



## MINUTES NOVEMBER 12, 2018 – PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE

### ROUTINE ITEMS TO BE ACTED UPON:

1. Call to Order, Roll Call: Ed Kazik called the meeting to order at 6:03pm. Roll call: Ed Kazik, Dave Baranczyk, Don Dahlstrom, Dan DeRuyter, Richard Happel, David Smith were present. Tim Carpenter was absent.
2. Verify/Modify/Approve Agenda: Motion made by Ed Kazik, second by David Smith to approve the agenda with the correct spelling of 'in-line' on item 6. The motion was approved unanimously.
3. Approval of Public Works & Utilities Advisory Committee Minutes: June 18, 2018: Motion made by Don Dahlstrom, second by Dave Baranczyk to approve the Minutes from June 18, 2017. The motion was approved unanimously.
4. Public Comment on Non-Agenda Items: None.

### COMMITTEE BUSINESS

#### 5. Consider Deduct vs. Summer Water Deduct Credit Policy:

**Discussion & Recommendations:** Consider implementation of deduct meter vs the current 3<sup>rd</sup> quarter summer water credit policy and suggested charges of policy. Staff presented the current policy calculation and the resident feedback of the current policy. Staff also presented the possibility of implementing a deduct meter policy to accurately measure the water not going into the sewer. After discussion, the committee agreed that a deduct meter option would be the most fair and accurate way to bill residents. **Motion made by Don Dahlstrom, second by Ed Kazik to implement a deduct meter option and remove the current credit policy in 2019. The motion was approved unanimously.**

#### 6. Water Tower Update:

**Discussion:** Review current water tower in-line booster station schedule. The concrete portion of the new water tower is complete and has exceeded expectations on its break testing. The steel-work on the tank will be done in December and January. The groundwork/piping infrastructure is scheduled to be done in February, and in March the interior of the tower will be done. The painting of the tower is scheduled for June and the sanitation and finalization of the tower will be done in July and August. The tower is still on schedule to be online in August of 2019. Staff is also working with the DNR to improve our current in-line booster and will be working to obtain bids in fall for a new booster system.

#### 7. UPDATE – Director & Coordinator Activity Reports:

**Discussion:** The public works crew is ready for winter, and a new plow truck has been approved in the budget and will be acquired in the near future. Staff has modified the routes slightly for the upcoming year to help account for new roads and higher density. The village is still purchasing brine from the City of De Pere. In 2019 the village road projects include N Pine Tree, Plane Park Blvd, and various Curb & Gutter projects.

8. **ADJOURN:** Motion made by Ed Kazik second by David Smith to adjourn. The motion was approved unanimously. the meeting adjourned at 7:09pm.