



MEETING MINUTES – VILLAGE BOARD

Date/Time: Tuesday June 19th 2018 - 6:00 P.M.

Location: Village Office

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. Rich Heidel called the meeting to order at 6:04pm. Roll call: Tim Carpenter, Dave Dillenburg, Rich Heidel, Ed Kazik, Debbie Schumacher were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda. **Motion made by Ed Kazik, second by Tim Carpenter, to approve the agenda as presented. The motion was approved unanimously.**
3. Pledge of Allegiance. Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS: None.

5. CONSENT AGENDA: Motion made by Tim Carpenter, second by Debbie Schumacher to approve the consent agenda items. The motion was approved unanimously.

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of June 5th (Regular) 2018; C. PLANNING AND ZONING COMMISSION – Minutes of May 9th 2018 meeting; D. ALCOHOL AND OPERATORS LICENSES

6. ITEMS REMOVED FROM CONSENT AGENDA: none

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS: Jim Daniels was present and asked about the road closures for the LPGA this year. He said last year he could not get home without going around a detour. He was asked to contact Chief Bani regarding the event.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS: Aaron Kramer, Village Administrator reported on the grand opening for the Synergy project as well as an update on the road closures. Mr. Kramer reported to the Board that the Village of Howard is working with Hobart to request that the state and Brown County work on resolution of the lack of an interchange on Highway 29.

A. Permit Report (May 2018): Allyn Dannhoff, Director of Neighborhood Services submitted his May permit report.

B. Water Tower Decision – Public Service Commission: The approval for the water tower project was received from the PSC. We will have the bonding for the project in July and the rating call will be held June 29th.

9. COMMITTEE REPORTS AND ACTIONS:

A. DISCUSSION AND ACTION – Establish a Public Hearing on Conditional Use Permit (CUP) Revocation (Planning and Zoning Commission) Staff requested a Public Hearing be established for the July 17th Board meeting to consider revocation of the CUP approved in 2016 for operation of a shingle recycling business (HB-859 & HB-859-8, Nick Thomas, SPS Roofing, Asphalt Roofing Materials Recycling). The Planning and Zoning Commission has recommended the CUP be revoked. **Motion made by Debbie Schumacher, second by Ed Kazik, to set the hearing for July 17, 2018. The motion was approved unanimously.**

B. DISCUSSION AND ACTION - Consider Certified Survey Map, parcels HB-950, HB-950-1, HB-950-2, HB-326 (Planning and Zoning Commission): This CSM would create parcels for business, industrial development.

Planning and Zoning recommended approval of the CSM. Out lot #1 is a dry pond and will detain the water which will eventually go to the pond south of O'Hare Blvd. Easements are needed and residents have been contacted regarding this. R. E. Lee is preparing the legal documents for the quit claim deed to the other properties. **Motion made by Ed Kazik, second by Tim Carpenter, to approve the CSM for HB-950-1, HB-950-2, HB-326 creating parcels for business and industrial development off of Packerland Dr. The motion was approved unanimously.**

C. DISCUSSION AND ACTION – Consider Sign Ordinance Amendments regarding Ground Signs, Electronic Message Centers, and Temporary Signs and Establish Public Hearing (Planning and Zoning Commission):

Staff requested a Public Hearing at the July 17th Board meeting to consider amendments to the Municipal Code to accommodate: 1. Larger and taller signs along corridors with higher speed limits for improved visibility and traffic safety; 2. Electronic message centers, permitting businesses to employ this common advertising medium; and 3. Temporary signs of limited duration permitting businesses and organizations to advertise for limited durations in an economical manner. **Motion made by Rich Heidel, second by Ed Kazik, to set the hearing for July 17, 2018. The motion was approved unanimously.**

10. OLD BUSINESS:

A. DISCUSSION AND ACTION – Hillcrest School Resource Officer (SRO):

Discussion centered around the Pulaski School Board's decision to end their SRO contract with the Hobart-Lawrence Police Department effective with the 2018-19 school year, and contract with the Pulaski Police Department. The Village of Hobart requested the records of the RFP's so they could be reviewed. This request was denied. Questions and concerns remain regarding the authority of the Pulaski officer to respond in emergencies when he does not have any authority in Hobart. We are asking who will respond in an emergency situation, will he have arrest powers? Can Pulaski School Board guarantee the school safety when the Pulaski Department is miles away when Hobart is minutes away. There must be a clear delineation of duties for the liaison officer. An official FOIA will be made by our attorney for the documents.

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment):

A. DISCUSSION AND ACTION – Purchase of New Mower: This purchase is to replace the mower which was damaged earlier this year. Jerry Lancelle, Public Works and Utilities Coordinator brought the quotes for new mowers to the board for consideration. The specifications for the quotes asked for EFI motors. There were questions on the types of motors and warranties of the different pieces of equipment. The old mower is at the public works shop and the board can make a decision to sell or send to auction when that time comes. The new mowers being reviewed have rear discharge so they do not blow the grass clippings into the street/storm drains or into the planting beds. **Motion made by Ed Kazik, second by Debbie Schumacher to approve the purchase of a new Skag mower for the price not to exceed \$10,018.00 to replace the damaged mower. The motion was modified adding that the purchase is contingent on the Skag mower having the EFI engine as specified. If it does not, then the Hustler Super Z, cost not to exceed \$10,858.00, will be the mower purchased. The motion was approved unanimously.**

B. DISCUSSION AND ACTION – Resolution 2018-09 (A RESOLUTION CREATING A RIGHT OF WAY): The CSM approved earlier in the agenda will have this road right of way. The name of the road, in keeping with the aeronautical theme is recommended to be Amber Ct. **Motion made by Ed Kazik, second by Tim Carpenter, to approve Resolution 2018-09 Creating the right of way and designate the name as Amber Ct. The motion was approved unanimously.**

C. DISCUSSION AND ACTION – Circus in Four Seasons Park (August 14th): The Culpepper & Merriweather Circus has approached the village about holding a one-day circus at Four Seasons Park. As the sponsor, the Village will provide the following:

- 1) a suitable showground at least 300' by 300'
- 2) One running potable water source
- 3) Refuse Containers for trash and animal manure
- 4) Permits as required by Hobart, police & fire protection required by local ordinance marked utilities
- 5) 2-Ticket takers for each performance
- 6) Contract closing fee of \$290.00

There will be 2-Shows, with showtimes at 5pm and 7:30pm on August 14, 2018. The Circus provides telemarketing through Chimera Promotions for advanced sales.

Motion made by Tim Carpenter, second by Dave Dillenburg, to approve contract with Culpepper & Merriweather Circus for August 14, 2018. The motion was approved unanimously.

D. DISCUSSION AND ACTION – Water System Status and Possible Future Restrictions: Jerry Lancelle, Public Works and Utilities Coordinator spoke with the Board regarding the inline booster pumping. The pumps have been pumping at the maximum amount during the 4am – 6am period 6-times already in June. His concern is that when the dry weather comes July – September they will have difficulty keeping up. In the past the village has stressed to residents to use conservation methods to reduce watering the lawns during peak water usage times. We do have an ordinance regarding this and it will be updated and brought back to the Board for consideration. The methods for conservation discussed were even/odd sides of the street for watering or only watering during specific times during the day. Upgrades per pump are estimated to cost \$16,090 per pump and would require PSC approval which would not be received realistically until August or later. Discussion only, no action at this time.

E. DISCUSSION - Items for future agenda consideration or Committee assignment: The Public Works & Utilities Committee met on June 18th. They discussed the speed limit on Trout Creek Rd. and the new development in that area. The committee recommended additional signage and a reduction of the limit to 35 mph. They also reviewed the 5-year road plan.

F. ADJOURN to CLOSED SESSION: Motion made by Rich Heidel, second by Ed Kazik to move into closed session pursuant to the following:

1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, and Special event permit litigation

2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects, Hobart-Lawrence Water Service

Roll call vote: Tim Carpenter, aye, Dave Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, Debbie Schumacher, aye. The Board moved into Closed Session at 7:23pm

G. CONVENE into open session: Motion made by Dave Dillenburg, second by Tim Carpenter to return to open session. Roll call vote: Tim Carpenter, aye, Dave Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, Debbie Schumacher, aye. Board returned to open session at 9:03pm.

H. ACTION from closed session: Motion made by Ed Kazik, second by Tim Carpenter, to accept the resignation of Allyn Dannhoff, Director of Neighborhood Services, effective July 13th, as he is taking a new position with the Village of Kimberly and direct the Village Administrator to develop a short- and long-term plan to address the staffing in the building inspection, zoning and code enforcement department. The motion was approved unanimously.

12. ADJOURN: Motion made by Rich Heidel second by Tim Carpenter to adjourn. The motion was approved unanimously. The meeting adjourned at 9:05pm.