

VILLAGE OF
HOBART
GREATNESS IS GROWING
Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI
www.hobart-wi.org - www.buildinhobart.com



Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday March 3rd 2020 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 28th day of February, 2020 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

MEETING NOTICE – VILLAGE BOARD (Regular)

Date/Time: Tuesday March 3rd 2020 (6:00 P.M.)
Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of February 19th (Regular) 2020; C. SITE REVIEW COMMITTEE: Minutes of December 18th 2019; D. PLANNING AND ZONING COMMISSION: Minutes of February 12th 2020; E. ALCOHOL AND OPERATORS LICENSES (if any); F. LIQUOR LICENSE - James & Eileen Ostrowski (Trout Creek Pub - 897 Riverdale Drive from April 1st 2020 thru June 30th 2020)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

9. COMMITTEE REPORTS AND ACTIONS

A. UPDATE - Request for a new 121,925 square foot building addition and associated site improvements located at 1001 Fernando Drive (HB-337) (Site Review Committee – February 20th)

Green Bay Converting is proposing to construct phase 2 of their original development plan for an industrial production and warehouse facility. Phase 1 was constructed in 2017-2018 which consisted of 265,622 square feet and phase 2 is now being proposed at 121,925 square feet. Along with the proposed building addition, the site improvements will include the relocation of the drive/fire lane being constructed around the rear of the addition to match what was illustrated during the original site review back in 2017. (Applicant: Karl "Pudge" Schuh, Schuh Construction Inc.)

10. OLD BUSINESS

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Correcting Motion to Award of Bids for 2020 Street and Drainage Improvements (Contract 2320-20-04)

At its February 19th meeting, the Board approved a motion awarding the bid to Northeast Asphalt (Green Bay, WI) for \$728,211. The correct amount should have been \$773,605.01. Staff would recommend a new motion to award the bid at the correct amount.

B. DISCUSSION AND ACTION – Approval of Bids for DPW Vehicle Purchases

Staff is recommending the purchase of two(2) 2020 Dodge ½ ton quad cab pickups for \$26,453.00 each, for a total of \$52,906.00 from Ewald Automotive Group, to replace the current 2017 Chevrolet ¾ ton and add one additional vehicle. There is \$67,400 budgeted in the 2020 Capital Fund (004) for this purchase.

C. DISCUSSION AND ACTION – Establishing a Public Hearing (Implementing the GBMSD Local Annual Adjustment Policy and Establishing the 2020 Sewer Volume Rates)

Staff is proposing that there be no increase in the sewer rate.

D. DISCUSSION AND ACTION - POLICY 2020-1 (VILLAGE OF HOBART MUNICIPAL SPONSORSHIP (NON-PROFIT ORGANIZATIONS AND EVENTS))

The purpose of this policy is to establish a formal procedure and criteria for the sponsorship of special events with non-profit organizations in the Village of Hobart.

E. DISCUSSION - Items for future agenda consideration or Committee assignment

F. ADJOURN to CLOSED SESSION:

1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Brown County Service Agreement and Oneida Nation v. Village of Hobart litigation

2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

G. CONVENE into open session

H. ACTION from closed session

12. ADJOURN



Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Ed Kazik, Debbie Schumacher

* * * *

UPCOMING BOARD MEETINGS

Tuesday March 10th (6:00 PM) – Special Meeting at Hillcrest Elementary School

Tuesday March 17th (6:00 PM) – Regular Board Meeting at Village Office

Wednesday April 8th (6:00 PM) – Regular Board Meeting at Village Office

Tuesday April 21st (6:00 PM) - Regular Board Meeting at Village Office

NOTE: All agenda and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact Village Clerk-Treasurer, Mary Smith, at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.

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ACCT

Dated From: 3/03/2020 From Account:
Thru: 3/03/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
53830	3/03/2020	5-ALARM FIRE & SAFETY EQUIPMENT LLC SCBA FOR FIRE DEPARTMENT	78,931.00
53831	3/03/2020	5-ALARM FIRE & SAFETY EQUIPMENT LLC ANNUAL COMPRESSOR PREVENT MAINT	655.00
53832	3/03/2020	ALLEGRA BUSINESS CARDS	199.40
53833	3/03/2020	AT&T WATER BOOSTER STN PHONE LINE	128.80
53834	3/03/2020	BLUE PRINT SERVICE CO., INC MULTIPLE BID BOOKS FOR PROJECTS	377.07
53835	3/03/2020	BOARD OF COMMISSIONERS OF PUBLIC LANDS ANNUAL PAYMENT TID#1 DEV INCENTIVES	110,851.16
53836	3/03/2020	BRIAN RUECHEL ACCOUNTING FEBRUARY 2020	2,847.50
53837	3/03/2020	CELLCOM GREEN BAY MSA PHONE LINES, DATA PORTS, ALL DEPTS	762.12
53838	3/03/2020	COMPASS MINERALS AMERICA ROAD SALT 299.1 TONS	21,574.08
53839	3/03/2020	CURTIS & DEBRA MARSH Refund Overpayment on Account #1036-02	116.06
53840	3/03/2020	DELTA DENTAL OF WISCONSIN DENTAL & VISION PREMIUM MARCH	1,563.82
53841	3/03/2020	ELISE WINTHEISER PARTIAL REFUND DEPOSIT - TRASH, THERMOST	100.00
53842	3/03/2020	ELIZABETH WEHAUSEN REFUND CREDIT ON UTILITY ACCOUNT #1297	218.09
53843	3/03/2020	EWALDS HARTFORD LLC POLICE SQUAD CAR PURCHASE - 3 UNITS	101,097.00
53844	3/03/2020	FAIR MARKET ASSESSMENTS ASSESSOR MAINT CONTRACT MARCH 2020	2,660.00
53845	3/03/2020	GAT SUPPLY, INC. ALKALINE BATTERY & SCOOP SHOVEL DPW	128.28
53846	3/03/2020	GREEN BAY METROPOLITAN SEWERAGE DISTRICT JANUARY 2020 TREATMENT CHARGES	59,578.50
53847	3/03/2020	JON RADKE REIMBURSEMENT UNIFORM	419.00
53848	3/03/2020	MCCLONE WORKERS COMP POLICY 20-21	39,391.00

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Dated From: 3/03/2020

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Thru Account:

Check Nbr	Check Date	Payee	Amount
53849	3/03/2020	MCCLONE CRIME POLICY 2020 - 2021	1,364.00
53850	3/03/2020	MCCLONE GENERAL LIABILITY & AUTO PACKAGE	30,739.00
53851	3/03/2020	MONROE TRUCK EQUIPMENT REPAIR / MAINT TO 2010 INT 84521	11,713.00
53852	3/03/2020	PAUL GEHRKE REMBURSEMENT WORK BOOT 2020	137.10
53853	3/03/2020	QUILL CORPORATION SUPPLIES ALL DEPTS	112.73
53854	3/03/2020	REGISTRATION FEE TRUST REPLACEMENT PLATES -5 SQUAD CARS	20.00
53855	3/03/2020	ROBERT E. LEE & ASSOCIATES, INC. MULTIPLE INVOICES - PROJECTS	44,915.07
53856	3/03/2020	SAM SCHROEDER REIMBURSEMENT UNIFORM	31.94
53857	3/03/2020	SIRCHIE TEST10-OPIATE REAGENT-MECKE'S -4	54.80
53858	3/03/2020	SPECTRUM BUSINESS / TIME WARNER CABLE INTERNET	483.56
53859	3/03/2020	U.S. POSTAL SERVICE - POSTAGE BY PHONE POSTAGE FOR METER	2,000.00
53860	3/03/2020	UHS PREMIUM BILLING HEALTH INSURANCE PREMIUM MARCH	27,998.34
53861	3/03/2020	VON BRIESEN & ROPER, S.C. ATTORNEYS AT LAW MULTIPLE INVOICES	38,458.55
53862	3/03/2020	WILLMAN - DAVIS - ELAINE WILLMAN FEBRUARY CONSULTING WORK	1,000.00
53863	3/03/2020	WPS 4758 FOREST ROAD	42.30
AARON - VISA	3/03/2020	AMAZON - VISA	149.21
	Manual Check	BOARD TABLET COVERS KEYBOARDS	
MARYS - VISA	3/03/2020	MAILCHIMP - VISA	34.99
	Manual Check	HEADLINES SUPPORT	
MARYS - VISA	3/03/2020	OFFICEMAX / DEPOT VISA	79.97
	Manual Check	W-2 & 1099 ENVELOPES	
MARYS - VISA	3/03/2020	WMCA DISTRICT 7 - VISA	70.00
	Manual Check	DISTRICT 7 MEETING REGISTRATION	

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Grand Total			581,002.44

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Total Expenditure from Fund # 001 - General Fund	145,952.01
Total Expenditure from Fund # 002 - Water Fund	4,561.63
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	65,266.45
Total Expenditure from Fund # 004 - Capital Projects Fund	220,427.62
Total Expenditure from Fund # 007 - Storm Water Fund	14,902.36
Total Expenditure from Fund # 008 - TID #1 Fund	129,511.11
Total Expenditure from Fund # 009 - TID #2 Fund	381.26
Total Expenditure from all Funds	581,002.44

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Dated From: 3/03/2020 From Account:
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Table with columns: Check Nbr, Check Date, Payee, Amount. Contains multiple rows of check details grouped by check number (53830, 53831, 53832, 53833, 53834, 53835) and includes sub-totals for each group.

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Dated From: 3/03/2020 From Account:
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Check Nbr	Check Date	Payee	Amount
Total			110,851.16

53836 3/03/2020 BRIAN RUECHEL
ACCOUNTING FEBRUARY 2020

001-00-51520-014-000		Treasurer - Outside Services	711.88
		ACCOUNTING	2262020
002-00-60000-014-000		Water - Outside Services	711.88
		ACCOUNTING	2262020
003-00-62000-014-000		San Sew - Outside Services	711.88
		ACCOUNTING	2262020
007-00-64000-014-000		Storm Wat - Outside Services	711.86
		ACCOUNTING	2262020
Total			2,847.50

53837 3/03/2020 CELLCOM GREEN BAY MSA
PHONE LINES, DATA PORTS, ALL DEPTS

001-00-51422-007-000		All Phones	1,116.22
		ALL PHONES - GENERAL	889663
001-00-52100-007-000		Police - Phone & Tech Support	577.60
		POLICE PHONES & DATA LINES SQUADS	889663
001-00-46744-000-000		Tower & Land Rental Fees	-931.70
		CREDIT TOWER PER CONTRACT	889663
Total			762.12

53838 3/03/2020 COMPASS MINERALS AMERICA
ROAD SALT 299.1 TONS

001-00-53100-090-000		DPW - Salt / Sand	21,574.08
		ROAD SALT 299.1 TN	593713
Total			21,574.08

53839 3/03/2020 CURTIS & DEBRA MARSH
Refund Overpayment on Account #1036-02

002-00-46101-000-000		Metered Sales Residential	36.64
		Refund Overpayment on Account #1036-02	000-1036-02
003-00-46101-000-000		Metered Sales Residential	79.42
		Refund Overpayment on Account #1036-02	000-1036-02
Total			116.06

53840 3/03/2020 DELTA DENTAL OF WISCONSIN
DENTAL & VISION PREMIUM MARCH

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Check Nbr	Check Date	Payee	Amount
001-00-21531-000-000		Dental Ins - Payable	1,431.44
		PREMIUM DENTAL MARCH 2020	1414768
001-00-21535-000-000		Vision - Deductions Payable	132.38
		VISION PORTION PAYROLL MARCH 2020	1418148
		Total	1,563.82
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53841	3/03/2020	ELISE WINTHEISER	
		PARTIAL REFUND DEPOSIT - TRASH, THERMOST	
001-00-44930-000-000		Rentals Park / Shelter / Hall	100.00
		DEDUCT TRASH/BAGS THERMOSTAT, FLOOR	2/26/2020
		Total	100.00
<hr/>			
53842	3/03/2020	ELIZABETH WEHAUSEN	
		REFUND CREDIT ON UTILITY ACCOUNT #1297	
002-00-46101-000-000		Metered Sales Residential	100.31
		REFUND CREDIT BALANCE ACCT #1297	2/17/2020
003-00-46101-000-000		Metered Sales Residential	117.78
		REFUND CREDIT BALANCE ACCT #1297	2/17/2020
		Total	218.09
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53843	3/03/2020	EWALDS HARTFORD LLC	
		POLICE SQUAD CAR PURCHASE - 3 UNITS	
004-00-52100-017-000		Police - New Vehicles	33,699.00
		2020 FORD EXPLORER 1FM5K8AB5LGB67315	67315
004-00-52100-017-000		Police - New Vehicles	33,699.00
		2020 FORD EXPLORER 1FM5K8AB5LGB67316	67316
004-00-52100-017-000		Police - New Vehicles	33,699.00
		2020 FORD EXPLORER 1FM5K8AB5LGB67317	67317
		Total	101,097.00
<hr/>			
53844	3/03/2020	FAIR MARKET ASSESSMENTS	
		ASSESSOR MAINT CONTRACT MARCH 2020	
001-00-51530-014-000		Assessor - Outside Services	2,660.00
		MARCH 2020 ASSESSOR FEE	3-2020
		Total	2,660.00
<hr/>			
53845	3/03/2020	GAT SUPPLY, INC.	
		ALKALINE BATTERY & SCOOP SHOVEL DPW	
001-00-53100-006-000		DPW - Supplies	128.28
		ALKALINE BATTERY & ALUM SCOOP SHOVEL	358529-1

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Check Nbr	Check Date	Payee	Amount
Total			128.28
53846	3/03/2020	GREEN BAY METROPOLITAN SEWERAGE DISTRICT JANUARY 2020 TREATMENT CHARGES	
003-00-62000-080-000		San Sew - GBMSD Treatment JANUARY 2020 TREATMENT COSTS	59,578.50
		115707	
Total			59,578.50
53847	3/03/2020	JON RADKE REIMBURSEMENT UNIFORM	
001-00-52100-028-000		Police - Uniform Expense REIMBURSEMENT UNIFORM	419.00
		2242020	
Total			419.00
53848	3/03/2020	MCCLONE WORKERS COMP POLICY 20-21	
001-00-51930-026-000		Insurance - Work Comp GENERAL WORKERS COMP	5,820.19
		2232	
001-00-53100-026-000		DPW - Worker's Comp WORKERS COMP DPW	3,877.94
		2232	
003-00-62000-026-000		Sani Sewer - Worker's Comp WORKERS COMP	2,589.87
		2232	
007-00-64000-026-000		Storm Wat - Worker's Comp WORKERS COMP	2,000.00
		2232	
001-00-52100-026-000		Police - Workers Comp WORKERS COMP POLICE	22,048.00
		2232	
001-00-52200-026-000		Fire - Workers Comp WORKERS COMP FIRE	4,680.00
		2232	
002-00-60000-026-000		Water - Worker's Comp WORKERS COMP	1,500.00
		2232	
001-00-51930-026-000		Insurance - Work Comp EXPERIENCE MOD	-425.00
		2232	
001-00-51930-026-000		Insurance - Work Comp PREIUM DISCOUNT	-2,920.00
		2232	
001-00-51930-026-000		Insurance - Work Comp EXPERIENCE CONSTANT CHARGE	220.00
		2232	
Total			39,391.00
53849	3/03/2020	MCCLONE CRIME POLICY 2020 - 2021	

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Check Nbr	Check Date	Payee	Amount
001-00-51930-030-000		Insurance - Liability	1,364.00
		CRIME POLICY 2020-2021	
		2232	
		Total	1,364.00
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53850	3/03/2020	MCCLONE	
		GENERAL LIABILITY & AUTO PACKAGE	
001-00-51930-032-000		Insurance - Auto	500.00
		OFFICE AUTO PHY DAMAGE	
		2232	
001-00-52100-032-000		Police - Auto Insurance	4,250.00
		POLICE AUTO PHY DAMAGE	
		2232	
001-00-52200-032-000		Fire - Automobile Ins	6,000.00
		FIRE AUTO PHY DAMAGE	
		2232	
001-00-53100-032-000		DPW - Automobile Ins	2,500.00
		DPW AUTO PHY DAMAGE	
		2232	
001-00-51930-030-000		Insurance - Liability	2,835.00
		OFFICE GENERAL LIABILITY	
		2232	
001-00-52200-030-000		Fire - Liability Ins	4,083.00
		FIRE GENERAL LIABILITY	
		2232	
001-00-52100-030-000		Police - Liability Ins	5,540.00
		POLICE GEN LIABILITY	
		2232	
002-00-60000-030-000		Water - Liability Insurance	2,084.00
		WATER GENERAL LIABILITY	
		2232	
003-00-62000-030-000		Sani Sewer - Liability Ins	2,189.00
		SAN SEWER GENERAL LIABILITY	
		2232	
001-00-53100-032-000		DPW - Automobile Ins	758.00
		DPW GENERAL LIABILITY	
		2232	
		Total	30,739.00
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53851	3/03/2020	MONROE TRUCK EQUIPMENT	
		REPAIR / MAINT TO 2010 INT 84521	
007-00-64000-021-000		Storm Wat - Vehicle Maint	11,713.00
		REPAIR HYDRAULICS TO 2010 WORKSTAR	
		44336	
		Total	11,713.00
<hr/>			
53852	3/03/2020	PAUL GEHRKE	
		REMBURSEMENT WORK BOOT 2020	
001-00-53100-060-000		DPW - Snow Removal	137.10
		REIMBURSEMENT WORK BOOT 2020	
		2/23/2020	
		Total	137.10

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Table with columns: Check Nbr, Check Date, Payee, Amount. Contains multiple entries for various suppliers and projects, including Quill Corporation, Police - Supplies, and Robert E. Lee & Associates, Inc.

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Check Nbr	Check Date	Payee	Amount
001-00-52100-028-000		Police - Uniform Expense	31.94
		REIMBURSE UNIFORM EXP	
	2/24/2020		
		Total	31.94
53857	3/03/2020	SIRCHIE	
		TEST10-OPIATE REAGENT-MECKE'S -4	
001-00-52100-006-000		Police - Supplies	54.80
		TEST 10-OPIATE REAGENT-MECKE'S -4	
		0434400-IN	
		Total	54.80
53858	3/03/2020	SPECTRUM BUSINESS / TIME WARNER CABLE	
		INTERNET	
001-00-51422-041-000		Info / Tech Internet Charges	483.56
		SERVICE PERIOD 2/8/2020	
		607906201020920	
		Total	483.56
53859	3/03/2020	U.S. POSTAL SERVICE - POSTAGE BY PHONE	
		POSTAGE FOR METER	
001-00-51422-006-000		Gen Office Supply	620.00
		POSTAGE METER - ACCT# 25845926	
		2020 START	
001-00-51440-006-000		Elections - Supplies	1,380.00
		2020 ABSENTEE POSTAGE	
		2020 absentee	
		Total	2,000.00
53860	3/03/2020	UHS PREMIUM BILLING	
		HEALTH INSURANCE PREMIUM MARCH	
001-00-21530-000-000		Health Ins - Payable	27,998.34
		PREMIUM DUE FOR MARCH 2020	
		204422577963	
		Total	27,998.34
53861	3/03/2020	VON BRIESEN & ROPER, S.C. ATTORNEYS AT LAW	
		MULTIPLE INVOICES	
008-00-68000-078-202		TID1 Intrcg Engineer2320-20-02	14,622.00
		VV INTERCHANGE WIS DOT 02153-00016	
		312588	
001-00-51300-059-000		General Legal Expenses	1,974.00
		GENERAL LEGAL	
		312589	
009-00-69000-014-000		TID #2 Outside Services	211.50
		TID 2 LEGAL	
		312589	
001-00-51300-059-000		General Legal Expenses	648.50
		760 AIRPORT DRIVE FEE TO TRUST APPLICATI	
		312587	

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Check Nbr	Check Date	Payee	Amount
001-00-51300-059-000		General Legal Expenses	12,910.50
		DECOTEAU TRUST APPLICATION	312586
001-00-51300-059-000		General Legal Expenses	8,092.05
		ONEIDA MATTERS	312585
008-00-68000-014-000		TID #1 Outside Services	0.00
		TID 1 LEGAL	00
001-00-51300-059-000		General Legal Expenses	0.00
		ONEIDA V HOBART SPEC EVENT ORDINANCE	00
001-00-51300-059-000		General Legal Expenses	0.00
		APPEAL NOD 1.9.17	00
Total			38,458.55
<hr/>			
53862	3/03/2020	WILLMAN - DAVIS - ELAINE WILLMAN	
		FEBRUARY CONSULTING WORK	
001-00-51425-014-000		Tribal Affairs Outside Service	1,000.00
		CONSULTING INVOICE FEBRUARY 2020	022020
Total			1,000.00
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53863	3/03/2020	WPS	
		4758 FOREST ROAD	
001-00-51600-040-000		Building / Plant - Utilities	42.30
		4758 FOREST ROAD PROPERTY	3162020
Total			42.30
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AARON - VISA	3/03/2020	AMAZON - VISA	
		BOARD TABLET COVERS KEYBOARDS	
			Manual Check
001-00-51100-006-000		Village Board Supplies	149.21
		BOARD TABLET COVERS, KEYBOARDS	02072020
Total			149.21
<hr/>			
MARYS - VISA	3/03/2020	MAILCHIMP - VISA	
		HEADLINES SUPPORT	
			Manual Check
001-00-51422-006-000		Gen Office Supply	34.99
		WEB/HEADLINES MAILCHIMP	01232020
Total			34.99
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MARYS - VISA	3/03/2020	OFFICEMAX / DEPOT VISA	
		W-2 & 1099 ENVELOPES	
			Manual Check
001-00-51422-006-000		Gen Office Supply	79.97
		ENVELOPES 1099'S AND W-2S	01112020QEOTE

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Dated From: 3/03/2020

From Account:

Thru: 3/03/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount	
			Total	79.97
MARYS - VISA	3/03/2020	WMCA DISTRICT 7 - VISA		
DISTRICT 7 MEETING REGISTRATION			Manual Check	
001-00-51420-011-000		Village Clerk Ed / Conf / Trav	70.00	
REG DIST 7 MEETING - BERGER & SMITH			01232020	
			Total	70.00
			Grand Total	581,002.44

2/27/2020 1:17 PM

Check Register - Full Report - ALL

Page: 10

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 3/03/2020 From Account:
Thru: 3/03/2020 Thru Account:

Amount

Total Expenditure from Fund # 001 - General Fund	145,952.01
Total Expenditure from Fund # 002 - Water Fund	4,561.63
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	65,266.45
Total Expenditure from Fund # 004 - Capital Projects Fund	220,427.62
Total Expenditure from Fund # 007 - Storm Water Fund	14,902.36
Total Expenditure from Fund # 008 - TID #1 Fund	129,511.11
Total Expenditure from Fund # 009 - TID #2 Fund	381.26
Total Expenditure from all Funds	581,002.44



Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart,
WI

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Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Wednesday February 19th 2020 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 17th day of February, 2020 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Wednesday February 19th 2020 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. Meeting was called to order by Rich Heidel at 6:00 pm. Roll call: David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present. Tim Carpenter was excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made Ed Kazik second by Debbie Schumacher to approve the agenda as presented. The motion passed unanimously.
3. Pledge of Allegiance: those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS: None.

5. CONSENT AGENDA: Motion made by David Dillenburg second by Ed Kazik, to approve the items on the Consent Agenda. The motion passed unanimously.

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of February 4th (Regular) 2020; C. PLANNING AND ZONING COMMISSION: Minutes of January 8th 2020; D. PUBLIC WORKS AND UTILITES ADVISORY COMMITTEE: Minutes of August 12th 2019; E. ALCOHOL AND OPERATORS LICENSES (0)

6. ITEMS REMOVED FROM CONSENT AGENDA: None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS: None

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS:

A. UPDATE – Meeting with Pulaski School Board. Staff recommended the Board meet with the Pulaski School Board on Tuesday March 10th (6:00 PM) at Hillcrest Elementary School. David Dillenburg, Ed Kazik, Debbie Schumacher will attend the meeting at the school.

B. UPDATE – January 2020 Budget and Financial Reports. Aaron Kramer, Administrator presented the financials for January for the Board.

9. COMMITTEE REPORTS AND ACTIONS:

A. UPDATE – Public Works Committee (February 10th). The committee is working on analyzing the DPW. Mr. Lancelle will be providing additional information to the committee on manhours and equipment needs so the committee can determine if it is better to contract out for some of the work that needs to be done. This process will take a good part of the year.

B. UPDATE – Planning and Zoning Commission (February 12th). Planning and Zoning Commission met and recommended several public hearings be moved to the Board.

B. UPDATE – Planning and Zoning Commission (February 12th). Planning and Zoning Commission met and recommended several public hearings be moved to the Board.

10. OLD BUSINESS:

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Awarding of Bids for 2020 Street and Drainage

Improvements (Contract 2320-20-04): Staff recommended the bid be awarded to Northeast Asphalt (Green Bay, WI) for \$728,211. Motion made by Rich Heidel second by Ed Kazik, to approve the 2020 Street and Drainage Improvements (Contract 2320-20-04) to Northeast Asphalt (Green Bay, WI) for \$728,211, with the following projects to be included:

- (1) Maple View Court,
- (2) Acorn Drive,
- (3) Concord Way,
- (4) Dream Lake Road,
- (5) the paving of the north parking area in Four Seasons Park,
- (6) curb and gutter on North Pine Tree Road (Thornberry to the north),
- (7) Bay Ridge Court (repair erosion damage),
- (8) Trout Creek culvert,
- (9) 30 inlet repairs (Pleasant Valley Drive and Thornberry Creek area),
- (10) allowances.

The motion passed unanimously.

B. DISCUSSION AND ACTION – Awarding of Bid for Public Works Directors Vehicle:

Staff recommended the purchase of a 2020 Chevrolet Traverse for \$28,625.00 (Ewald Automotive Group) to replace the current 2014 – which will be transferred to the Office as a staff vehicle, replacing the current 2011 Ford Crown Victoria which will be sent to auction. There is \$34,000 budgeted in the 2020 Capital Fund (004). The current DPW vehicle will be used by the Director of Planning & Code Compliance and Office Staff when necessary. Motion made by Ed Kazik second by David Dillenburg, to approve the purchase of a 2020 Chevrolet Traverse for \$28,625.00 (Ewald Automotive Group) to replace the current 2014 vehicle – which will be transferred to the Office as a staff vehicle, replacing the current 2011 Ford Crown Victoria which will be sent to auction.

C. DISCUSSION AND ACTION – Awarding of Bids for Southwind Estates Culvert Crossing:

Staff recommend awarding the bid to Peters Concrete (Green Bay) for \$213,998. Funds for the project will come from a future TID #2 bond. Jerry Lancelle, Director of Public Works and Jared Schmidt with Robert E. Lee & Associates spoke about the project. The sanitary sewer, water extensions and bridge structure work will need to be completed within the DNR requirements for construction. The bridge structure will be constructed of aluminum. This work will start before the rest of the project. The bids took into consideration alternate types of structures, and the contractor will hold his pricing should any portion of the project needs to be changed. Motion made by Ed Kazik second by Debbie Schumacher, to award the contract to Peters Concrete for \$213,998.00. The motion passed unanimously.

D. DISCUSSION AND ACTION - Proposed 54 lot, Single Family Preliminary Plat, HB-391-1

& HB-456. Tosa Development is proposing a single-family plat creating 54 new single-family lots with 31 lots being located within the Village of Hobart and 23 lots being located within the Town of Lawrence. Of the lots within Hobart, they will be located on parcels currently identified as HB-391-1 and HB-456. These two parcels will need to be rezoned as the proposed preliminary plat as reduced lot sizes similar to those of a R-1: Residential District and the current property zoning is ER: Estate Residential and A-1: Agricultural District. This subdivision is proposed to be served by municipal water and sanitary sewer which would be served through the Town of Lawrence. Village Staff and Administration is

working with Lawrence's Staff and Administration to work out a service agreement that will eventually need to be approved by both municipalities prior to final approval of the subdivision by the Village Board. Action on this item will be contingent on the recommendation of the Planning and Zoning Commission, which is scheduled to meet prior to this Board meeting. The Planning and Zoning Commission recommended that the plat be 53 lots all with a minimum of 100' frontage. They also attached four conditions to the approval. 1) Secure necessary rezoning of both parcels; 2) The approval of a service agreement between the Village of Hobart and the Town of Lawrence; 3) Payment of the park fee of \$300.00 per lot for all lots determined to be located (assessed) within the Village of Hobart; 4) All lots must meet the 100 ft lot frontage requirement along Potter Drive.

Motion made by David Dillenburg second by Ed Kazik, to approve the 53 lot CSM with the following conditions.

- 1) Secure necessary rezoning of both parcels;
- 2) The approval of a service agreement between the Village of Hobart and the Town of Lawrence;
- 3) Payment of the park fee of \$300.00 per lot for all lots determined to be located (assessed) within the Village of Hobart;
- 4) All lots must meet the 100 ft lot frontage requirement along Potter Drive.

The motion passed unanimously.

E. DISCUSSION AND ACTION – Establish a Public Hearing to Conditional Use Permit, HB-622-4, 225 Shady Drive – 2,112 square feet of additional accessory building on property. Staff recommended the public hearing be held at the March 17th Board meeting. Motion made by Rich Heidel second by Ed Kazik, to set hearings for March 17, 2020. The motion passed unanimously.

F. DISCUSSION AND ACTION – Establish a Public Hearing to Consider Conditional Use Permit allowing excavation of a rear yard pond, HB-622-4, 225 Shady Drive. Staff recommended the public hearing be held at the March 17th Board meeting. Motion made by Ed Kazik second by David Dillenburg to set hearing for March 17, 2020. The motion passed unanimously.

G. DISCUSSION AND ACTION – Establish a Public Hearing to Consider Proposed Changes to the Zoning Code (Ordinance 2020-02). The purpose of this Ordinance is to amend the current Zoning Code to include requirements and regulations to promote pedestrian and bicycle usage, safety and connectivity. Staff recommends the public hearing be held at the March 17th Board meeting. Motion made by Rich Heidel second by Ed Kazik to hold the hearing March 17, 2020. The motion passed unanimously.

H. DISCUSSION AND ACTION – Establish a Public Hearing to Consider Proposed Changes to the Zoning Code (Ordinance 2020-03). The Purpose of this Ordinance is to amend the current Zoning Code to amend the regulations for the placement of temporary construction signs, including, but not limited to, the size of said signs, the length of time a sign may be displayed, and the process for appeal. Staff recommended the public hearing be held at the March 17th Board meeting. Motion made by Ed Kazik second by Debbie Schumacher, to set the hearing for March 17, 2020. The motion passed unanimously.

I. DISCUSSION AND ACTION – Establish a Public Hearing to Consider Proposed Changes to the Zoning Code (Ordinance 2020-04). The purpose of this Ordinance is to amend the current Zoning Code to create a new zoning designation (I-3: Airport Industrial) to address future development adjacent to Austin Straubel Airport. Staff recommended the public hearing be held at the March 17th Board meeting. Motion made by Rich Heidel second by Ed Kazik, to set the hearing for March 17, 2020. The motion passed unanimously.

J. DISCUSSION - Items for future agenda consideration or Committee assignment.

The Board took a short break prior to moving into Closed Session 6:40pm.

K. ADJOURN to CLOSED SESSION: Motion made by Rich Heidel second by Ed Kazik to move into closed session under the following:

1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Brown County Service Agreement and Oneida Nation v. Village of Hobart litigation

2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. The Board moved into closed session at 6:50pm.

L. CONVENE into open session: Motion made by Debbie Schumacher second by Ed Kazik to return to open session. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. The Board returned to open session at 8:46pm.

M. ACTION from closed session: No action from Closed Session.

12. ADJOURN: Motion made by David Dillenburg second by Ed Kazik to adjourn. The motion passed unanimously. Meeting adjourned at 8:46pm.



Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart,
WI

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Notice is hereby given according to State Statutes that the SITE REVIEW COMMITTEE of the Village of Hobart will meet on Wednesday December 18th 2019 at 5:30 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 13th day of December, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING MINUTES – SITE REVIEW COMMITTEE

Date/Time: Wednesday December 18th 2019 (5:30 P.M.)

Location: Village Office

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. Meeting called to order by David Dillenburg at 5:30pm. Roll call: D. Dillenburg, D. Schumacher, M. Ambrosius, D. Baranczyk, R. Nuetzel, M. Zimmer present. T. Tengowski excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made by D. Schumacher, second by D. Baranczyk to approve the agenda. The motion passed unanimously.
3. Approve Minutes of the September 18th 2019 and November 20th 2019 meeting. Motion made by R. Nuetzel, second by D. Baranczyk to approve the September 18, 2019 Minutes. The motion passed unanimously. Motion made by D. Schumacher, second by M. Ambrosius to approve the November 20, 2019 Minutes, motion passed 5 – 0; R. Nuetzel Abstained,
4. Public Comment on Non-Agenda Items. No comments were given.

ACTION ITEMS

5. **DISCUSSION AND ACTION – Request for a new 125,000 sf., warehouse and associated site improvements (3794 Packerland Dr., HB-950 & HB-950-4).** This property is currently undeveloped and the proposed project will consist of a new 125,000 square foot warehouse facility with the main access driveway from Packerland Dr. and a secondary access from Camber Ct. The truck loading docks will be located along the south side of the building with additional tractor and trail parking located to the rear of the development on the west side of the building. (Developer: Integrity Warehousing, LLC).

Section 3, Site Plan Approval:

- A. **Zoning:** I-1: Limited Industrial District
- B. **Green Space:** 59.2% green space.
- C. **Setbacks:** Compliant with zoning district requirements of 40' front(s), 20' rear, 15' side. (60' from Camber Ct. right-of-way, 465' from Packerland Dr. right-of-way, 134' from the south property line, and 223' from the west property line)
- D. **Parking:** 36 spaces proposed, 10 spaces are required per code of 1 stall for every 2 employees (20 employees proposed).
- H. **Fire Dept. (and Police Dept.):** The plans presented have been reviewed and accepted by the Police Chief and Fire Chief.

- I. **Storm Water:** Storm water from the proposed building and parking areas will be collected by on-site storm sewer before being discharged to the regional dry pond located on the adjoining parcel to the south.
- M. **Refuse Collection:** There is no exterior refuse / recycling containers proposed, however, should there be some containers placed on site, they shall be located away from the public roadways and be enclosed and screened from view.

Section 4, Architectural Plan Approval

A. Exterior Construction Information:

- 1. **Materials:** Metal framed building with masonry components.
- 2. **Exterior Materials:** The south elevation will be the main entrance which will consist of pre-finished metal wall panels. The west and east elevations will also consist of all pre-finished metal wall panels with Staff recommending a requirement being placed on the east elevation (facing Packerland Dr.) that should the possible building addition not be constructed within 5 years (by December 31, 2024), the east elevation is required to comply with the minimum 35% masonry requirement prior to June 30, 2025. As for the north elevation, since the building is set back further west than the cul-de-sac of Camber Ct., the developer is requesting to spread the 35% masonry requirement along the entire north wall instead of just along the portion of the wall that abuts the actual roadway. This creates uniformity along the entire wall and would be constructed of 4'-6" high split-faced block with pre-finished metal wall panels above.
- 3. **Height:** Eave height of 27' with an overall height of 34' to peak of roof system.
- 4. **Overhead doors:** There will be one at grade overhead door on the west elevation and multiple loading dock doors (7 shown on plan) along the south elevation.
- 5. **Mechanical equipment:** No mechanical equipment is shown on the plans, however, should such equipment being installed on the roof it shall be screened from view by materials compatible with those used for the principal structure. Any such equipment located on the ground shall be screen from view by landscaping or fencing to compliment the building and overall landscaping.

Section 5, Landscaping Plan: With the building being constructed towards the rear of the property, the large open area to the front of the building towards Packerland Dr. will remain natural and undeveloped with the plan to construct a building addition in this area in the not so distant future. There are 6 trees proposed along Camber Ct. in the area where this building will be constructed and Staff would recommend that any additional trees required along Camber Ct. and Packerland Dr. not be planted at this time as they would be in the way for any future building expansion. Staff would recommend that should the possible building addition not be constructed within 5 years (by December 31, 2024), the remaining trees required to comply with the 50' spacing ordinance be planted by June 30, 2025. Additionally, Village Staff would recommend that a more detailed landscape plan be submitted to Staff for approval for the landscape areas noted on the site plan for the areas along the north and south building elevations.

Section 6, Lighting: The lighting plan is approved by Staff as submitted. There will be 6 parking lot lights installed near the parking area towards the rear of the property and at the turn-around area for the semis by the dock doors. Additionally, there will be 21 wall mounted light fixtures around the perimeter of the building (adjacent to egress doors and other areas for general illumination).

Section 7, Signage: No signage is included with this submittal. Formal signage submittal is required prior to signage installation.

Section 8, Driveway-Curb Cut: The site does have two driveways proposed with one of 30'-0" in width (57'-0" at roadway of Camber Ct.) and a 30'-0" in width (80'-0" at roadway of Packerland Dr.). The developer is required to work with Brown County to receive approval and permit for the access to Packerland Dr. since the roadway has county jurisdiction. The Site Review Committee may approve a curb cut larger than 40' in width when consideration traffic flow, safety concerns, and the needs of the business. Staff supports this wider driveway at this location due to the use of larger trucks entering and exiting the site.

Motion made by D. Schumacher, second by R. Nuetzel to approve the request for 125,000 sf warehouse and associated site improvements at 3794 Packerland HB:950 & HB950-4 with conditions as listed. The motion passed unanimously.

Conditions:

1. Screening of any proposed roof mounted HVAC equipment with materials similar to those utilized for the principal building, or landscaping if such equipment is located on the ground;
2. Coordinate with Village Fire Chief regarding the number and location of lock box(s);
3. East elevation (facing Packerland Dr.) of proposed building shall be required to comply with the minimum 35% masonry requirement prior to June 30, 2025 should the possible building addition not be constructed within 5 years (by December 31, 2024);
4. Any additional trees required along Camber Ct. and Packerland Dr. should not be planted at this time as they would be in the way for any future building expansion. Should the possible building addition not be constructed within 5 years (by December 31, 2024), the remaining trees required to comply with the 50' spacing ordinance be planted by June 30, 2025;
5. Any proposed signage shall come back to the Committee for approval.
6. Address to be located off of Packerland Drive.

6. DISCUSSION AND ACTION - Request for wall and window signage (560 Centennial Centre Blvd., HB-3207). This same request was before the committee back in September 2019 and after having a lengthy discussion the committee came to agreement on the overall signage package. Although there was a general consensus, there is no record of a formal recommendation and the request was left with no formal action. Therefore, this same request is required to come back to the committee for said formal action. (Developer: FIRE Fitness).

To recap from that September meeting, the informal recommendation from the committee was as follows:

1. Approve the 2nd non-illuminated wall sign on the east elevation with the following conditions:
 - a. "Backer panel" of sign shall be of similar colors to blend with the colors of the materials on the existing building where the sign will be mounted
 - b. Total cumulative square footage of both wall signs (south and east elevations) shall not exceed the maximum allowed per tenant of 60 square feet
2. Denial of the window signage as submitted

The Committee discussed the signage request again. They agree with the non-illuminated wall signs for the east side and the total square footage. The window signage was discussed and by ordinance it exceeds the allowable square footage.

Motion made by R. Nuetzel, second by M. Zimmer to Approve the recommendations from September meeting as listed above. The motion passed unanimously.

Motion made by D. Schumacher, second by D. Baranczyk to Deny the window signage requested. The motion passed unanimously.

7. ADJOURN: Motion made by M. Ambrosius, second by M. Zimmer to adjourn. The motion passed unanimously. Meeting adjourned at 6:15pm.



**Village of Hobart Planning & Zoning Commission Minutes
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI
Wednesday, February 12, 2020 – 5:30 pm**

1. Call to Order, Roll Call:

The meeting was called to order by Dave Dillenburg at 5:32 pm. Roll call: Bob Ross, excused; John Rather, excused; Rich Heidel, excused; Dave Dillenburg, aye; Jeff Ambrosius, aye; Tom Dennee, aye; David Johnson, aye.

2. Verify/Modify/Approve Agenda:

Motion by Tom Dennee, second by David Johnson to approve the agenda as presented. All in favor. Motion carried.

3. Approval of Planning & Zoning Minutes:

Motion by Jeff Ambrosius, second by Dave Johnson to approve the January 8, 2020 minutes as presented. All in favor. Motion carried.

4. Public Comment on Non-Agenda Items:

None.

5. Conditional Use Permit for 2,112 sf Accessory Building at HB-622-4 (225 Shady Drive):

The current property owner Nick DeNoble is proposing to construct a second accessory building of an additional 2,112 square feet on his property. Being that the property currently has a 768 square foot (24'x32') accessory building (detached garage), this request would consist of a Conditional Use Permit as the new accessory building would not conform to the requirements identified in the zoning code. The three conditions that would require the CUP would be the request for a second such accessory building on the same lot, the increase in maximum total accessory building square footage to 2,880 (380 square feet greater than the maximum noted in the ordinance), and the overall height to be at 25 feet which would exceed the height of the principal dwelling which is at 18 feet, but would still meet the maximum allowed by ordinance of 25 feet. Motion by Dave Dillenburg, second by Jeff Ambrosius, to grant a conditional use permit for an additional accessory building on HB-622-4 (225 Shady Drive) as presented with the following conditions: 1) Planting 6 new evergreen trees of a minimum of 6 ft in height that would be evenly spaced along the front of the property line; 2) Vehicles stored on site shall be limited to those that are customary & incidental to a single family residence; 3) No exterior storage of vehicles or trailers; 4) This parcel shall be prohibited from being further subdivided or split without prior village approval. All in favor. Motion carried.

6. Conditional Use Permit for Excavation of Rear Yard Pond at HB-622-4 (225 Shady Drive):

The current property owner Nick DeNoble is proposing to construct a pond of approximately 1/8 acre in surface area in the rear yard of his property. Mr. DeNoble has submitted information as required in Zoning Ordinance Article XXIX Man-Made Bodies of Water. Staff has reviewed the information submitted and has identified the information demonstrates compliance with the ordinance requirements. Motion by Tom Dennee, second by Jeff Ambrosius, to grant a conditional use permit for a pond at HB-622-4 (225 Shady Drive) as presented with the following conditions: 1) No change in ground elevations in the area adjoining the pond that would adversely impact surface water drainage conditions to adjoining properties or village right-of-way; 2) The

conditional use permit may be brought back to the Village Board if operations result in repeated complaints or violations of village, state, or federal regulations, rules or laws. All in favor. Motion carried.

7. Proposed 54 lot, Single Family Preliminary Plat for HB-391-1 and HB-456:

Tosa Development is proposing a single-family plat creating 54 new single-family lots with 31 lots being located within the Village of Hobart and 23 lots being located within the Town of Lawrence. Of the lots within Hobart, they will be located on parcels currently identified as HB-391-1 and HB-456. These two parcels will need to be rezoned as the proposed preliminary plat as reduced lot sizes similar to those of a R-1: Residential District and the current property zoning is ER: Estate Residential and A-1: Agricultural District. This subdivision is proposed to be served by municipal water and sanitary sewer which would be served through the Town of Lawrence. Village Staff and Administration is working with Lawrence's Staff and Administration to work out a service agreement that will eventually need to be approved by both municipalities prior to final approval of the subdivision by the Village Board. The commission requested that the applicant create a new plat with an additional road ingress/egress for public safety as well as compliance with the lot frontages required by the village zoning ordinance. The commission chose to postpone action to a future meeting when the proposed changes were presented.

8. Proposed Changes to Zoning Code from Pedestrian & Bicycle Master Plan:

The proposed changes were recommended in the 2019 Pedestrian and Bicycle Master Plan, adopted by the Village Board last December. The Plan recommended changes to enable and encourage people to travel to and within the mixed use areas proposed in Hobart, by modifying its Zoning Ordinance in Planned Development Districts (Chapter 295, Articles XIII, XIV, and XV) to ensure that new and redevelopment projects have buildings with zero or minimal setbacks, parking along the side or in the rear, and other similar features. Requiring direct walkway connections to the sidewalk and between buildings will ensure that pedestrians are able to easily access the site. Motion by Tom Dennee, second by David Johnson, to grant the proposed ordinance changes as presented with the condition that the first proposed change be placed in the general provisions chapter of the zoning code. All in favor. Motion carried.

9. Director & Activity Update & Reports:

An update was provided on the proposed changes to the Village Zoning Code, Chapter 295 pertaining to the permitted and conditional uses, along with an addition to the definitions also located in Chapter 295, with recent and proposed developments within the zoning district of I-1: Limited Industrial District.

10. Meeting Adjournment:

Motion made by Jeff Ambrosius, second by David Johnson to adjourn. All in favor. Motion carried. Meeting adjourned at 6:48 pm.

TO: Village Board of Trustees

**RE: Liquor License Trout Creek
Pub & Grill**

FROM: Mary Smith

DATE: 3/3/2020

SUBJECT: Liquor License Applications for Trout Creek Pub & Grill 2019-2020 License

RECOMMENDATION: Approval of license 2019-2020 License year Pro-rated

BACKGROUND: All Liquor Licenses expire June 30th of each year and the new licenses take effect July 1st. I contacted each owner / agent in March regarding the renewals and they have submitted the required paperwork to complete the process.

The Safari Steakhouse went out of business and turned in their license for the 2019-2020 term. Mr. & Mrs. Ostrowski applied for the license to finish out the 2019 – 2020 license period. They will submit the “Renewal” application for the 2020-2021 Liquor License term.

The prorated fees would be \$24.99 for the Class B Beer License and \$125.01 for the Class B Liquor for this license period.

Background checks are being completed by the Hobart / Lawrence Police Department.

We have not received any correspondence regarding any outstanding liquor/ beer distributor bills. Should there be any correspondence from a supplier; we will withhold the license until the outstanding invoices are paid.

RECOMMENDATION: To approve the license for the remainder of the license term.

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning April 1 2020 ;
ending JUNE 30 2020 ;

TO THE GOVERNING BODY of the: Town of Village of City of } Hobart

County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named Individual Partnership Limited Liability Company
 Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (Individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Jimmy D's Golf Shop, Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>President Ostrowski, James, O.</u>	<u>1475 W Marhill Rd Green Bay WI</u>	<u>54313</u>
Vice President/Member	<u>Vice President Ostrowski, Eileen, M.</u>	<u>1475 W Marhill Rd Green Bay WI</u>	<u>54313</u>
Secretary/Member			
Treasurer/Member			
Agent			

Directors/Managers

3. Trade Name Trout Creek Pub Business Phone Number 920-497-1731

4. Address of Premises 897 Riverdale Dr Post Office & Zip Code Oneida WI 54155

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state Wisconsin and date 1998 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Brown County Golf Course - Bar & Restaurant
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? Safari Steakhouse
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of the license.

[Signature]
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>1-31-2020</u>	Date reported to council / board <u>2-19-2020</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk <u>Mary Smith</u>
Date license granted	Date license issued	License number issued	

AT-108 (R. 7-18)

Wisconsin Department of Revenue

Legal ad February 7, 2020

456-0000-432103-03

Applicant's WI Seller's Permit No.:	FEIN Number:
<u>652557</u>	<u>391929239</u>
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>24.99</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>125.01</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$ <u>150.00</u>

Acorn Drive	\$53,220		
Mapleview	\$137,234		
Concord	\$75,987		
Dream Lake	<u>\$156,903</u>		
Sub Total	\$423,344		
N. PineTree	\$123,453		
BayRidge	\$40,450		
Trout Creek	\$17,858		
15 Inlets	\$45,302		
Allowances	<u>\$2,000</u>		
Sub Total	\$229,063		
4s Park	<u>\$76,676</u>		
Sub Total	\$76,676		
Base Bid Total	\$729,083		\$728,211.00 Board Motion
Alt. 2 Inlets	<u>\$44,523</u>		\$44,523.00
Bid Total with Alt. 2	\$773,606		

SECTION 00 51 00

NOTICE OF AWARD

Date: February 20, 2020

[Certified Mail -- Return Receipt Requested]

TO: NORTHEAST ASPHALT
(BIDDER)

ADDRESS: 1524 Atkinson Drive; Green Bay, WI 54303

Contract: 2320-20-04

Project: 2020 Street and Drainage Improvements

You are notified that your Bid dated **January 30, 2020** for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a Contract for 2020 Street Improvements – Contract 2320-20-04
(Base Bid Minus Inverary Court – Bid Items 63 – 75 and Alternate 1)
(Indicate total Work, alternates or sections or Work awarded)

The Contract Price of your Contract is Seven Hundred Seventy-Three Thousand Six Hundred Five Dollars and 01/100 Dollars **(\$773,605.01)**.

4 copies of each of the proposed Legal Documents accompany this Notice of Award.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award. 4 sets of the Contract documents will be delivered separately or otherwise made available to you immediately.

1. Deliver to the OWNER 4 fully executed counterparts of the Legal Documents. [Each of the Legal Documents must bear your signature on 00 51 00-2].
2. Deliver with the executed Legal Documents the Contract security (Bonds) as specified in the Instructions to Bidders (Article 20), [and] General Conditions (paragraph 5.01) [and Supplementary Conditions (paragraph SC-5.01).]

3. (List other conditions precedent).

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid in default, to annul this Notice of Award and to declare your Bid security forfeited.

Within ten days after you comply with the above conditions, OWNER will return to you one fully executed counterpart of the Contract Documents.

VILLAGE OF HOBART
(OWNER)

By: _____
(AUTHORIZED SIGNATURE)

(TITLE)

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____

This the _____ day of _____, 20__.

By: _____

Title: _____

Copy to ENGINEER
(Use Certified Mail, Return Receipt Requested)

VILLAGE OF
HOBART
 GREATNESS IS GROWING
 MEMORANDUM

TO: Hobart Village Board
FROM: Jerry Lancelle (Public Works Director)/Aaron Kramer (Village Administrator)
RE: Awarding of Bids for DPW Vehicles
DATE: February 28th 2020

BACKGROUND

The 2020 Capital budget included funds (\$67,400) to replace a current Public Works pickup and add one additional pickup to the DPW fleet. Staff requested State pricing quotes on available ½ ton Pickups trucks to compare pricing. All vehicles were quoted with the same options, as close as possible between Brands. The quote for the 2020 Dodge ½ ton pickup is attached. Staff will have a copy of all quotes during the meeting. A summary of the brands and pricing:

WISCONSIN VENDORNET QUOTED PRICES

	Base Price	
Chevy 1500 Dbl. Cab	\$28,824.00	\$28,824.00
Ford 150 Supercab	\$28,697.00	\$28,697.00
Dodge 1500 Quad Cab.	\$26,453.00	\$26,453.00

Our current DPW pickups are as follows:

VEHICLE	YEAR	MILEAGE	BLUEBOOK VALUE
3/4 ton Water Utility Truck	2017	62,000	\$22,328.00
3/4 ton Pickup w/Plow	2017	30,000	\$23,901.00
1 ton Pickup w/Plow	2016	29,000	\$24,395.00
1/2 ton Pickup	2014	52,000	\$8,791.00



Staff is recommending the purchase of two (2) 2020 Dodge ½ ton Quad Cab 4x4 trucks. One unit would replace the 2017, ¾ ton Water Utility truck. Experience has shown a ¾ ton is unnecessary for its duties and a ½ ton vehicle will perform the same duties with a reduced operating cost. A cap will need to be purchased to replace the current Water Utility cap, this is estimated at \$2,700. The additional 2020 unit would be used primarily for seasonal use in the summer being capable of towing the mowing trailer and equipment while providing additional cab space for seasonal workers. This proposal will free the current 2017 ¾ ton truck to perform other DPW duties with its heavier hauling and towing capabilities. The current 2017 ¾ ton Water Utility vehicle would be sold per the Village capitol disbursement policy.

RECOMMENDED MOTION

To approve the purchase of two (2) 2020 Dodge ½ ton quad cab pickups for \$26,453.00 each, for a total of \$52,906.00 from Ewald Automotive Group, to replace the current 2017 Chevrolet ¾ ton and add one additional vehicle.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Village of Hobart

Prepared For: Jerry Lancelle

920.869.3807

Jerry@hobart-wi.org

Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box (✔ Complete)

Quote Worksheet

	MSRP
Base Price	\$35,345.00
Dest Charge	\$1,695.00
Total Options	\$5,381.00
Subtotal	\$42,421.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$15,968.00)
Subtotal Discount	(\$15,968.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$26,453.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$26,453.00

Comments:

2020 Ram 1500 "Classic" Quad Cab 4wd to your specs as detailed. Exception: Box size is 6' 4". Registration fees are not included. Delivery can be anticipated 90-120 days from receipt of your order.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 10279. Data Updated: Feb 7, 2020 10:08:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box ( Complete)

Standard Equipment

Mechanical

- Engine: 3.6L V6 24V VVT (STD)
- Transmission: 8-Speed Automatic (845RE) (STD)
- 3.21 Rear Axle Ratio (STD)
- GVWR: 6,800 lbs (STD)
- 50 State Emissions
- Transmission w/Driver Selectable Mode and Oil Cooler
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- Engine Oil Cooler
- 730CCA Maintenance-Free Battery
- 160 Amp Alternator
- Trailer Wiring Harness
- Class IV Towing Equipment -inc: Hitch and Trailer Sway Control
- 1740# Maximum Payload
- HD Shock Absorbers
- Front And Rear Anti-Roll Bars
- Electric Power-Assist Steering
- 26 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Short And Long Arm Front Suspension w/Coil Springs
- Multi-Link Rear Suspension w/Coil Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist and Hill Hold Control

Exterior

- Wheels: 17" x 7" Steel (STD)
- Tires: P265/70R17 BSW AS (STD)
- Regular Box Style
- Drop-In Bed Liner
- Center Hub

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box (Complete)

Exterior

- Steel Spare Wheel
- Full-Size Spare Tire Stored Underbody w/Crankdown
- Clearcoat Paint
- Black Front Bumper w/Black Rub Strip/Fascia Accent
- Black Rear Step Bumper
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Power Side Mirrors w/Manual Folding
- Black Exterior Mirrors
- Exterior Mirrors w/Heating Element
- Fixed Rear Window
- Variable Intermittent Wipers
- Deep Tinted Glass
- Galvanized Steel/Aluminum Panels
- Black Grille
- Active Grille Shutters
- Tailgate Rear Cargo Access
- Manual Tailgate/Rear Door Lock
- Fully Automatic Aero-Composite Halogen Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light
- Tip Start

Entertainment

- Radio w/Seek-Scan, Clock and Radio Data System
- Radio: 3.0
- 6 Speakers
- Fixed Antenna
- Media Hub (USB, AUX)

Interior

- 4-Way Driver Seat
- 4-Way Passenger Seat

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Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box (Complete)

Interior

Bench Front Facing Fold-Up Cushion Vinyl Rear Seat

Manual Tilt Steering Column

Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Oil Temperature, Transmission Fluid Temp, Engine Hour Meter and Trip Odometer

Power Rear Windows

Rear Folding Seat

Rear Cupholder

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

HVAC -inc: Underseat Ducts

Glove Box

Full Cloth Headliner

Urethane Gear Shift Knob

Interior Trim -inc: Deluxe Sound Insulation, Metal-Look Instrument Panel Insert and Chrome/Metal-Look Interior Accents

Heavy Duty Vinyl 40/20/40 Split Bench Seat

Day-Night Auto-Dimming Rearview Mirror

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Pickup Cargo Box Lights

Charge Only Remote USB Port

Electronic Shift

Instrument Panel Bin, Dashboard Storage, Driver And Passenger Door Bins and 2nd Row Underseat Storage

Delayed Accessory Power

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Power Door Locks

Systems Monitor

Analog Display

Seats w/Vinyl Back Material

Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints

Manual Adjust Seats

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Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box (Complete)

Interior

- 40/20/40 Split Bench Seat
- Front Armrest w/3 Cupholders
- Sentry Key Engine Immobilizer
- 2 12V DC Power Outlets

Safety-Mechanical

- Electronic Stability Control (ESC)
- ABS And Driveline Traction Control

Safety-Exterior

- Side Impact Beams

Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Airbag Occupancy Sensor
- Curtain 1st And 2nd Row Airbags
- Rear Child Safety Locks
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
- ParkView Back-Up Camera

WARRANTY

- Basic Years: 3
- Basic Miles/km: 36,000
- Drivetrain Years: 5
- Drivetrain Miles/km: 60,000
- Corrosion Years: 5
- Corrosion Miles/km: Unlimited
- Roadside Assistance Years: 5
- Roadside Assistance Miles/km: 60,000

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Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box (✔ Complete)

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
DS6L41	2020 Ram 1500 Classic Tradesman 4x4 Quad Cab 6'4" Box	\$35,345.00

COLORS		
CODE	DESCRIPTION	MSRP
PW7	Bright White Clearcoat	\$0.00

ENGINE		
CODE	DESCRIPTION	MSRP
EZH	Engine: 5.7L V8 HEMI MDS VVT -inc: GVWR: 6,900 lbs, Electronically Controlled Throttle, Heavy Duty Engine Cooling, Next Generation Engine Controller, Engine Oil Heat Exchanger, Hemi Badge, Heavy Duty Transmission Oil Cooler	\$1,450.00

TRANSMISSION		
CODE	DESCRIPTION	MSRP
DFK	Transmission: 8-Speed Automatic (8HP70)	\$500.00

CPOS PKG		
CODE	DESCRIPTION	MSRP
26B	Quick Order Package 26B Tradesman -inc: Engine: 5.7L V8 HEMI MDS VVT, Transmission: 8-Speed Automatic (8HP70), Tradesman Package	\$0.00

AXLE RATIO		
CODE	DESCRIPTION	MSRP
DMC	3.21 Rear Axle Ratio (STD)	\$0.00

WHEELS		
CODE	DESCRIPTION	MSRP
WFP	Wheels: 17" x 7" Steel (STD)	\$0.00

TIRES		
CODE	DESCRIPTION	MSRP
TTM	Tires: P265/70R17 BSW AS (STD)	\$0.00

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Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box (✔ Complete)

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
PW7	Bright White Clearcoat	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
V9X8	Diesel Gray/Black, Cloth 40/20/40 Bench Seat	\$315.00

GVWR

CODE	DESCRIPTION	MSRP
Z6N	GVWR: 6,900 lbs	Inc.

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
ADB	Protection Group -inc: Transfer Case Skid Plate Shield, Front Suspension Skid Plate, Tow Hooks	\$395.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
DSA	Anti-Spin Differential Rear Axle	\$495.00
XHC	Trailer Brake Control	\$295.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
LM1	Low Beam Daytime Running Headlamps	\$40.00
MRU	Black Tubular Side Steps	\$695.00
XMF	Spray In Bedliner	\$595.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
GXM	Remote Keyless Entry w/All-Secure	\$190.00

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Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box ( Complete)

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
DI-1	All-Weather Mats Front and Rear	\$165.00
DI-2	Delivery from Oconomowoc to Hobart	\$121.00
DI-3	4 Keys total	\$50.00
DI-4	Backup Alarm	\$75.00
Options Total		\$5,381.00

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Vehicle: [Fleet] 2020 Ram 1500 Classic (DS6L41) Tradesman 4x4 Quad Cab 6'4" Box ( Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$35,345.00
Total Options	\$5,381.00
Vehicle Subtotal	\$40,726.00
Destination Charge	\$1,695.00
Grand Total	\$42,421.00

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VILLAGE OF
HOBART
 GREATNESS IS GROWING
 MEMORANDUM

TO: Village Board
FROM: Aaron Kramer, Village Administrator
RE: 2020 Sewer Rates
DATE: February 21st 2020

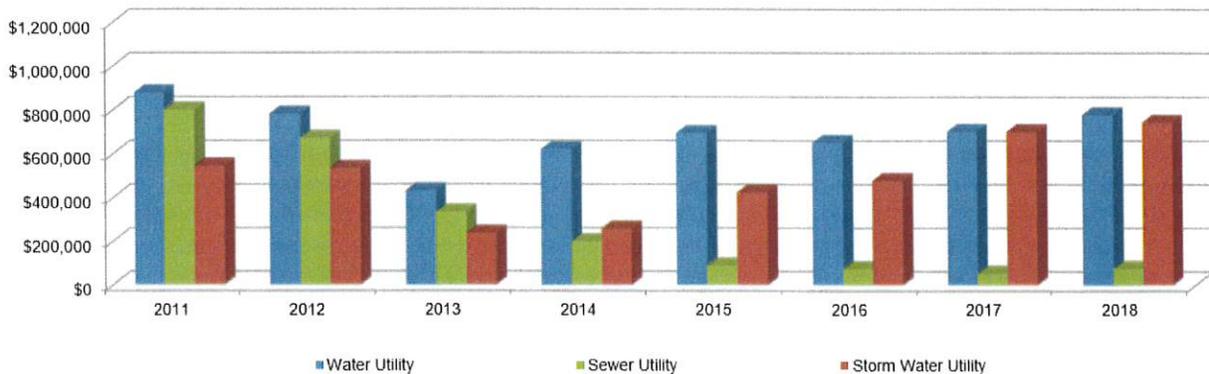
BACKGROUND

The Village, usually in February, uses a formula to determine if an adjustment is needed in the sewer rates for the Village. Last year, the formula computed that a 0.85 percent increase (\$0.06 per 1,000 gallons used). This transferred to an increase of \$2.94 annually for the average residential user (12,245 gallons produced). The formula for this year (see attached) calls for a \$0.03 reduction in the rate to \$7.10 per 1,000 gallons used.

Staff is recommending that the sewer rates be kept stable for 2020. The reasons are as follows:

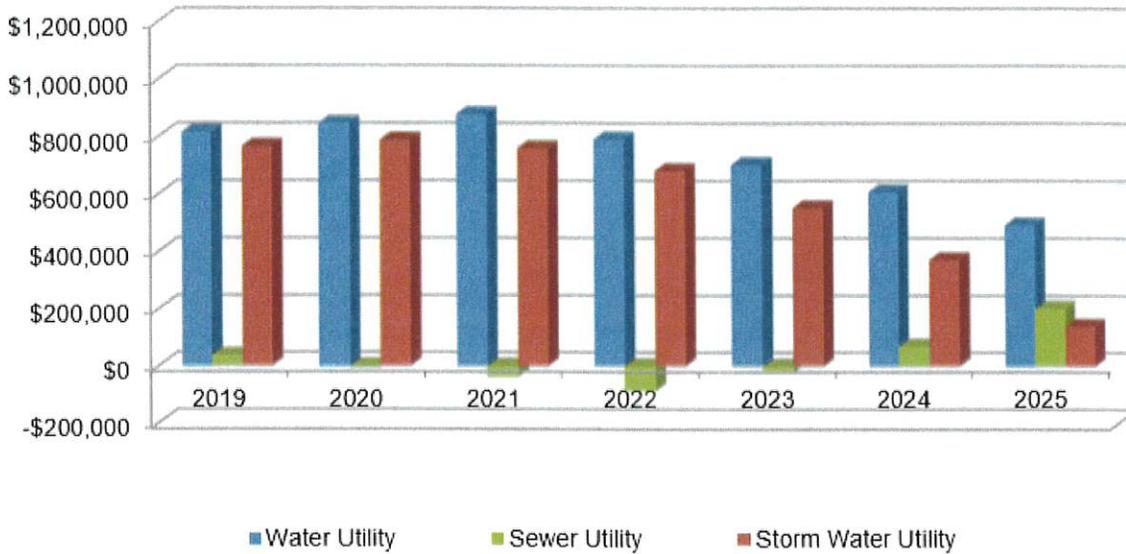
(1) The Sewer Utility experienced serious financial issues in 2016 and 2017, resulting in a transfer of more than \$200,000 from the General Fund Reserves to the Sewer Fund to maintain its solvency. That transfer, or “loan”, is being paid back to the General Fund over the next several years.

Cash Position - Actual



(2) An analysis of the Sewer Fund, done by our financial consultants (PMA Securities) late last year (without the final financial numbers from 2019), showed that the Sewer Fund will experience another series of financial shortfalls in the next few years, before returning to a more solvent status in 2024. Staff is concerned that any rate decrease at this time would exacerbate the financial stress on the horizon for the Sewer Fund, and could lead to larger increases in the future, or additional financial relief from other Village funds.

Cash Position - Projected



RECOMMENDATIONS

The Board had two options:

- (1) It can maintain the current sewer rates through 2020, which would require no action other than a motion to do so, or
- (2) Schedule a public hearing for March 17th to reduce the sewer rates by \$0.03 per 1,000 gallons used.

Staff recommends the Board support the first option.

GBMSD LOCAL ANNUAL ADJUSTMENT CALCULATION

GBMSD Percentage Rate Increase -0.6% Line 3

GBMSD Calendar Year Billings to Hobart :

Account 003-00-62000-080 - 12/31/2019 Actual \$680,970 Line 6

Hobart Calendar Year Sewer Volume Billings:

Residential	72,101,728			
Commercial	5,618,002			
Public Authority	293,923			
Multi-Family	23,246,424			
	<u>101,260,077</u>	/ 1,000	=	<u>101,260</u>

Airport Calendar Year Sewer Volume Billings

1st Quarter	7,205,000			
2nd Quarter	12,509,000			
4th Quarter	3,080,000			
	<u>22,794,000</u>	/ 1,000	=	<u>22,794</u>

TOTAL CALENDAR YEAR SEWER VOLUME BILLINGS/1000 124,054

Annual Sewer Rate Adjustment Calculation

Estimated Additional Sewer Revenue To Cover GBMSD Increased Costs -\$3,958

Formula: Multiply GBMSD % (Line 3) Times Billings(Line 6)

Additional Revenue Collection Rate per \$1,000 gallons

Formula: Additional Revenue (line 6) Divided by Total Volume (Line 22) -\$0.03 Line 22

Current Volume rate:	\$7.13
Additional Revenue Rate (Line 30)	<u>-0.03</u>

Adjusted Sewer Rate \$7.10

Village of Hobart, WI - Sewer Utility

Operating Revenues and Operating Expenses

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
									Increase %						
Operating Revenues															
Public Charges for Service	553,912	731,419	811,689	866,486	908,950	1,036,983	1,188,795	1,301,811	1,301,811	1,301,811	1,301,811	1,301,811	1,301,811	1,301,811	1,301,811
Other Operating Revenue	13,857	16,718	17,473	26,277	13,163	17,044	50,950	70,771	70,771	70,771	70,771	70,771	70,771	70,771	70,771
Total Operating Revenues	567,769	748,137	829,162	892,763	922,113	1,054,027	1,239,745	1,372,582							
YOY % Change	n.a.	31.8%	10.8%	7.7%	3.3%	14.3%	17.6%	10.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Operating Expenses															
Operating and Maintenance	375,575	389,424	452,609	536,994	563,802	695,918	748,264	805,198	805,198	805,198	805,198	805,198	805,198	805,198	805,198
Depreciation	212,134	214,974	225,363	237,069	240,807	248,690	255,718	260,970	260,970	260,970	260,970	260,970	260,970	260,970	260,970
Taxes	6,319	5,383	4,820	7,131	7,701	7,836	7,838	8,561	8,561	8,561	8,561	8,561	8,561	8,561	8,561
Total Operating Expenses	594,028	609,781	682,792	781,194	812,310	952,444	1,011,820	1,074,729							
YOY % Change	n.a.	2.7%	12.0%	14.4%	4.0%	17.3%	6.2%	6.2%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Operating Income (Loss)	(26,259)	138,356	146,370	111,569	109,803	101,583	227,925	297,853							

Village of Hobart, WI - Sewer Utility

Statement of Cash Flows

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Cash from Operating Activities															
Operating Income	(26,259)	138,356	146,370	111,569	109,803	101,583	227,925	297,853	297,853	297,853	297,853	297,853	297,853	297,853	297,853
Depreciation	212,134	214,974	225,363	237,069	240,807	248,690	255,718	260,970	260,970	260,970	260,970	260,970	260,970	260,970	260,970
Depreciation allocation for meters	(5,637)	(6,360)	(8,012)	(9,349)	(9,708)	(10,121)	(10,831)	(11,883)	(11,883)	(11,883)	(11,883)	(11,883)	(11,883)	(11,883)	(11,883)
Changes in Balances (PLUG)	22,935	(54,094)	(159,081)	130,630	(8,047)	(3,998)	(54,268)	(62,679)	--	--	--	--	--	--	--
Net Cash Provided by Operating Act.	208,810	299,236	212,652	479,268	342,563	346,275	429,375	496,144	546,940	546,940	546,940	546,940	546,940	546,940	546,940
Cash from Noncapital Financing Act.															
Operating Transfers From (To)	--	(1,920,000)	--	--	--	--	219,739	--	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(19,739)	--
Temporary Advance / (Repayment)	--	--	--	--	--	238,222	(238,222)	--	--	--	--	--	--	--	--
Net Cash from Noncapital Financing Act.	--	(1,920,000)	--	--	--	238,222	(18,483)	--	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(19,739)	--
Cash from Capital Financing Act.															
Acquisition of Capital Assets	--	(24,545)	(9,499)	(180,011)	--	(170,377)	--	--	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Capital Contributions	20,730	3,599	4,520	2,814	2,815	14,182	27,708	--	--	--	--	--	--	--	--
Principal Paid (existing issues)	(698,841)	(309,129)	(398,737)	(299,413)	(318,611)	(331,871)	(340,460)	(353,917)	(365,451)	(380,573)	(385,939)	(414,083)	(314,608)	(322,579)	(312,474)
Interest Paid (existing issues)	(149,969)	(135,391)	(187,165)	(166,703)	(156,019)	(144,695)	(132,964)	(120,812)	(107,101)	(93,826)	(80,054)	(65,551)	(50,192)	(38,842)	(26,912)
Proceeds of Long-term Debt	272,890	1,920,000	--	--	--	--	--	--	--	--	--	--	--	--	--
Debt Issuance Costs	(7,189)	(36,290)	--	--	--	--	--	--	--	--	--	--	--	--	--
Premium on Long-term Debt	--	36,619	--	--	--	--	--	--	--	--	--	--	--	--	--
Hook Up Fees	24,400	35,800	38,800	28,800	17,200	27,200	--	--	--	--	--	--	--	--	--
Intergovernmental Aid	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
General Property Taxes	136,046	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Transfer to Other Funds	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Principal Paid (projected issues)	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	--	--	--	--	--	--	--
Interest Paid (projected issues)	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	--	--	--	--	--	--	--
Other	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Net Cash from Capital Financing Act.	(401,933)	1,490,663	(552,081)	(614,513)	(454,615)	(605,561)	(445,716)	(474,729)	(547,552)	(549,399)	(540,993)	(554,634)	(439,800)	(436,421)	(414,386)
Cash from Investing Activities															
Interest on Investments	2,264	741	1,660	358	232	6,845	13,984	1,346	765	366	(55)	(396)	(877)	(214)	691
Net Cash from Investing Act.	2,264	741	1,660	358	232	6,845	13,984	1,346	765	366	(55)	(396)	(877)	(214)	691
Change in Cash and Cash Equivalents	(190,859)	(129,360)	(337,769)	(134,887)	(111,820)	(14,219)	(20,840)	22,761	(39,847)	(42,093)	(34,108)	(48,090)	66,263	90,566	133,245
Cash and Equivalents - January 1	993,449	802,590	673,230	335,461	200,574	88,754	74,535	53,695	76,456	36,609	(5,484)	(39,592)	(87,682)	(21,419)	69,147
Cash and Equivalents - December 31	802,590	673,230	335,461	200,574	88,754	74,535	53,695	76,456	36,609	(5,484)	(39,592)	(87,682)	(21,419)	69,147	202,392
Current - Cash	802,590	673,230	335,461	200,574	88,754	74,535	53,695	76,456	36,609	(5,484)	(39,592)	(87,682)	(21,419)	69,147	202,392
Total Cash and Investments	802,590	673,230	335,461	200,574	88,754	74,535	53,695	76,456	36,609	(5,484)	(39,592)	(87,682)	(21,419)	69,147	202,392

In 2017 the Capital Projects Fund transferred \$219,739 to the Sewer Utility.

POLICY 2020-1
VILLAGE OF HOBART MUNICIPAL SPONSORSHIP (NON-PROFIT ORGANIZATIONS AND EVENTS)

PURPOSE: The purpose of this policy is to establish a formal procedure and criteria for the sponsorship of special events with non-profit organizations in the Village of Hobart.

1. INTENT AND DECLARATION OF POLICY

The intent of this policy is to establish guidelines and procedures for the sponsorship of special events by the Village of Hobart ("the Village"). The Village actively supports the efforts of Non-profit Organizations and other governmental agencies whose events are held in Village parks and facilities, and further Village program goals and services. Such support may include fee waivers, reduced fees, reduced rental charges and co-sponsorship. All permit fee waivers and reductions, reduced facility rentals and co-sponsorship agreements must comply with the guidelines and procedures set forth below.

2. DEFINITIONS

The following definitions are applicable throughout this Policy.

(A) "Co-Sponsorship" shall be defined as participation by the Village (via direct funding, waived fees, staff coordination or technical assistance) in an event that is provided by an outside entity.

(B) "In-Kind Contribution" shall be defined as a contribution received in the form of goods and/or services rather than cash as part of a co-sponsorship.

(C) "Non-profit Organizations" shall be defined as organizations designated under the Federal Tax Code as 501(c)(3).

(D) "Non-profit events" shall be defined as events or programs that are held for the purpose of education and awareness, rather than raising money.

3. RESTRICTIONS

In general, the following industries and products are not eligible for Municipal Co-Sponsorships, unless it is deemed appropriate by the Village Board acting in its sole discretion.

(A) Prohibited or Restricted Products. A company, subsidiary and association with products or services that are prohibited or restricted by Municipal Code or other governing laws and policies.

(B) Adult Products. A company or subsidiary whose business is substantially derived from the sale or manufacture of tobacco products, products prohibited under federal law or sexual/adult-oriented products.

(C) Alcohol Sponsor at Youth-Related Events. An event that is youth-oriented or youth is the intended audience where alcoholic beverages are served.

(D) Parties to Litigation. Parties involved in a lawsuit with the Village.

(E) Conflicts of Interest. Individuals or commercial enterprises having past, present or pending business agreements or associations with the Village, if the Co-Sponsorship would create an appearance of impropriety.

(F) Pending Land-Use Approval. Parties with an active case for any land-use approval before the Village.

(I) Religious or Political Entities. Religious or political associations or candidates running for any political office.

4. CO-SPONSORSHIP REQUESTS

(A) Fees. The Village charges everyone a fee to permit and have priority use of any park, amenity, stage or recreation Facility. This fee is to cover extra operational expenses associated with the use or event and to guarantee the space for the permittee. Fees are based upon the purpose and size of the event. Additional fees are charged as a damage deposit. Fees may be modified as follows:

1. Any Nonprofit Organization that meets the guidelines set forth below may receive a 50% reduction in fees or rentals.
2. The Village may further reduce or waive an outside organization's permit or rental fees for an event on Village property, as determined by the Village Administrator, that (a) has a close association with the Village's core program goals and services and (b) provides the Village with positive marketing exposure.

(B) Requirements for Reduced Fees. Any nonprofit organization applying for a Village permit or facility rental may be granted a 50% reduction in fees if the following criteria are met:

1. The mission of the Nonprofit Organization does not conflict with the Village's regulations, mission or policies.
2. No fundraising activities are involved as the sole goal and objective of a program or event. Any exceptions must be approved by the Village Administrator or designee.
3. The Nonprofit Organization permit-holder must remain responsible for damage fees and other costs, including, but not limited to, general liability insurance, police coverage, player/team fees, electrical fees, lights, overnight security, concessions, toilet/trash service agreements, fencing and any other additional needs and agreements pertaining to the event. Damage deposits are never waived for events conducted by organizations from outside of the Village's corporate boundaries
4. Any fee reductions for athletic field permits should be limited to youth tournaments and events only. The permitholder is responsible for the damage deposit and any athletic field light fees.

(C) Requests for Co-Sponsorships of Non-Governmental Entities. The Village has a limited in-kind budget each year to actively co-sponsor events. Primarily, the Village can provide limited in-kind contributions. Organizations still must fund other associated costs, including, but not limited to, the cost of additional dumpsters, portable toilets, lighting, etc. When evaluating proposals from organizations, the following criteria are used:

1. The event/program should promote beneficial use of the park, facility, or program.

2. The event/program should be free and open to the public.
3. The event/program should support the Village's core recreation programs, mission and goals.
4. The event/program should demonstrate community pride and involvement.
5. The event/program should not have a religious or political purpose.
6. The sponsoring organization should clearly recognize the Village as a co-sponsor (including logo) on all materials and announcements associated with the event or program, subject to the Village's prior, written approval of the use of the Village logo or trademarks.
7. The Village may display its banners at all co-sponsored events.

This policy has been approved by the Board of Trustees of the Village of Hobart, Brown County, Wisconsin, at a regular meeting of the Board, held on _____, 2020.

Richard Heidel, President, Hobart Village Board

Attest:

Aaron Kramer, Administrator, Village of Hobart, WI

Mary R. Smith, Village Clerk-Treasurer, Village of Hobart, WI