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1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL:** The meeting was called to order by Rich Heidel at 7:00pm. Those attending recited the Pledge of Allegiance. Roll call: David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present. Tim Carpenter was excused.
2. **VERIFY/MODIFY/APPROVE MEETING AGENDA:** Motion made by Ed Kazik, second by Debbie Schumacher, to approve the Agenda as presented. The motion passed unanimously.
3. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** No comments were given.
4. **PUBLIC HEARINGS AS PREVIOUSLY SCHEDULED AND NOTICED:** No hearings were scheduled for this meeting.
5. **CONSENT AGENDA:** Motion made by David Dillenburg, second by Debbie Schumacher, to approve the consent agenda.
  - A. Payment of Invoices – approved.
  - B. Payment of January 2017 Visa Check Card Invoices – approved.
  - C. Village Board meeting minutes of February 7, 2017 - approved
  - D. Brown County Tax Collection Agreement – approved.
6. **COMMUNICATIONS:** There were no communications reported.
7. **REPORTS OF COMMITTEES/COMMISSIONS:**

**Discussion and Board action re:**

  - A. Recommendations from the Planning and Zoning Commission: None
  - B. Verbal reports from other Committees having met: No committee reports were given.
8. **MANAGEMENT STAFF ACTIVITY REPORTS:** Adam Ruechel gave a report on the sign concepts being reviewed by the CDA. The signs are coming in under budget at this time. Adam spoke to the Board about the planning for the borrowing for projects during 2017-2018. Meetings with Mike Hallman are ongoing and staff will bring the plan to the Board on March 21<sup>st</sup>. CAFR work is ongoing. There will be a Meet & Greet for Aaron Kramer on Saturday March 25<sup>th</sup> from 9am – 11am at the Village Office. Chief Bani told the Board that the Kwik Trip in the Town of Lawrence has donated \$1,000 to K-9 Bax and the Earth Born Dogfood Company has donated a year's worth of dog food to our K-9 as well. Fire Chief Lancelle told the Board that the department will be participating in a live burn on March 11<sup>th</sup>. Letters will be sent to surrounding residents so they will know it is a training exercise. The Electronics and Paper Shredding Event will be held on May 6<sup>th</sup> as planned.
9. **REMAINING VILLAGE BUSINESS:**

**Discussion and Board action re:**

  - A. LPGA Update Discussion:

Kelly McAnally gave an update on the LPGA planning. She said that she will be holding several Town Hall type meetings for residents so all of their questions can be answered prior to the tournament. The Special Event Permit paperwork is being completed and will be turned in by next Tuesday to Chief Bani. There is information she is still missing; the full list of vendors and a draft map of the site, but these are being finalized. She is planning a Media Day and Board members will be invited to that event. Discussions on the parking arrangements for the event have now centered around NWTC rather than Lambeau due to NWTC location being closer than Lambeau. There is an event being planned at Lambeau with the golfers for July 4<sup>th</sup>. Kelly said that both Police and Fire coordination for the village are going well. The departments have estimated hours already so she can plan on those payments.
  - B. Village of Hobart appointment to the Brown County Planning Commission Board of Directors: The Planning Commission meetings are held the 1<sup>st</sup> Wednesday of each month. Debbie Schumacher has served for the past 3-years for the village. Rich Heidel said that Glen Severson is willing to take on that responsibility. Motion made by Rich Heidel, second by Ed Kazik, to nominate Glen Severson to fill the Hobart vacancy on the BCPC Board of Directors. The motion passed unanimously.

- C. Annual Debt Management Policy Review: Adam Ruechel gave an overview of the existing Debt Management Policy and reviewed the new assessed values with the Board. Motion made by Rich Heidel, second by Ed Kazik, to accept and approve the updated Debt Management Policy for 2017. The motion passed unanimously.
- D. Approval of Skid Loader: Jerry Lancelle, Public Works Coordinator spoke with the Board about the skid loader the department would like to purchase. The trade in value to be given for our old unit is \$12,000 and the cost of the new unit is \$37,758.00. The unit we would purchase has a one year complete warranty and then a 3-year engine warranty. Motion made by David Dillenburg, to purchase the S650 Skid Loader, for \$25,758.00 second by Debbie Schumacher. The motion passed unanimously.
- E. Discussion/Action regarding ordinance authorizing public safety personnel access to lock boxes: Rich Heidel started the discussion on the placement of the lock boxes on businesses. Chief Lancelle said that the businesses he has spoken with stated that they need to be assured of accountability for those keys. Police Chief Bani said yes that is understood but it is also a matter of safety. One of the instances he gave was that the main door of the business was locked for the day, but there was a staff person trying to assist a person with a health issue inside and could not get to the door to unlock it. If the police would have had a key to gain access, they would have been able to assist that person. Rich Heidel said we will get a legal opinion on the wording of our ordinance to be certain that it covers both Police and Fire for emergencies. It will also need definition updates. A letter regarding the proposed change will be sent out to the owners of businesses to see if they have any concerns about the change of in policy. And once everything is updated and as it should be, the lock box access will be extended to the police department.

**10. MOTION TO CONVENE INTO CLOSED SESSION**

Motion made by Rich Heidel, second by Ed Kazik, to move into closed session pursuant to 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (fee-to-trust issues, abandoned railroad R-O-W, special event permit litigation,), 19.85 (1)(e) to discuss development matters related to sale of public property (TID 2 Land Development Potentials,), Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

**11. RECONVENE TO OPEN SESSION PURSUANT TO WI STATS. 19.85 (2)**

Motion made by Rich Heidel, second by Debbie Schumacher, to reconvene into Open Session and, if necessary, take any action on preceding Closed Session items. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

**12. MEETING ADJOURNMENT:** Motion made by David Dillenburg, second by Ed Kazik, to adjourn. The motion passed unanimously. Meeting adjourned at 10:49pm.