



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday September 4th 2018 - 6:00 P.M.

Location: Village Office

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. Rich Heidel called the meeting to order at 6:00pm. Roll call: David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present. Tim Carpenter will attend by phone.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made by Rich Heidel, second by Ed Kazik to approve the agenda presented. The motion passed unanimously.
3. Pledge of Allegiance: Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS

A. PUBLIC HEARING - Conditional Use Permit (HB-1491-H-2, 2850 Dream Lake Road)

The applicant is seeking the CUP to allow for eight (8) animal units on the property, which is zoned ER Estate Residential. ER Zoning requires a CUP for 6-10 animal units. Rich Heidel opened the hearing and called for any comments either for or against the Conditional Use Permit. No comments were given from those attending. Aaron Kramer, Village Administrator, told the Board that he has received two written comments supporting the CUP. The Hearing was closed.

B. ACTION on aforesaid agenda item: Motion made by Ed Kazik, second by Debbie Schumacher, to approve the CUP for HB-1491-H-2, 2850 Dream Lake Road with two conditions from Planning and Zoning. The motion passed unanimously. The conditions being, 1) Animal waste is disposed of off-site. 2) the CUP runs with the owner, not the land.

5. CONSENT AGENDA: Motion made by David Dillenburg, second by Ed Kazik, to approve the items on the consent agenda. The motion passed unanimously.

A. Payment of Invoices

B. VILLAGE BOARD: Minutes of August 21st 2018

C. SITE REVIEW COMMITTEE: Minutes of April 25th 2018

D. BOARD OF APPEALS: Minutes of July 11th and July 31st 2018

E. ALCOHOL AND OPERATORS LICENSES (3)

6. ITEMS REMOVED FROM CONSENT AGENDA: None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS:

A. DISCUSSION AND ACTION – Resolution 2018-16 (A RESOLUTION AS PART OF THE JUST FIX IT CAMPAIGN IN PARTNERSHIP WITH THE LEAGUE OF WISCONSIN MUNICIPALITIES, WISCONSIN COUNTIES ASSOCIATION, WISCONSIN TOWNS ASSOCIATION AND THE TRANSPORTATION DEVELOPMENT ASSOCIATION OF WISCONSIN) Motion made by Rich Heidel, second by Debbie Schumacher, to approve Resolution 2018-16. The motion passed unanimously.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS: Aaron Kramer, Village Administrator, introduced Todd Gerbers as the Director of Planning and Code Compliance for the village. Mr. Kramer also reported on the new population estimates. The increase in population brings its own set of challenges. Challenges include increased police personnel to provide coverage, increased park & recreational opportunities, additional staffing in public works, space needs for existing and future village staff as well as additional polling locations and staffing.

A. Village Population Estimate (2018): Most current estimate is 9,261

B. Village Mill Rate Date and Comparisons: When comparing mill rates, Hobart is remains 7th lowest out of the 9 Brown County communities. The recent trend has been a flat or slightly decreasing overall tax bill for Hobart residents.

C. Village Investment Portfolio Update: The investments used are all short-term instruments and fully insured. The village is seeing increased revenue with the new investment strategy.

9. COMMITTEE REPORTS AND ACTIONS: Planning & Zoning will meet September 5, 2018 and CDA will meet September 26, 2018 from 4-5:30 and Site Review at 5:30pm.

10. OLD BUSINESS: None

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Establish a Public Hearing (Conditional Use Permit – HB-1518, 4360 Indian Trail). The applicant is seeking a CUP to operate a bed-and-breakfast establishment at their property, which is zoned R-1 Residential. Staff would recommend a Public Hearing at the October 2nd Board meeting. Motion made by Rich Heidel, second by David Dillenburg, to set the hearing for October 2, 2018. The motion passed unanimously.

B. DISCUSSION AND ACTION – Policy 2018-1 (VOLUNTEER FIREFIGHTER PAY POLICY)

The Board discussed the policy which would establish compensation for volunteer firefighters, effective January 1st 2019. This policy replaces the existing policy. Firefighters will be paid when they are required to be on-call for holidays, as well as for fire calls lasting greater than 3-hours. The department members will be paid quarterly rather than annually which was the practice in the past. **Motion made by Debbie Schumacher, second by Ed Kazik to approve Policy 2018-1. The motion passed unanimously.**

C. DISCUSSION AND ACTION – Appointments by Village Board President

Rich Heidel submitted the following residents to the Board for consideration.

- Appointment of Bob Zemple to the Ethics Committee, to a term expiring April 30th 2019.
- Appointment of Al Lankford to the Fire Commission, to a term expiring April 30th 2022.

Motion made by Rich Heidel, second by Ed Kazik, to approve the appointment of Bob Zemple to the Ethics committee. The motion passed unanimously.

Motion made by Rich Heidel, second by Ed Kazik, to approve the appointment of Al Lankford to the Fire Commission. The motion passed unanimously.

D. DISCUSSION - Items for future agenda consideration or Committee assignment: Rich Heidel will bring additional committee appointments for Board consideration for future meetings. Aaron Kramer, Administrator told the Board that there will be a joint meeting with the Town of Lawrence to discuss the police budgets near the end of September.

E. ADJOURN to CLOSED SESSION: Motion made by Rich Heidel, second by Ed Kazik to move into closed session pursuant to the following:

- 1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, and Special event permit litigation
- 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects, Hobart-Lawrence Water Service

(3) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Director of Planning and Code Compliance position
RE: Village Administrator Performance Review and Contract
Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.
The Board moved into closed session at 6:45pm.

F. CONVENE into open session: Motion made by David Dillenburg, second by Ed Kazik, to return to open session. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. the Board returned to open session at 9:20pm.

G. ACTION from closed session: Motion made by Ed Kazik, second by David Dillenburg to extend the contract between the Village and eServices LLC, for building inspection purposes and the transition to the new Director of Planning and Code Compliance, for two weeks (September 1- September 14th). The motion passed unanimously.

Motion made by Rich Heidel, second by Debbie Schumacher to approve a 5-year contract extension with Village Administrator Aaron Kramer, to commence January 1st 2019 and conclude on December 31st 2023. The motion passed unanimously.

12. ADJOURN: Motion made by David Dillenburg, second by Ed Kazik to adjourn. The motion passed unanimously. The meeting adjourned at 9:29pm