



## **MEETING MINUTES – SITE REVIEW COMMITTEE**

**Date/Time:** Tuesday November 20<sup>th</sup> 2018 (5:30 P.M.)

**Location:** Village Office

### **ROUTINE ITEMS TO BE ACTED UPON:**

- 1. Call to order/Roll Call.** Meeting was called to order at 5:30pm by David Dillenburg, chairperson for the committee. Roll call was taken: David Dillenburg (Chairperson), Debbie Schumacher, Mike Ambrosius, Dave Baranczyk, Tom Tengowski, Merlin Zimmer were present. Rick Nuetzel was absent.
- 2. Certification of the open meeting law agenda requirements and approval of the agenda.** Motion made by Debbie Schumacher, second by Dave Baranczyk to approve the agenda as presented. The motion passed unanimously.
- 3. Approve Minutes of the September 26<sup>th</sup> 2018 meeting.** Motion made by Debbie Schumacher, second by Tom Tengowski, to approve the minutes of September 26, 2018. The motion passed unanimously.
- 4. Public Comment on Non-Agenda Items.** None.

### **ACTION ITEMS:**

#### **5. DISCUSSION AND ACTION – Arvada Apartment Complex (1281-1298 Lear Lane)**

The developer is seeking to make two (2) minor changes to the previously-approved Site Plan – the installation of a sign and the addition of a fitness center/office to one of the buildings. The building would be turned into a fitness center/office area instead of a 4-car garage. The building is located near the Fontaine Family Park. The Committee is concerned that people using the park may think the fitness room is there for their use. Staff told the developer that they should apply signage so only residents are using the building. Setbacks are 50' front, 18' S. property line and 19' on the W side. It meets all of the setback requirements. The molding work on the building will be a brown, not white as shown on the sheets. The brick on the building must meet the 25% requirement for both the front and garage sides. The sign must have illuminated numbers or reflective numbers for the address.

Motion made by David Dillenburg, second by Merlin Zimmer to approve the office /fitness building and the sign with two conditions. 1) the building must have minimum of 25% brick/masonry on the Garage and Front elevations. 2) the sign must have the address numbers illuminated or be of reflective materials. The motion passed unanimously.

- 6. ADJOURN:** Motion made by Mike Ambrosius, second by Dave Baranczyk to adjourn. The motion passed unanimously. The meeting adjourned at 5:45pm.