL TRASH & RECYCLING COLLECTION MARCH	24,472.80
53992	4/21/2020	ALLEGRA G. Peterson Business Cards	62.00
53993	4/21/2020	ASHWAUBENON - HOBART- PRESS PUBLICATIONS PROJCTS, HEARINGS,	329.90
53994	4/21/2020	AT&T PHONE LINES WATER BOOSTER STATION	155.52
53995	4/21/2020	BADGER LABORATORIES & ENGINEERING CO., INC. Water Testing	315.00
53996	4/21/2020	BADGER STOP, LLC Feb 2020 - Nov 2020 TRACS Support	600.00
53997	4/21/2020	BAYSIDE PRINTING, LLC ELECTION ENVELOPES 4,000	632.13
53998	4/21/2020	BELSON CO. Cleaning Supplies	135.44
53999	4/21/2020	BROWN COUNTY PORT & RESOURCE RECOVERY GARBAGE & RECYCLING MARCH	7,139.10
54000	4/21/2020	BROWN COUNTY PUBLIC WORKS STH 29/CTHVV INTERCHANGE	294,641.58
54001	4/21/2020	CELLCOM GREEN BAY MSA ALL PHONE LINES DATA PORTS	251.97
54002	4/21/2020	CLIFTON LARSON ALLEN LLP INTERIM BILLING 12-31-19 AUDIT	1,050.00
54003	4/21/2020	CULLIGAN GREEN BAY SOFTENER RENTAL FIRE STATION	47.95
54004	4/21/2020	DAANEN & JANSSEN INC. Fill Sinkholes	42.53
54005	4/21/2020	DECKER SUPPLY CO INC. New Street Signs	2,368.38
54006	4/21/2020	EAGLE ENGRAVING, INC. Fire Dept. Tags	157.75
54007	4/21/2020	ES&S EXPRESS VOTE CLEANING KITS	39.27
54008	4/21/2020	FAIR MARKET ASSESSMENTS ASSESSOR FEE APRIL 2020	2,660.00



4/16/2020

1:07 PM

Check Register - Quick Report - ALL

Page: 2

ALL Checks

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54010	4/21/2020	GREEN BAY HIGHWAY PRODUCTS, LLC Guardrail Repairs	1,173.52
54011	4/21/2020	GREEN BAY METROPOLITAN SEWERAGE DISTRICT TREATMENT FEES MARCH 2020	68,544.19
54012	4/21/2020	GREEN BAY WATER UTILITY PURCHASED WATER MARCH 2020	24,487.23
54013	4/21/2020	HANAWAY ROSS LAW FIRM March Attorney Fees	562.40
54014	4/21/2020	HAWKINS, INC. Chlorine Cylinders	25.00
54015	4/21/2020	HEYRMAN & GREEN BAY BLUE LLC Court Envelopes	72.00
54016	4/21/2020	HSBS EWD Police Blood Draws	139.50
54017	4/21/2020	JOE'S POWER CENTER, INC DPW Mower Purchase	11,840.80
54018	4/21/2020	MARCO TECHNOLOGIES, LLC CONTRACT MAINT RATE	153.18
54019	4/21/2020	MARY SMITH Reimbursement - mileage	135.93
54020	4/21/2020	MIKAYLA HANRAHAN REFUND LATE FEE DOG - ADOPTED 4-4-2020	10.00
54021	4/21/2020	NWTC - GREEN BAY CAMPUS Fire Dept. Training	75.00
54022	4/21/2020	NWTC BOOKSTORE Fire Inspector Book	125.95
54023	4/21/2020	PETERS CONCRETE CO. SOUTHWIND ESTATES CULVERT 2320-20-05	60,456.10
54024	4/21/2020	PRIMADATA 1st Quarter Utility Billing	665.17
54025	4/21/2020	QUILL CORPORATION ELECITON SUPPLIES - LABELS SEALER	74.46
54026	4/21/2020	RAY O'HERRON CO.INC. SHIELD V/VIEWPORT	1,400.00
54027	4/21/2020	SAM SCHROEDER Reimb. for Cavicide for COVID-19	79.34



4/16/2020

1:07 PM

Check Register - Quick Report - ALL

Page: 3

ALL Checks

ACCT

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54028	4/21/2020	SPECTRUM BUSINESS / TIME WARNER CABLE INTERNET CONNECTIONS	236.16
54029	4/21/2020	STATE OF WI - ENVIRONMENTAL IMPROVEMENT FUND Invoice 17277 DUE MAY 1, 2020 SAFE DRI	60,339.02
54030	4/21/2020	TAPCO Street Signs	2,336.37
54031	4/21/2020	THE UNIFORM SHOPPE Police Uniforms	454.75
54032	4/21/2020	TOTAL ENERGY SYSTEMS, LLC Utility Maintenance	2,153.90
54033	4/21/2020	VILLAGE OF HOBART - WATER UTILITY WATER SERVICE	514.59
54034	4/21/2020	WI DEPT. OF JUSTICE - CIB TIME 4/1/2020-6/30/2020	294.00
visa - Mary	4/21/2020	CRYSTAL COFFEE CAFE - VISA Election related expense	48.42
	Manual Check		
Visa - Mary	4/21/2020	MAILCHIMP - VISA Headlines	34.99
	Manual Check		
Jerry's Visa	4/21/2020	FLEET FARM - VISA DPW & Fire Supplies	411.50
	Manual Check		
Jerry's VISA	4/21/2020	UNITED RENTALS - VISA Guardrails/Culvert Cleaning	994.50
	Manual Check		
Jerry's VISA	4/21/2020	AMAZON - VISA Dropbox	87.66
	Manual Check		
Jerry's VISA	4/21/2020	HACH COMPANY Water Supplies	429.63
	Manual Check		
Jerry's VISA	4/21/2020	FLEET FARM - VISA DPW Supplies	139.99
	Manual Check		
Jerry's VISA	4/21/2020	FLEET FARM - VISA Storm Water Supplies	186.91
	Manual Check		
Jerry's VISA	4/21/2020	AMAZON - VISA FD Cleaning Supplies - COVID	173.54
	Manual Check		
Jerry's VISA	4/21/2020	MENARDS - VISA Elections - Poll Worker Shields	217.29
	Manual Check		
RANDY'S VISA	4/21/2020	MENARDS - VISA TV WALL HANGING SUPPLIES	23.69
	Manual Check		
RANDY'S VISA	4/21/2020	AMAZON - VISA LAY FLAT POLY TUBING	75.05
	Manual Check		



4/16/2020

1:07 PM

Check Register - Quick Report - ALL

Page: 4

ALL Checks

ACCT

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From Account:

Thru: 4/21/2020

Thru Account:

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RANDY'S VISA	4/21/2020	AMAZON - VISA	64.47
	Manual Check	POLICE SUPPLIES	
RANDY'S VISA	4/21/2020	PREY, INC - VISA	30.00
	Manual Check	FEBRUARY 2020	
RANDY'S VISA	4/21/2020	AMAZON - VISA	204.27
	Manual Check	LEATHER MAGAZINE HOLDER	
RANDY'S VISA	4/21/2020	THE OSTOFF RESORT - VISA	-164.00
	Manual Check	JUDGE'S CONF. REFUND	
RANDY'S VISA	4/21/2020	WALMART - VISA	39.44
	Manual Check	FILE CABINET	
RANDY'S VISA	4/21/2020	AMAZON - VISA	100.98
	Manual Check	SAFETY MASKS - COVID 19	
RANDY'S VISA	4/21/2020	WALMART - VISA	34.92
	Manual Check	HDMI CABLE	
RANDY'S VISA	4/21/2020	AMAZON - VISA	31.15
	Manual Check	NIK PUBLIC SAFETY TRANSPORT HOOD	
RANDY'S VISA	4/21/2020	AMAZON - VISA	17.94
	Manual Check	STYLUS PENS FOR ELECTIONS	
RANDY'S VISA	4/21/2020	AMAZON - VISA	-69.02
	Manual Check	MEMBERSHIP CANCELLATION REFUND	
Grand Total			575,455.20



4/16/2020

1:07 PM

Check Register - Quick Report - ALL

Page: 5

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Amount

Total Expenditure from Fund # 001 - General Fund	48,295.45
Total Expenditure from Fund # 002 - Water Fund	87,003.01
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	70,614.18
Total Expenditure from Fund # 004 - Capital Projects Fund	13,209.47
Total Expenditure from Fund # 007 - Storm Water Fund	1,181.41
Total Expenditure from Fund # 008 - TID #1 Fund	294,695.58
Total Expenditure from Fund # 009 - TID #2 Fund	60,456.10
Total Expenditure from all Funds	575,455.20



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 1

ALL Checks

ACCT

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53990	4/21/2020	3SI SECURITY SYSTEMS INC	
04-2020 Contract Renewal			
001-00-52100-007-000		Police - Phone & Tech Support	432.00
		04-2020 Contract Renewal	
		INV800914	
Total			432.00
53991	4/21/2020	ADVANCED DISPOSAL	
TRASH & RECYCLING COLLECTION MARCH			
001-00-53100-095-000		DPW - Garbage & Recycg Collect	12,924.56
		ACCTB8014757 REFUSE MARCH2020	
		B80000701838	
001-00-53100-095-000		DPW - Garbage & Recycg Collect	11,520.24
		ACCTB8014757 RECYCLING COLLECT	
		B80000701838	
001-00-53100-095-000		DPW - Garbage & Recycg Collect	28.00
		ACCTB8014757 REFUSE COLLECT FEB 2020	
		B80000701838	
Total			24,472.80
53992	4/21/2020	ALLEGRA	
G. Peterson Business Cards			
001-00-52100-006-000		Police - Supplies	62.00
		G. Peterson Business Cards	
		81392	
Total			62.00
53993	4/21/2020	ASHWAUBENON - HOBART- PRESS	
PUBLICATIONS PROJCTS, HEARINGS,			
001-00-51420-008-000		Village Clerk - Legal Ads	34.01
		LEGAL PUBLICATION HEARING	
		00024894-03-20	
001-00-51420-008-000		Village Clerk - Legal Ads	152.01
		PUBLICATION FINAL BUDGET AMENDMENT	
		00024894-03-20	
001-00-51420-008-000		Village Clerk - Legal Ads	21.97
		HEARING PUBLICATION	
		00024894-03-20	
001-00-51420-008-000		Village Clerk - Legal Ads	22.44
		ORDINANCE OPERATORS LICENSE	
		00024894-03-20	
001-00-51420-008-000		Village Clerk - Legal Ads	19.17
		WILKE HEARING	
		00024894-03-20	
001-00-51420-008-000		Village Clerk - Legal Ads	19.74
		NEW ORDINANCES PUBLISHED AD	
		00024894-03-20	
001-00-51420-008-000		Village Clerk - Legal Ads	20.96
		HEARING PUBLICATION	
		00024894-03-20	



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 2

ALL Checks

ACCT

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Thru: 4/21/2020

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001-00-51420-008-000		Village Clerk - Legal Ads	21.43
		HEARING PUBLICATION	
		00024894-03-20	
001-00-51420-008-000		Village Clerk - Legal Ads	18.17
		HEARING PUBLICATION	
		00024894-03-20	
		Total	329.90
53994	4/21/2020	AT&T	
		PHONE LINES WATER BOOSTER STATION	
002-00-60000-043-000		Water-Power / Utilities/ Phone	155.52
		ACCT 920-494-1519 924 9 WATER BOOSTER ST	
		920494151904M	
		Total	155.52
53995	4/21/2020	BADGER LABORATORIES & ENGINEERING CO., INC.	
		Water Testing	
002-00-60000-014-000		Water - Outside Services	315.00
		Water Testing	
		20-50005239	
		Total	315.00
53996	4/21/2020	BADGER STOP, LLC	
		Feb 2020 - Nov 2020 TRACS Support	
001-00-52100-007-000		Police - Phone & Tech Support	600.00
		Feb 20, 2020 - Nov 20, 2020	
		20-0052	
		Total	600.00
53997	4/21/2020	BAYSIDE PRINTING, LLC	
		ELECTION ENVELOPES 4,000	
001-00-51440-006-000		Elections - Supplies	277.23
		ELECTION ENVELOPES #14 SUNTAN - BLACK	
		137062	
001-00-51440-006-000		Elections - Supplies	354.90
		ELECTION ENVELOPES #12 WHITE 2-COLOR	
		137053	
		Total	632.13
53998	4/21/2020	BELSON CO.	
		Cleaning Supplies	
001-00-51600-006-000		Building / Plant - Supplies	73.14
		Cleaning Supplies	
		362684	
001-00-51600-006-000		Building / Plant - Supplies	62.30
		Cleaning Supplies	
		362961	
		Total	135.44



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 3

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

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53999	4/21/2020	BROWN COUNTY PORT & RESOURCE RECOVERY GARBAGE & RECYCLING MARCH	
001-00-53100-103-000		DPW - Landfill Tipping Fees	5,111.10
		TRANSFER STATION GARBAGE - 43376	
001-00-53100-103-000		DPW - Landfill Tipping Fees	1,996.94
		RECYCLING CHARGES 43376	
001-00-53100-103-000		DPW - Landfill Tipping Fees	9.06
		SHARPS DISPOSAL 43376	
001-00-53100-103-000		DPW - Landfill Tipping Fees	22.00
		SCALE 1-LOAD 43376	
		Total	7,139.10
54000	4/21/2020	BROWN COUNTY PUBLIC WORKS STH 29/CTHVV INTERCHANGE	
008-00-68000-047-202		TID1 Intercg-CapOut 2320-20-02	14,469.58
		STH29/CTHVV INTERCHANGE V V-3 INVOICE 01166	
008-00-68000-047-202		TID1 Intercg-CapOut 2320-20-02	280,172.00
		VV-3 STH 29/VV INTERCHANGE 2-29-2020 01173	
		Total	294,641.58
54001	4/21/2020	CELLCOM GREEN BAY MSA ALL PHONE LINES DATA PORTS	
001-00-51422-007-000		All Phones	501.05
		ALL PHONES - GENERAL 021812	
001-00-52100-007-000		Police - Phone & Tech Support	682.62
		POLICE PHONES & DATA LINES SQUADS 021812	
001-00-46744-000-000		Tower & Land Rental Fees	-931.70
		CREDIT TOWER PER CONTRACT 021812	
		Total	251.97
54002	4/21/2020	CLIFTON LARSON ALLEN LLP INTERIM BILLING 12-31-19 AUDIT	
001-00-51510-009-000		Audit	1,050.00
		INTERIM BILLING 2019 AUDIT 2430185	
		Total	1,050.00
54003	4/21/2020	CULLIGAN GREEN BAY SOFTENER RENTAL FIRE STATION	
001-00-52200-039-000		Fire - Station Maintenance	47.95
		SOFTENER RENTAL FILTER RENTAL 546X02217809	



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 4

ALL Checks

ACCT

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Dated From: 4/21/2020

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Thru: 4/21/2020

Thru Account:

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<b>Total</b>			<b>47.95</b>
54004	4/21/2020	DAANEN & JANSSEN INC.	
Fill Sinkholes			
002-00-60000-051-000		Water - Repairs & Hydrants	42.53
		Fill Sinkholes 187023	
<b>Total</b>			<b>42.53</b>
54005	4/21/2020	DECKER SUPPLY CO INC.	
New Street Signs			
001-00-53100-086-000		DPW - Signage Repair / Replace	2,368.38
		New Signs 909669	
<b>Total</b>			<b>2,368.38</b>
54006	4/21/2020	EAGLE ENGRAVING, INC.	
Fire Dept. Tags			
001-00-52100-015-000		Police - New Equipment	157.75
		Fire Dept. Tags 2020-2111	
<b>Total</b>			<b>157.75</b>
54007	4/21/2020	ES&S	
EXPRESS VOTE CLEANING KITS			
001-00-51440-006-000		Elections - Supplies	39.27
		CLEANING KITS EXPRESS VOTES 1129192	
<b>Total</b>			<b>39.27</b>
54008	4/21/2020	FAIR MARKET ASSESSMENTS	
ASSESSOR FEE APRIL 2020			
001-00-51530-014-000		Assessor - Outside Services	2,660.00
		APRIL 2020 ASSESSOR FEE 4-2020	
<b>Total</b>			<b>2,660.00</b>
54009	4/21/2020	FERGUSON WATERWORKS	
Meter Testing			
002-00-60000-015-000		Water - New Meters & Equipment	460.00
		Meter Testing 297510	
<b>Total</b>			<b>460.00</b>
54010	4/21/2020	GREEN BAY HIGHWAY PRODUCTS, LLC	
Guardrail Repairs			



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 5

ALL Checks

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001-00-53100-088-000		DPW - Repair/ Preventive Maint	599.52
		Guardrail Repairs 35862	
001-00-53100-088-000		DPW - Repair/ Preventive Maint	574.00
		Guardrail Repairs 35848	
		Total	1,173.52
54011	4/21/2020	GREEN BAY METROPOLITAN SEWERAGE DISTRICT	
		TREATMENT FEES MARCH 2020	
003-00-62000-080-000		San Sew - GBMSD Treatment	68,544.19
		MARCH 2020 TREATMENT COSTS 115807	
		Total	68,544.19
54012	4/21/2020	GREEN BAY WATER UTILITY	
		PURCHASED WATER MARCH 2020	
002-00-60000-061-006		Purchased Water - GBWU	24,487.23
		ACCT#00039348-00 WATER USAGE MARCH 20 4292020	
		Total	24,487.23
54013	4/21/2020	HANAWAY ROSS LAW FIRM	
		March Attorney Fees	
001-00-51200-059-000		Municipal Court Atty	562.40
		March Attorney Fees 56	
		Total	562.40
54014	4/21/2020	HAWKINS, INC.	
		Chlorine Cylinders	
002-00-60000-062-000		Water - Chemicals	20.00
		Chlorine Cylinders 4687420	
002-00-60000-062-000		Water - Chemicals	5.00
		Chlorine Cylinder 4687330	
		Total	25.00
54015	4/21/2020	HEYRMAN & GREEN BAY BLUE LLC	
		Court Envelopes	
001-00-51200-006-000		Municipal Court - Supplies	72.00
		Court Envelopes 963393	
		Total	72.00
54016	4/21/2020	HSBS EWD	
		Police Blood Draws	



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 6

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-52100-008-000		Police - Blood Draws	139.50
		B Frogg, D Krescanko, N Terkildsen	
		04/02/2020	
		Total	139.50
54017	4/21/2020	JOE'S POWER CENTER, INC	
		DPW Mower Purchase	
004-00-53100-015-000		DPW - New Equipment	11,745.00
		DPW Mower Purchase - Cheetah	
		62925	
001-00-53100-021-000		DPW - Vehicle Maint.	95.80
		Mower Blade & Oil	
		64910	
		Total	11,840.80
54018	4/21/2020	MARCO TECHNOLOGIES, LLC	
		CONTRACT MAINT RATE	
001-00-51422-006-000		Gen Office Supply	51.06
		SHARP MAINT FEE	
		INV 7480414	
001-00-51200-006-000		Municipal Court - Supplies	51.06
		SHARP MAINT FEE	
		INV 7480414	
001-00-52100-006-000		Police - Supplies	51.06
		SHARP MAINT FEE	
		INV 7480414	
		Total	153.18
54019	4/21/2020	MARY SMITH	
		Reimbursement - mileage	
001-00-51440-011-000		Elections - Ed / Conf / Travel	135.93
		REIMB MILEAGE - Elections thru 4-14-2020	
		04152020	
		Total	135.93
54020	4/21/2020	MIKAYLA HANRAHAN	
		REFUND LATE FEE DOG - ADOPTED 4-4-2020	
001-00-44200-000-000		Dog License & County Refund	10.00
		REFUND LATE FEE. ADOPT 4-4-2020	
		492020	
		Total	10.00
54021	4/21/2020	NWTC - GREEN BAY CAMPUS	
		Fire Dept. Training	
001-00-52200-011-000		Fire - Ed / Conf / Travel	75.00
		Lab Class	
		CS34140	
		Total	75.00



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 7

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
54022	4/21/2020	NWTC BOOKSTORE	
Fire Inspector Book			
001-00-52200-067-000		Fire - 2% Fire Expenses	125.95
		Fire Inspector Book - Kyle Ambrosius	366959-1
Total			125.95
54023	4/21/2020	PETERS CONCRETE CO.	
SOUTHWIND ESTATES CULVERT 2320-20-05			
009-00-69000-047-205		DEROUIN - LEX DEV 2320-20-05	60,456.10
		SOUTHWIND ESTATES CULVERT 2320-20-05	PAY#1
Total			60,456.10
54024	4/21/2020	PRIMADATA	
1st Quarter Utility Billing			
002-00-60000-006-000		Water - Supplies	332.58
		MAILING 1ST QUARTER 2020 UTILITY BILLS	50110
003-00-62000-006-000		Sanitary Sewer - Supplies	332.59
		MAILING 1ST QUARTER 2020 UTILITY BILLS	50110
Total			665.17
54025	4/21/2020	QUILL CORPORATION	
ELECITON SUPPLIES - LABELS SEALER			
001-00-51440-006-000		Elections - Supplies	60.97
		ELECTION LABELS MAIL LABELS, & SEALER	5911139
001-00-51440-006-000		Elections - Supplies	13.49
		stylus for elections	5550606
Total			74.46
54026	4/21/2020	RAY O'HERRON CO. INC.	
SHIELD V/VIEWPORT			
004-00-52100-015-000		Police - New Equipment	1,400.00
		SHIELD W/VIEWPORT	2022309-IN
Total			1,400.00
54027	4/21/2020	SAM SCHROEDER	
Reimb. for Cavicide for COVID-19			
001-00-52100-006-000		Police - Supplies	79.34
		Reimb. for Cavicide for COVID-19	04/07/2020
Total			79.34



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 8

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
54028	4/21/2020	SPECTRUM BUSINESS / TIME WARNER CABLE	
		INTERNET CONNECTIONS	
001-00-51422-041-000		Info / Tech Internet Charges	236.16
		SERVICE PERIOD 4/8/2020-5/7/202	
		607906201040920	
		Total	236.16
54029	4/21/2020	STATE OF WI - ENVIRONMENTAL IMPROVEMENT FUND	
		Invoice 17277 DUE MAY 1, 2020 SAFE DRI	
002-00-58222-012-000		DEBT PAY-SAFE DRINK WTR INT	7,833.93
		INTEREST DUE PROJ 5461-01	
		17277	
002-00-23200-000-000		Note Anticipation Note Payable	52,505.09
		PRINCIPAL DUE PROJECT 5461-01	
		17277	
		Total	60,339.02
54030	4/21/2020	TAPCO	
		Street Signs	
001-00-53100-086-000		DPW - Signage Repair / Replace	2,336.37
		Street Signs	
		I666741	
		Total	2,336.37
54031	4/21/2020	THE UNIFORM SHOPPE	
		Police Uniforms	
001-00-52100-028-000		Police - Uniform Expense	62.95
		Schiefelbein - Vest	
		297972	
001-00-52100-028-000		Police - Uniform Expense	50.95
		Peterson - Shirt	
		296859	
001-00-52100-028-000		Police - Uniform Expense	65.95
		Peterson - Pant	
		297766	
001-00-52100-028-000		Police - Uniform Expense	157.95
		Kola - Boot	
		297645	
001-00-52100-028-000		Police - Uniform Expense	116.95
		Tremel - Ear Piece	
		298116	
		Total	454.75
54032	4/21/2020	TOTAL ENERGY SYSTEMS, LLC	
		Utility Maintenance	
003-00-62000-039-000		San Sew - Facilities Maint	410.90
		LF#6 Sanitary Maintenance	
		342374	
003-00-62000-039-000		San Sew - Facilities Maint	449.50
		LF#3 Sanitary Maintenance	
		342373	



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 9

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
003-00-62000-039-000		San Sew - Facilities Maint	427.50
		LF#5 Sanitary Maintenance 342372	
003-00-62000-039-000		San Sew - Facilities Maint	449.50
		LF#4 Sanitary Maintenance 342370	
002-00-60000-022-000		Water - Maintenance/Parts	416.50
		CCB Water Tower Maintenance 342371	
		Total	2,153.90

54033 4/21/2020 VILLAGE OF HOBART - WATER UTILITY  
WATER SERVICE

001-00-51600-040-000		Building / Plant - Utilities	362.53
		1229 PLEASANT VALLEY DR. 12/31/2019	
008-00-68000-014-000		TID #1 Outside Services	54.00
		WEST IRRIGATION CC BLVD 12/31/2019	
001-00-51600-040-000		Building / Plant - Utilities	98.06
		1285 RIVERDALE DRIVE 12/31/2019	
008-00-68000-014-000		TID #1 Outside Services	0.00
		EAST IRRIGATION ON CCBLVD 12/31/2019	
		Total	514.59

54034 4/21/2020 WI DEPT. OF JUSTICE - CIB TIME  
4/1/2020-6/30/2020

001-00-52100-007-000		Police - Phone & Tech Support	150.00
		MUNI002068 TIME ACCESS 455TIME-0000008733	
001-00-52100-007-000		Police - Phone & Tech Support	144.00
		QUARTERLY CHARGE OFFICER SUPPORT 455TIME-0000008733	
		Total	294.00

visa - Mary 4/21/2020 CRYSTAL COFFEE CAFE - VISA  
Election related expense

Manual Check

001-00-51422-006-000		Gen Office Supply	48.42
		Election expense 3192469216	
		Total	48.42

Visa - Mary 4/21/2020 MAILCHIMP - VISA  
Headlines

Manual Check

001-00-51422-006-000		Gen Office Supply	34.99
		WEB/HEADLINES 3232469216	
		Total	34.99



4/16/2020

1:06 PM

Check Register - Full Report - ALL

Page: 10

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
Jerry's Visa	4/21/2020	FLEET FARM - VISA	
DPW & Fire Supplies		Manual Check	
001-00-52200-006-000		Fire - Supplies	115.85
Fire Supplies		YZLE	
001-00-53100-006-000		DPW - Supplies	295.65
DPW Supplies		YZLE	
		Total	411.50
Jerry's VISA	4/21/2020	UNITED RENTALS - VISA	
Guardrails/Culvert Cleaning		Manual Check	
007-00-64000-044-000		Storm Wat - Equip Rental	994.50
Guardrails/Culvert Cleaning		180002537-001	
		Total	994.50
Jerry's VISA	4/21/2020	AMAZON - VISA	
Dropbox		Manual Check	
001-00-51600-006-000		Building / Plant - Supplies	87.66
Payment Dropbox		9L5J	
		Total	87.66
Jerry's VISA	4/21/2020	HACH COMPANY	
Water Supplies		Manual Check	
002-00-60000-062-000		Water - Chemicals	429.63
Water Chemicals		B9K8	
		Total	429.63
Jerry's VISA	4/21/2020	FLEET FARM - VISA	
DPW Supplies		Manual Check	
001-00-53100-006-000		DPW - Supplies	139.99
DPW Supplies		BVR4	
		Total	139.99
Jerry's VISA	4/21/2020	FLEET FARM - VISA	
Storm Water Supplies		Manual Check	
007-00-64000-006-000		Storm Wat - Supplies	186.91
Storm Water Supplies		BW2D	
		Total	186.91
Jerry's VISA	4/21/2020	AMAZON - VISA	
FD Cleaning Supplies - COVID		Manual Check	



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 11

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-52200-006-000		Fire - Supplies	173.54
		FD Cleaning Supplies - COVID	
		46YA, M4HG, & BZZY	
		Total	173.54
Jerry's VISA	4/21/2020	MENARDS - VISA	
		Elections - Poll Worker Shields	
		Manual Check	
001-00-51440-006-000		Elections - Supplies	217.29
		Poll Book Worker Shields - COVID	
		AGXG	
		Total	217.29
RANDY'S VISA	4/21/2020	MENARDS - VISA	
		TV WALL HANGING SUPPLIES	
		Manual Check	
001-00-52100-006-000		Police - Supplies	23.69
		TV WALL HANGING SUPPLIES	
		TEBA	
		Total	23.69
RANDY'S VISA	4/21/2020	AMAZON - VISA	
		LAY FLAT POLY TUBING	
		Manual Check	
001-00-52100-006-000		Police - Supplies	75.05
		LAY FLAT POLY TUBING	
		YF4L	
		Total	75.05
RANDY'S VISA	4/21/2020	AMAZON - VISA	
		POLICE SUPPLIES	
		Manual Check	
004-00-52100-015-000		Police - New Equipment	64.47
		OXYGEN REGULATOR & TRAUMA BAG	
		T6RD	
		Total	64.47
RANDY'S VISA	4/21/2020	PREY, INC - VISA	
		FEBRUARY 2020	
		Manual Check	
001-00-52100-006-000		Police - Supplies	15.00
		FEBRUARY 2020 POLICE RECORDS	
		99Y8	
001-00-52100-006-000		Police - Supplies	15.00
		MARCH 2020 POLICE RECORDS	
		J7YF	
		Total	30.00
RANDY'S VISA	4/21/2020	AMAZON - VISA	
		LEATHER MAGAZINE HOLDER	
		Manual Check	
001-00-52100-066-000		Police - Ammunition / Weapons	204.27
		LEATHER MAGAZINE HOLDER	
		DL76	



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 12

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			204.27
RANDY'S VISA	4/21/2020	THE OSTOFF RESORT - VISA	
JUDGE'S CONF. REFUND		Manual Check	
001-00-51200-011-000		Municipal Court - Ed/Conf/Trav	-164.00
JUDGE'S CONF. REFUND		DF8Y	
Total			-164.00
RANDY'S VISA	4/21/2020	WALMART - VISA	
FILE CABINET		Manual Check	
001-00-52100-015-000		Police - New Equipment	39.44
FILE CABINET		V13J	
Total			39.44
RANDY'S VISA	4/21/2020	AMAZON - VISA	
SAFETY MASKS - COVID 19		Manual Check	
001-00-52100-006-000		Police - Supplies	100.98
SAFETY MASKS		9MJ8	
Total			100.98
RANDY'S VISA	4/21/2020	WALMART - VISA	
HDMI CABLE		Manual Check	
001-00-52100-006-000		Police - Supplies	34.92
HDMI CABLE		WBGM	
Total			34.92
RANDY'S VISA	4/21/2020	AMAZON - VISA	
NIK PUBLIC SAFETY TRANZPORT HOOD		Manual Check	
001-00-52100-015-000		Police - New Equipment	31.15
NIK PUBLIC SAFETY TRANZPORT HOOD		F8P2	
Total			31.15
RANDY'S VISA	4/21/2020	AMAZON - VISA	
STYLUS PENS FOR ELECTIONS		Manual Check	
001-00-51440-006-000		Elections - Supplies	17.94
STYLUS PENS FOR ELECTIONS		FRNK	
Total			17.94
RANDY'S VISA	4/21/2020	AMAZON - VISA	
MEMBERSHIP CANCELLATION REFUND		Manual Check	



4/16/2020 1:06 PM

Check Register - Full Report - ALL

Page: 13

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-52100-006-000		Police - Supplies	-69.02
		MEMBERSHIP CANCELLATION REFUND	
		SRZT	
		Total	-69.02
		Grand Total	575,455.20



4/16/2020

1:06 PM

Check Register - Full Report - ALL

Page: 14

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 4/21/2020

From Account:

Thru: 4/21/2020

Thru Account:

Amount

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Total Expenditure from Fund # 001 - General Fund	48,295.45
Total Expenditure from Fund # 002 - Water Fund	87,003.01
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	70,614.18
Total Expenditure from Fund # 004 - Capital Projects Fund	13,209.47
Total Expenditure from Fund # 007 - Storm Water Fund	1,181.41
Total Expenditure from Fund # 008 - TID #1 Fund	294,695.58
Total Expenditure from Fund # 009 - TID #2 Fund	60,456.10
Total Expenditure from all Funds	575,455.20





### Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI  
[www.hobart-wi.org](http://www.hobart-wi.org) - [www.buildinhobart.com](http://www.buildinhobart.com)

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Wednesday April 8<sup>th</sup> 2020 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 3<sup>rd</sup> day of April, 2020 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

## MEETING NOTICE – VILLAGE BOARD (Regular)

Date/Time: Wednesday April 8th 2020 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

***NOTE: Based on Federal and State guidance during the COVID-19 crises, anyone attending the Board meeting is asked to practice social distancing, which means maintaining a distance of at least 6 feet (2 meters) from others. Thank you for your cooperation.***

### ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. Meeting called to order by Rich Heidel at 6:03pm. Roll call: David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present. Tim Carpenter was excused
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made by Rich Heidel second by Ed Kazik to approve agenda as presented.
3. Pledge of Allegiance. Those present recited the Pledge of Allegiance.

### 4. PUBLIC HEARINGS

**A. PUBLIC HEARING – Ordinance 2020-05 (Operator's Licenses):** Rich Heidel opened the hearing and called for comments.

The purpose of this Ordinance is to amend the current code regarding the issuance of operators' licenses, in accordance with 2019 Wisconsin Act 166, which allows a municipal governing body to delegate authority to issue operator's licenses (commonly referred to as "bartender's licenses") to a designated municipal official, which will reduce the waiting time for licenses to be issued. The background checks and police review remain in the process. Staff will report back to the Board regarding the number of licenses issued. The hearing was closed after the third call for comments.

**B. ACTION on aforesaid agenda item (Ordinance 2020-05):** Motion made by Ed Kazik second by Debbie Schumacher, to approve Ordinance 2020-05. The motion passed unanimously.

**C. PUBLIC HEARING – Ordinance 2020-06 (AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, SPECIFICALLY CHAPTER 207 (NUISANCES))** Rich Heidel opened the hearing and called for comments on Ordinance 2020-06. Randy Bani, Police Chief spoke about the ordinance and changes.

The purpose of this Ordinance is to amend the current code regarding the nuisances to address such Issues as property inspection, abatement costs, and unmanned aircraft, among others. The ordinance was amended to make it clearer when action will be taken regarding ongoing nuisances. The hearing was closed after the third call for comments.

**D. ACTION on aforesaid agenda item (Ordinance 2020-06):** Motion made by Rich Heidel second by Ed Kazik, to approve Ordinance 2020-06. The motion passed unanimously.



**E. PUBLIC HEARING - Consider Conditional Use Permit, HB-1491-F-11, 4629 Clear View Ln. – 2,283 square foot accessory building on property.** Rich Heidel opened the hearing and called for comments. The current property owner Kevin Wilke is proposing to construct a detached accessory building of 2,283 square feet on his property. The current lot size of 111,557.16 square feet would allow up to 1,859 square feet of accessory building (1/60th of the lot square footage) by ordinance and with the layout of the existing dwelling with attached garage, locating an accessory building on this property with connections to the existing driveway is quite challenging. No comments were given. The hearing was closed after the third call for comments.

**F. ACTION on aforesaid agenda item.:** Planning & Zoning Commission approved the use for the property and recommended Board approval. Motion made by David Dillenburg second by Ed Kazik, to approve the CUP for K. Wilke HB:14-1-F-11 with the 6-listed conditions. The motion passed unanimously.

**Conditions:**

1. Planting of a minimum of 8 new arborvitaes a minimum of 6 feet in height along the side of the new detached accessory building facing Clear View Ln.;
2. All four building elevations of the new structure are constructed of materials similar to those on the existing residential dwelling on the property;
3. Vehicles that may be stored on site shall be limited to those that are customary and incidental to a single-family residence;
4. No exterior storing of vehicles, trailers, or other similar vehicles or equipment except for properly licensed and operable passenger vehicles;
5. Detached accessory building shall only be one story with a walk-up attic, not permitted to have a finished second floor/level.
6. Detached accessory building shall not be used for profit purposes/ business.

**5. CONSENT AGENDA:** Motion made by David Dillenburg second by Rich Heidel, to approve the items on the Consent Agenda as presented. The motion passed unanimously.

**A. Payment of Invoices**

**B. VILLAGE BOARD: Minutes of March 17<sup>th</sup> (Regular) 2020**

**C. ALCOHOL AND OPERATORS LICENSES (1)**

**6. ITEMS REMOVED FROM CONSENT AGENDA:** None were removed.

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS:** Mr. L. Schlorff Jr. asked the Board to look into a flooding issue that has been ongoing since 2013 and prior. He would like the village to see if it is something that can be done, or if the homeowners will need to take care of the problem themselves. Mrs. J. Sampo asked about the website and village minutes for her sons' homework. Mr. Kramer explained that everything is on the site and told her how to find what she was looking for.

**8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS:**

**A. UPDATE – 2020 Sanitary Sewer Report:**

The purpose of a sanitary survey is to evaluate the Village of Hobart's source, facilities, equipment, operation, maintenance, and management as they relate to providing safe drinking water. The sanitary survey is also an opportunity to update the department's records, provide technical assistance, and identify potential risks that may adversely affect drinking water quality. Because deficiencies are noted, this report also serves as a Notice of Non-Compliance.

Jerry Lancelle, Public Works Coordinator reported on the noted deficiencies. Updating of forms to conform with law changes and inspections for cross connections were part of the report. Mapping project that is ongoing for GIS reporting was also listed. The DNR representative understands it is an ongoing project and approved supplying the information in May.

**B. UPDATE – Tree City USA Award:** Aaron Kramer, Administrator, reported that the Village has once again been given the Tree City designation. Our planting will take place in the Fall instead of in May as usual due to the Covid-19 issues regarding gatherings.



**9. COMMITTEE REPORTS AND ACTIONS:** Site Review Committee will meet April 15<sup>th</sup>. Police Commission will meet April 16<sup>th</sup>.

**10. OLD BUSINESS:** None.

**11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment):**

**A. DISCUSSION AND ACTION – FY2019 Final Financials and Allocation of General Fund “Surplus”**

**Funds:** The FY2019 budget ended with a surplus of \$351,786.46. The “surplus” in the unreserved fund balance stands at a projected \$282,769.90. Staff is making a series of recommendations for the surplus, including allocating \$6,507 for the purchase one (1) DS200 Ballot Tabulator to improve our election operations, and beginning a designated reserve account to start the funding process for a new fire station in the next 3-4 years. Mr. Kramer reported to the Board regarding the progress of the Audit and the balance for the surplus. Motion made by Rich Heidel second by Ed Kazik, To approve the transfer of \$6,507 from the General Fund Reserve account to the Capital Projects Fund for the purchase of one (1) DS200 Ballot Tabulator for election purposes, and to approve the transfer of \$148,000 from the General Fund reserve account to the Capital Projects Fund to be allocated as follows: (1) \$113,500 to the Fire Station designated reserve account, (2) \$19,000 to the Fire Equipment designated reserve account, (3) \$10,000 to the Public Works Equipment designated reserve account, and (4) \$5,500 to the Village Building designated reserve account. The motion passed unanimously.

**B. DISCUSSION AND ACTION – RESOLUTION 2020-03 (A RESOLUTION CREATING A DESIGNATION OF “EMERGENCY RESPONDER” AND “HEALTHCARE PROVIDER” EMPLOYEES):**

The purpose of this Resolution is to provide the process for identifying employees, categories of employment, positions and/or departments that are “emergency responders” or “health care providers” under the FFCRA (the Families First Coronavirus Response Act), and, as a result, exempt from the provisions of the FFCRA. Attorney Frank Kowalkowski spoke on the definition for who Emergency Responders are. Department of Labor has updated the posters and we have them posted. Motion made by Ed Kazik, second by Debbie Schumacher, to approve Resolution 2020-03 creating a Designation of “Emergency Responder” and “Healthcare Provider” Employees. The motion passed unanimously.

**C. DISCUSSION AND ACTION – 2020-21 Salt Contract:**

With 550 tons in storage, we should not have to purchase salt until 2021 for snow removal. Staff is recommending contracting 600 tons of salt for “Regular Seasonal Fill” (\$43,278) with 120 tons of “Reserve Fill” if needed (\$8,656). The FY2020 budget for salt and sand purchases was \$46,750. Motion made by Ed Kazik second by Debbie Schumacher, to approve the purchase contract for 2021 season. The motion passed unanimously.

**D. DISCUSSION AND ACTION – Awarding 2020 DPW Zero Turn mower Replacement:**

Staff is recommending the purchase of a Scag Cheetah II from Joe’s Power Center for \$11,745.00. There is \$15,000 budgeted in the 2020 Capital Fund (004) for this purchase. Jerry Lancelle, Public Works Coordinator, spoke with the Board about the findings when researching the mowers. The proposed mower has a two-speed transmission and the largest fuel capacity of the tested mowers. It also has better clearance to allow mower to go over curbs when necessary. The blades and spindles are the same as existing mowers which results in having to have less inventory for parts. The mower has the lowest center of gravity for safety. Motion made by David Dillenburg second by Ed Kazik, to purchase the Scag Cheeta II from Joe’s Power Center for \$11,745.00. The motion passed unanimously.

**E. DISCUSSION - Items for future agenda consideration or Committee assignment:**

The Board took a short recess at this time prior to Closed Session Discussions 7:15pm.



**F. ADJOURN to CLOSED SESSION:** Motion made by to move into closed session by Rich Heidel, second by Ed Kazik, Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Brown County Service Agreement and Oneida Nation v. Village of Hobart litigation

2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

3) Under Wisconsin Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Personnel

**G. CONVENE into open session:** Motion made by Ed Kazik second by David Dillenburg, to return to open session. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. 9:00pm.

**H. ACTION from closed session:** Motion made by Ed Kazik second by Rich Heidel, to authorize legal counsel to tender the defense of the HOW Landscaping litigation to Northeast Asphalt and Robert E. Lee. The motion passed unanimously.

**12. ADJOURN:** Motion made by Rich Heidel second by David Dillenburg to adjourn. The motion passed unanimously. Meeting adjourned 9:06pm.





Notice is hereby given according to State Statutes that the SITE REVIEW COMMITTEE of the Village of Hobart will meet on Thursday February 20<sup>th</sup> 2020 at 5:30 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 14<sup>th</sup> day of February, 2020 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

### **MEETING NOTICE – SITE REVIEW COMMITTEE**

**Date/Time:** Thursday February 20<sup>th</sup> 2020 (5:30 P.M.)  
**Location:** Village Office

#### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call. David Dillenburg called the meeting to order at 5:35pm. Roll call: David Dillenburg, Debbie Schumacher, Dave Baranczyk, Merlin Zimmer were present. Mike Ambrosius, Rick Nuetzel, Tom Tengowski were excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made by Debbie Schumacher, second by Dave Baranczyk to approve the agenda as presented. The motion passed unanimously.
3. Approve Minutes of the December 18<sup>th</sup> 2019 meeting. Motion made by Merlin Zimmer, second by Dave Baranczyk, to approve the minutes of December 18, 2019. The motion passed unanimously.
4. Public Comment on Non-Agenda Items. No comments.

#### **ACTION ITEMS**

##### **5. DISCUSSION AND ACTION – Request for a new 121,925 square foot building addition and associated site improvements located at 1001 Fernando Drive (HB-337)**

Green Bay Converting is proposing to construct phase 2 of their original development plan for an industrial production and warehouse facility. Phase 1 was constructed in 2017-2018 which consisted of 265,622 square feet and phase 2 is now being proposed at 121,925 square feet. Along with the proposed building addition, the site improvements will include the relocation of the drive/fire lane being constructed around the rear of the addition to match what was illustrated during the original site review back in 2017. (Applicant: Karl "Pudge" Schuh, Schuh Construction Inc.) Todd Gerbers, Director of Planning & Code Compliance spoke with the committee about the addition and reviewed the plans.

##### **Section 3, Site Plan Approval**

- A. Zoning:** L-1: Limited Industrial District
- B. Green Space:** 58.89% green space
- C. Setbacks:** Compliant with zoning district requirements
- D. Parking:** Existing to remain which consists of 149 stalls and will be adding 17 new stalls for a total of 166 stalls.
- H. Fire Dept. (and Police Dept.):** The plans presented have been reviewed and accepted by the Police Chief and Fire Chief.
- I. Storm Water:** Existing on-site storm water retention/detention areas were designed to accommodate this building addition and modifications to the storm water plans are proposed.
- M. Refuse Collection:** Existing enclosed compact containers to remain with no additional collection and storage facilities proposed.



**Section 4, Architectural Plan Approval**

**Exterior Construction Information:**

- A. Wall Construction:** The sides and rear walls of this building addition will employ the same metal panels as the existing building. The fasteners will be semi-concealed by being placed against the “shadow” contours.
- B. Roof Construction:** The roof will employ a concealed fastener, standing seam, metal panel roof system.
- C. Mechanical equipment:** The roof mounted mechanical equipment will be colored to match that of the building materials and remain consistent with what was approved for the existing building.

**Section 5, Landscaping Plan:** With this portion of the building being so far from the roadway, the developer is not proposing any additional landscape plantings near the building other than the proposed grass area. Staff sees no need for additional plantings as part of this submittal and expansion.

**Section 6, Lighting:** Plan sheet L3 identifies the outdoor lighting plan. All additional lighting will be wall mount and consist of the same lighting as those on the existing building which is down faced style fixtures to reduce light conveying beyond the property and eliminate glare onto abutting properties. All fixtures proposed are compliant with Village codes.

**Section 7, Signage:** No additional signage is proposed.

**Section 8, Driveway-Curb Cut:** No new driveways or curb cuts are proposed, existing to remain.

**Section 9, Site Utilities:** No new utilities, existing to remain.

Motion made by Debbie Schumacher, second by Dave Baranczyk to approve the addition with the following condition.

1. Work with Village Fire Chief to continue proper marking of service doors around building addition.

The motion passed unanimously.

**6. ADJOURN:** Motion made by Debbie Schumacher, second by Merlin Zimmer to adjourn. The motion passed unanimously. The meeting adjourned at 5:45pm.



VILLAGE OF  
**HOBART**  
 GREATNESS IS GROWING  
**MEMORANDUM**

**TO:** Village Board  
**FROM:** Aaron Kramer, Village Administrator  
**RE:** Proposed Financing for Hillcrest School Safety Improvements  
**DATE:** April 21<sup>st</sup> 2020

### GENERAL FUND

The Village and Pulaski School District have been working together since last year on a series of infrastructure and pedestrian improvements in and around Hillcrest Elementary School to address safety issues for students. The proposals below are the result of a conference call between me and Interim Pulaski School Superintendent Tony Klaubauf. We are also proposing the financing plan below.

### IMPROVEMENTS

The safety proposals include three components:

#### Button-activated Rectangular Rapid Flashing Beacons (RRFBs)

This improvement, which would require approval from Brown County (since Hillcrest Drive is a county highway), would allow for pedestrians to activate the RRFBs to alert motorists that they wish to cross the road. A crosswalk would be painted onto the road as well.

PROJECTED COST: \$58,000



#### Sidewalk to School

The project, which will connect the proposed crosswalk to the parking lot of the school, will consist of excavating, to a 15" average depth below proposed final grade, in an area of approximately 85 square yards. Then the contractor will place, fine grade, water and compact a 12" crushed aggregate base course in an area of approximately 85 square yards. The final step is to construct



a single-course 2.5" compacted average depth asphalt pavement sidewalk on an area of approximately 85 square yards.

PROJECTED COST: \$7,000

#### Speed Bumps

The work will consist of milling the existing asphalt as necessary to provide clean joint to match speed table to existing asphalt, and constructing a two-course 3.5" compacted average depth asphalt pavement speed table on an area roughly 155 square yards.

PROJECTED COST: \$9,100

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### **FUNDING**

The three projects will be funded as follows:

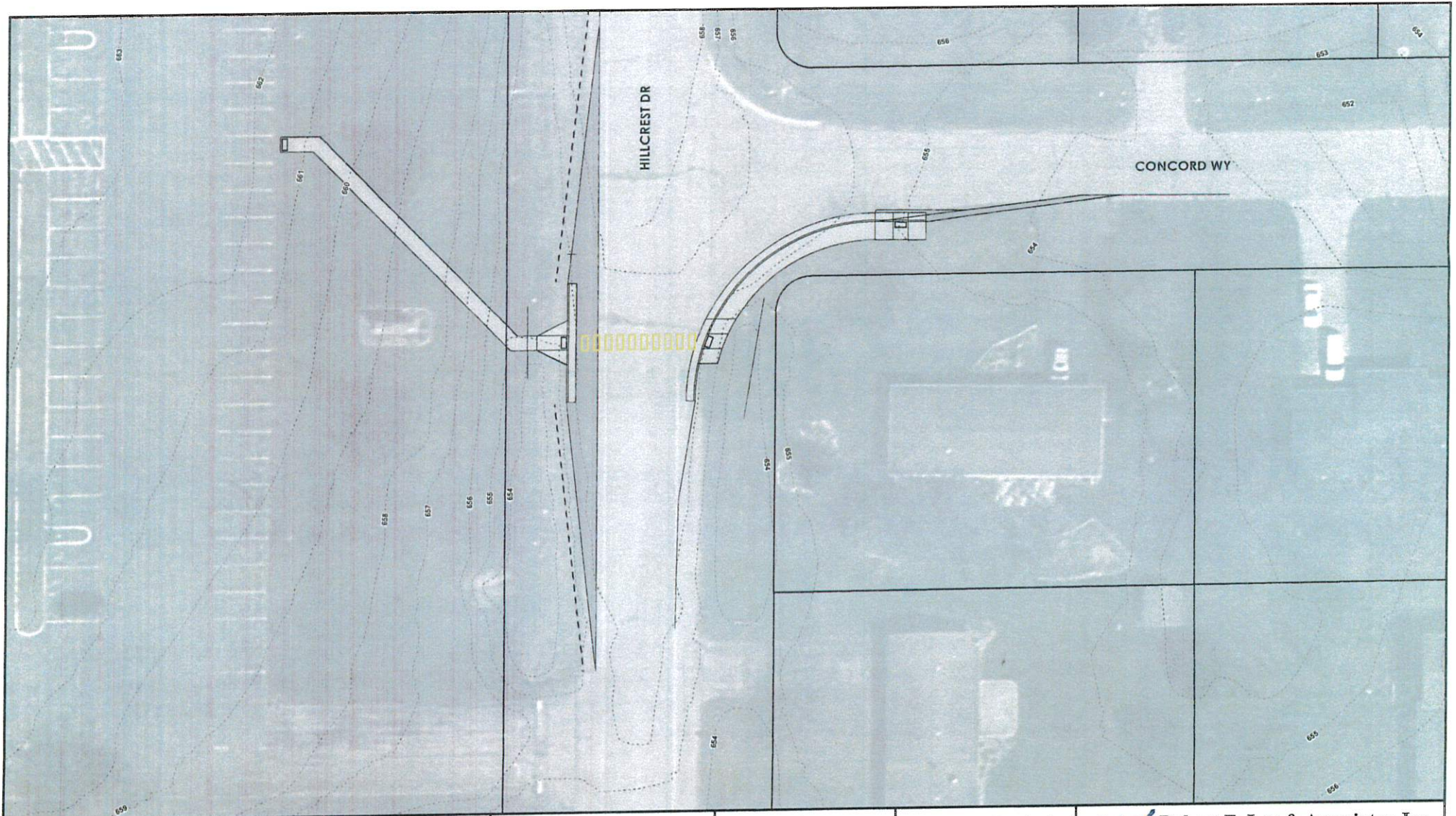
- The Pulaski School District will pay for the sidewalk (\$7,000) and speed bumps (\$9,100) and contribute \$13,900 to the construction of the RRFBs. Their total contribution will be \$30,000.
- The Village of Hobart will pay for the remaining balance of the cost of installing the RRFBs, estimated at \$44,100. This project will need to be bid out to determine the final cost.

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### **RECOMMENDED MOTION**

To approve the bidding out of the installation of Button-activated Rectangular Rapid Flashing Beacons (RRFBs) on Hillcrest Road adjacent to Hillcrest Elementary School, as well the appurtenant improvements, including the installation of a painted crosswalk and pavement adjustments, and agree a cost-sharing funding plan with the Pulaski School District to fund the project, while the School District will pay for the installation of a sidewalk from the location of the RRFBs to the Hillcrest School parking lot, and the installation of speed bumps on the school property, with said project to be completed in the summer of 2020.





**Conceptual Site Layout - Option 1**  
Village of Hobart  
Brown County, WI

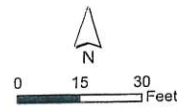
DATE: 3/4/2019

JOB: 2320250

DRAWN: PFO

**Legend**

- Parcels
- PR Asphalt
- 1' Contours
- PR Concrete



Source: Robert E. Lee & Associates, Inc.  
ESRI, Brown County

Disclaimer: Robert E. Lee & Associates, Inc. makes every effort to ensure this map is free of errors but does not warrant the map or its features are either spatially or temporally accurate or fit for a particular use. Robert E. Lee & Associates, Inc., provides this map without any warranty of any kind whatsoever, either expressed or implied.



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7