

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday August 18th 2020 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 17th day of August, 2020 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

MEETING NOTICE – VILLAGE BOARD (Regular)

Date/Time: Tuesday August 18th 2020 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

NOTE: Based on Federal and State guidance during the COVID-19 crises, anyone attending the Board meeting is asked to practice social distancing, which means maintaining a distance of at least 6 feet (2 meters) from others. Due to the Governor's recent Executive Order, all those present must wear a face mask at the meeting. Thank you for your cooperation.

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices (Page 3)

B. VILLAGE BOARD: Minutes of August 4th 2020 (Regular) and August 6th 2020 (Special) (Page 13)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. UPDATE – Village's Equalized Valuation

The Village of Hobart experienced another significant increase in its Equalized Value ("value"). The 2020 overall value of the Village is \$1,056,501,600, which is a nine (9) percent increase over the previous year and the first time the Village has had a tax base exceeding \$1 billion in equalized value. This follows an eight percent increase in 2019. (Page 17)

B. UPDATE - 2020-2021 Liquor License Application

D2's of Hobart has submitted a new Class B combination license for consideration by the Village Board. No action is required, as this is just an announcement of a new applicant for the 2020-2021 license year. Action will be requested at the September 1st board meeting. (Page 21)

9. COMMITTEE REPORTS AND ACTIONS

10. OLD BUSINESS

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION - Amendment XI of the Brown County Municipal Recycling Agreement

The execution of this amendment ensures our eligibility for the 2021 Wisconsin Recycling Consolidation Grant. Staff would recommend approval. (Page 22)

B. DISCUSSION AND ACTION - Planning and Development of New Fire Station #1

Staff will present a timetable for the planning, design and construction of the new station, with a target date to construct in June 2023. (Page 24)

C. DISCUSSION AND ACTION – Utility Clerk Job Description

Staff would recommend approval, and proceeding with opening up the application process. (Page 26)

C. DISCUSSION - Items for future agenda consideration or Committee assignment

D. ADJOURN to CLOSED SESSION:

1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Tribal Affairs and Oneida Nation v. Village of Hobart litigation; Highway 29-County VV Interchange

2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

E. CONVENE into open session

F. ACTION from closed session

12. ADJOURN

Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Ed Kazik, Debbie Schumacher

UPCOMING BOARD MEETINGS

Tuesday September 8th (6:00 PM) – Regular Board Meeting at Village Office

Tuesday September 22nd (6:00 PM) – Regular Board Meeting at Village Office

Tuesday October 6th (6:00 PM) – Regular Board Meeting at Village Office

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.

8/13/2020

1:08 PM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
 Thru: 8/18/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
54412	8/18/2020	ADVANCED DISPOSAL REFUSE & RECYCLING COLLECTION	24,199.76
54413	8/18/2020	ALEXANDER LAU REFUND OVERPAYMENT UTILITY 000-1431-06	162.58
54414	8/18/2020	AMERICAN PUBLIC WORKS ASSOCIATION MEMBERSHIP DUES THRU 10/31/21	223.00
54415	8/18/2020	AXON ENTERPRISE, INC. 21 FT NON-CONDUCTIVE TRAINING CARTRIDGES	703.20
54416	8/18/2020	BADGER LABORATORIES & ENGINEERING CO., INC. COLIFORM BACTERIA TESTING	140.00
54417	8/18/2020	BELSON CO. SUPPLIES, LINERS, TOWEL, TISSUE, FINISH	651.86
54418	8/18/2020	BETSY MACCO Refund Closed Utility Account #4-01	178.30
54419	8/18/2020	CELLCOM GREEN BAY MSA Phone Bill	580.72
54420	8/18/2020	CONWAY SHIELD, INC. CO2-DETECTORS	1,423.00
54421	8/18/2020	CULLIGAN GREEN BAY SOFTENER RENTAL FILTER RENTAL	47.95
54422	8/18/2020	DAVE'S AUTO BODY, INC 184 SQWAD REPAIR	2,362.61
54423	8/18/2020	DEBRA ROWE REFUND OVERPAYMENT CIT#BE7591522	2.00
54424	8/18/2020	DIGGERS HOTLINE INC. 2ND PREPAYMENT 2020 CHARGES	1,142.40
54425	8/18/2020	FAIR MARKET ASSESSMENTS ASSESSOR FEE SEPTEMBER 2020	2,660.00
54426	8/18/2020	FERGUSON WATERWORKS VALVE BOX REPAIRS / PARTS	454.66
54427	8/18/2020	GREEN BAY METROPOLITAN SEWERAGE DISTRICT JULY TREATMENT FEES	58,875.59
54428	8/18/2020	IRON MOUNTAIN SHREDDING CHARGE 7312020	43.00
54429	8/18/2020	MARCO TECHNOLOGIES, LLC COPY EQUIPMENT MAINT CONTRACT	157.96
54430	8/18/2020	MARK DUFFY Refund Closed Utility Account #284-01	111.85

8/13/2020

1:08 PM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
Thru: 8/18/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
54431	8/18/2020	MARTIN & KRISTIN WILLIAMS REFUND OVERPAYMENT 000-0983-02	218.79
54432	8/18/2020	QUILL CORPORATION ENVELOPES - GENERAL OFFICE	128.98
54433	8/18/2020	SALLY RONSMAN REFUND PARK DEPOSIT 8/12/2020	175.00
54434	8/18/2020	SCHROEDER'S FLOWERS, INC. MEMORAL WREATH - ETTER/MARKINS	98.95
54435	8/18/2020	SPECTRUM BUSINESS / TIME WARNER CABLE INTERNET & DATA CHARGES	1,209.50
54436	8/18/2020	THE UNIFORM SHOPPE POLICE UNIFORM EXP	394.45
54437	8/18/2020	TILLMANN WHOLESALE GROWERS INLINE BOOSTER PLANTINGS	195.55
54438	8/18/2020	TLB WOOD PRODUCTS LLC BULK DARK BROWN MULCH INLINE BOOSTER	226.80
54439	8/18/2020	U.S. POSTAL SERVICE - POSTAGE BY PHONE POSTAGE FOR METER NOVEMBER ELECTION	3,800.00
54440	8/18/2020	UHS PREMIUM BILLING September Premium	28,703.04
54441	8/18/2020	WI DEPT OF JUSTICE - CRIME INFORMATION BUREAU BACKGROUNDS	42.00
Grand Total			129,313.50

8/13/2020

1:08 PM

Reprint Check Register - Quick Report - ALL

Page: 3
ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
Thru: 8/18/2020 Thru Account:

Amount

Total Expenditure from Fund # 001 - General Fund	66,989.53
Total Expenditure from Fund # 002 - Water Fund	2,118.14
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	59,811.38
Total Expenditure from Fund # 004 - Capital Projects Fund	394.45
Total Expenditure from all Funds	129,313.50

8/13/2020

1:07 PM

Reprint Check Register - Full Report - ALL

Page: 1
ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
Thru: 8/18/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
54412	8/18/2020	ADVANCED DISPOSAL REFUSE & RECYCLING COLLECTION	
001-00-53100-095-000		DPW - Garbage & Recycg Collect	11,827.08
		ACCTB8014757 REFUSE JULY 2020 B80000715482	
001-00-53100-095-000		DPW - Garbage & Recycg Collect	11,259.84
		ACCTB8014757 RECYCLE COLLECT JULY2020 B80000715482	
001-00-53100-095-000		DPW - Garbage & Recycg Collect	28.00
		ACCTB8014757 REFUSE COLLECT JULY2020 B80000715482	
001-00-53100-095-000		DPW - Garbage & Recycg Collect	1,084.84
		ACCTB8014757 REFUSE COLLECT JULY 2020 B80000715482	
			Total 24,199.76
54413	8/18/2020	ALEXANDER LAU REFUND OVERPAYMENT UTILITY 000-1431-06	
002-00-46101-000-000		Metered Sales Residential	81.29
		REFUND OVERPAYMENT 8/4/2020	
003-00-46101-000-000		Metered Sales Residential	81.29
		REFUND OVERPAYMENT 8/4/2020	
			Total 162.58
54414	8/18/2020	AMERICAN PUBLIC WORKS ASSOCIATION MEMBERSHIP DUES THRU 10/31/21	
002-00-60000-011-000		Water - Ed / Conf / Travel	223.00
		MEMBER DUES THRU 10/31/2021. LANCELLE 08032020	
			Total 223.00
54415	8/18/2020	AXON ENTERPRISE, INC. 21 FT NON-CONDUCTIVE TRAINING CARTRIDGES	
001-00-52100-066-000		Police - Ammunition / Weapons	703.20
		TRAINING CARTRIDGES - 24 SI-1672010	
			Total 703.20
54416	8/18/2020	BADGER LABORATORIES & ENGINEERING CO., INC. COLIFORM BACTERIA TESTING	
002-00-60000-014-000		Water - Outside Services	140.00
		Water Testing - 7 20-50019665	
			Total 140.00
54417	8/18/2020	BELSON CO. SUPPLIES, LINERS, TOWEL, TISSUE, FINISH	

8/13/2020

1:07 PM

Reprint Check Register - Full Report - ALL

Page: 2
ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
Thru: 8/18/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-51600-006-000		Building / Plant - Supplies	651.86
		TOWEL, LINER, KLING, TISSUE, GOJO, FINIS 374521	
Total			651.86
<hr/>			
54418	8/18/2020	BETSY MACCO	
Refund Closed Utility Account #4-01			
002-00-46101-000-000		Metered Sales Residential	60.31
		Refund Closed Utility Account #4-01 08052020	
003-00-46101-000-000		Metered Sales Residential	117.99
		Refund Closed Utility Account #4-01 08052020	
Total			178.30
<hr/>			
54419	8/18/2020	CELLCOM GREEN BAY MSA	
Phone Bill			
001-00-51422-007-000		All Phones	636.90
		ALL PHONES - GENERAL 539980	
001-00-52100-007-000		Police - Phone & Tech Support	875.52
		POLICE PHONES & DATA LINES SQUADS 539980	
001-00-46744-000-000		Tower & Land Rental Fees	-931.70
		CREDIT TOWER PER CONTRACT 539980	
Total			580.72
<hr/>			
54420	8/18/2020	CONWAY SHIELD, INC.	
CO2-DETECTORS			
001-00-52200-067-000		Fire - 2% Fire Expenses	1,423.00
		CO2 DETECTORS - MGC-S-PLUS 0461690-IN	
Total			1,423.00
<hr/>			
54421	8/18/2020	CULLIGAN GREEN BAY	
SOFTENER RENTAL FILTER RENTAL			
001-00-52200-039-000		Fire - Station Maintenance	47.95
		FIRE STATION SOFTENER 546X02317104	
Total			47.95
<hr/>			
54422	8/18/2020	DAVE'S AUTO BODY, INC	
184 SQWAD REPAIR			
001-00-52100-021-000		Police - Vehicle Maint	2,362.61
		SQUAD 184 REPAIR FINAL INVOICE RO4725	
Total			2,362.61

8/13/2020

1:07 PM

Reprint Check Register - Full Report - ALL

Page: 3
ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
Thru: 8/18/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
54423	8/18/2020	DEBRA ROWE	
REFUND OVERPAYMENT CIT#BE7591522			
001-00-23300-000-000		Municipal Court Deposits	2.00
		REFUND OVERPAYMENT CIT#BE7591522	852020
			Total 2.00
54424	8/18/2020	DIGGERS HOTLINE INC.	
2ND PREPAYMENT 2020 CHARGES			
002-00-60000-014-000		Water - Outside Services	571.20
	JULY 2020		200 7 11251 PP2
003-00-62000-014-000		San Sew - Outside Services	571.20
	JULY 2020		200 7 11251 PP2
			Total 1,142.40
54425	8/18/2020	FAIR MARKET ASSESSMENTS	
ASSESSOR FEE SEPTEMBER 2020			
001-00-51530-014-000		Assessor - Outside Services	2,660.00
		SEPTEMBER 2020 ASSESSOR FEE	9-2020
			Total 2,660.00
54426	8/18/2020	FERGUSON WATERWORKS	
VALVE BOX REPAIRS / PARTS			
002-00-60000-006-000		Water - Supplies	454.66
		VALVE BOX REPAIR PARTS	0309047
			Total 454.66
54427	8/18/2020	GREEN BAY METROPOLITAN SEWERAGE DISTRICT	
JULY TREATMENT FEES			
003-00-62000-080-000		San Sew - GBMSD Treatment	58,875.59
	JULY 2020 TREATMENT COSTS		116018
			Total 58,875.59
54428	8/18/2020	IRON MOUNTAIN	
SHREDDING CHARGE 7312020			
001-00-51422-006-000		Gen Office Supply	21.50
		SHREDDING GEN OFFICES JULY 2020	CWDZ151
001-00-52100-006-000		Police - Supplies	10.75
		SHREDDING POLICE JULY 2020	CWDZ151
001-00-51200-006-000		Municipal Court - Supplies	10.75
		COURT SHREDDING DOCS JULY 2020	CWDZ151

8/13/2020

1:07 PM

Reprint Check Register - Full Report - ALL

Page: 4
ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
Thru: 8/18/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			43.00
<hr/>			
54429	8/18/2020	MARCO TECHNOLOGIES, LLC	
COPY EQUIPMENT MAINT CONTRACT			
001-00-51422-006-000		Gen Office Supply	52.68
		SHARP MAINT FEE	INV7836350
001-00-51200-006-000		Municipal Court - Supplies	52.64
		SHARP MAINT FEE	INV7836350
001-00-52100-006-000		Police - Supplies	52.64
		SHARP MAINT FEE	INV7836350
Total			157.96
<hr/>			
54430	8/18/2020	MARK DUFFY	
Refund Closed Utility Account #284-01			
002-00-46101-000-000		Metered Sales Residential	55.93
		Refund Closed Utility Account #284-01	08052020
003-00-46101-000-000		Metered Sales Residential	55.92
		Refund Closed Utility Account #284-01	08052020
Total			111.85
<hr/>			
54431	8/18/2020	MARTIN & KRISTIN WILLIAMS	
REFUND OVERPAYMENT 000-0983-02			
002-00-46101-000-000		Metered Sales Residential	109.40
		REFUND OVERPAYMENT	08042020
003-00-46101-000-000		Metered Sales Residential	109.39
		REFUND OVERPAYMENT	08042020
Total			218.79
<hr/>			
54432	8/18/2020	QUILL CORPORATION	
ENVELOPES - GENERAL OFFICE			
001-00-51422-006-000		Gen Office Supply	128.98
		GENERAL OFFICE ENVELOPES	9043579
Total			128.98
<hr/>			
54433	8/18/2020	SALLY RONSMAN	
REFUND PARK DEPOSIT 8/12/2020			
001-00-44930-000-000		Rentals Park / Shelter / Hall	175.00
		REFUND OF HALL DEPOSIT 8/8/2020	8122020
Total			175.00

8/13/2020

1:07 PM

Reprint Check Register - Full Report - ALL

Page: 5
ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
Thru: 8/18/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
54434	8/18/2020	SCHROEDER'S FLOWERS, INC. MEMORAL WREATH - ETTER/MARKINS	
001-00-51422-006-000		Gen Office Supply MEMORIAL WREATH BAY RIDGE COURT	98.95
		03086536	
		Total	98.95
54435	8/18/2020	SPECTRUM BUSINESS / TIME WARNER CABLE INTERNET & DATA CHARGES	
001-00-51422-041-000		Info / Tech Internet Charges SERVICE PERIOD 7/30/20 - 8/29/20	1,209.50
		714004601080120	
		Total	1,209.50
54436	8/18/2020	THE UNIFORM SHOPPE POLICE UNIFORM EXP	
004-00-52100-015-000		Police - New Equipment CHIEF - BADGES	207.90
		301040	
004-00-52100-015-000		Police - New Equipment CAMBRAY - NAME PLATE, BADGE, COLLR BRASS	132.80
		391042	
004-00-52100-015-000		Police - New Equipment CHIEF - BATON STOP, RING, BATON	53.75
		301597	
		Total	394.45
54437	8/18/2020	TILLMANN WHOLESALE GROWERS INLINE BOOSTER PLANTINGS	
002-00-60000-006-000		Water - Supplies INLINE BOOSTER STATION PLANTINGS	195.55
		26648	
		Total	195.55
54438	8/18/2020	TLB WOOD PRODUCTS LLC BULK DARK BROWN MULCH INLINE BOOSTER	
002-00-60000-022-000		Water - Maintenance/Parts Mulch -INLINE BOOSTER	226.80
		20-1612	
		Total	226.80
54439	8/18/2020	U.S. POSTAL SERVICE - POSTAGE BY PHONE POSTAGE FOR METER NOVEMBER ELECTION	
001-00-51422-006-000		Gen Office Supply POSTAGE METER - ACCT# 25845926	800.00
		9-2020	
001-00-51440-006-000		Elections - Supplies 2020 ABSENTEE POSTAGE	3,000.00
		2020 absentee NOV	

8/13/2020

1:07 PM

Reprint Check Register - Full Report - ALL

Page: 6
ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
Thru: 8/18/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total
			3,800.00
54440	8/18/2020	UHS PREMIUM BILLING	
September Premium			
001-00-21530-000-000		Health Ins - Payable	28,703.04
		PREMIUM DUE FOR SEPTEMBER 2020	204406277126
			Total
			28,703.04
54441	8/18/2020	WI DEPT OF JUSTICE - CRIME INFORMATION BUREAU	
BACKGROUNDS			
001-00-44130-000-000		Operators & Background Checks	42.00
		ACCT G1992 BACKGROUND CKS JULY 2020	2020-08-31
			Total
			42.00
			Grand Total
			129,313.50

8/13/2020

1:07 PM

Reprint Check Register - Full Report - ALL

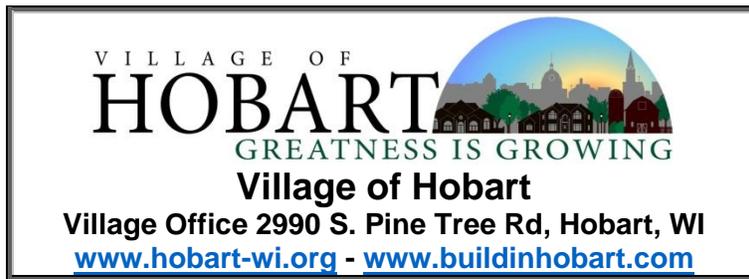
Page: 7
ACCT

ALL BANK ACCOUNTS

ALL Checks

Posted From: 8/18/2020 From Account:
Thru: 8/18/2020 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 001 - General Fund	66,989.53
Total Expenditure from Fund # 002 - Water Fund	2,118.14
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	59,811.38
Total Expenditure from Fund # 004 - Capital Projects Fund	394.45
Total Expenditure from all Funds	129,313.50



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday August 4, 2020 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

NOTE: Based on Federal and State guidance during the COVID-19 crises, anyone attending the Board meeting is asked to practice social distancing, which means maintaining a distance of at least 6 feet (2 meters) from others. Thank you for your cooperation.

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call:

The meeting was called to order by Rich Heidel at 6:03pm. Roll call: Rich Heidel, David Dillenburg, Ed Kazik, and Debbie Schumacher were present. Tim Carpenter was excused.

2. Certification of the open meeting law agenda requirements and approval of the agenda:

Motion made by Ed Kazik, second by Debbie Schumacher, to approve the agenda as presented. The motion passed unanimously.

3. Pledge of Allegiance:

Those present recited the Pledge of Allegiance.

4. **PUBLIC HEARINGS**

There were no public hearings.

5. **CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

A. Payment of Invoices

B. **VILLAGE BOARD: Minutes of July 21, 2020**

Motion by Dave Dillenburg, second by Rich Heidel, to approve the items listed on the consent agenda as presented with the addition of the approval of payment for the concrete invoice related to the Hillcrest Safety Improvement Project. The motion passed unanimously.

6. **ITEMS REMOVED FROM CONSENT AGENDA**

No items were removed.

7. **CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

None.

8. **VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

A. **UPDATE – Issues with Garbage and Recycling Pickup**

Rich and Aaron met with Advanced Disposal last week to discuss different ways we can work together to improve the garbage and recycling pickup throughout the Village. The initiatives going forward include a PR campaign to educate residents, staffing changes at Advanced Disposal, and continued communication between Hobart and Advanced.

9. COMMITTEE REPORTS AND ACTIONS

None.

10. OLD BUSINESS

None.

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Ordinance 2020-08 (AN ORDINANCE TO REPEAL A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN , SPECIFICALLY CHAPTER 20 (COMMUNITY DEVELOPMENT AUTHORITY), AND AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 10.B (BOARD, COMMISSIONS AND COMMITTEES) OF CHAPTER 5 (ADMINISTRATION OF GOVERNMENT, ORGANIZATION OF VILLAGE)

The purpose of this Ordinance is to abolish the Community Development Authority (Chapter 20) and create a Park and Recreation Committee. Motion by Rich Heidel, second by Ed Kazik, to approve Ordinance 2020-08 (AN ORDINANCE TO REPEAL A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN , SPECIFICALLY CHAPTER 20 (COMMUNITY DEVELOPMENT AUTHORITY), AND AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 10.B (BOARD, COMMISSIONS AND COMMITTEES) OF CHAPTER 5 (ADMINISTRATION OF GOVERNMENT, ORGANIZATION OF VILLAGE). The motion passed unanimously.

B. DISCUSSION AND ACTION – Agreement for Purchase of Capacity In Dutchman Creek Interceptor Sewer

Under this proposal, the Green Bay Metropolitan Sewerage District will undertake a \$3.25 million upgrade of the Interceptor line, and Hobart will permanently own its capacity, rather than lease as it has been under a 2002 agreement. The Hobart share of the project is \$1,001,158.05, which can be paid to the District under a 20-year payment plan at 3.2 percent interest (\$66,419 annual payments), commencing in March 2021. Motion by Ed Kazik, second by Rich Heidel, to approve the agreement for purchase of capacity in Dutchman Creek Interceptor Sewer. Roll call vote: Debbie Schumacher, aye; Ed Kazik, aye; Rich Heidel, aye; Dave Dillenburg, aye. The motion passed unanimously.

C. DISCUSSION AND ACTION – Front Office Restructuring

Under the proposal, the Board would remove the “interim” title from Erica Berger and appoint her as Village Clerk-Treasurer with a 6 month probationary period; Mary Smith would be hired as Assistant to the Village Clerk-Treasurer (16 hours per week); and the position of Utility Clerk (16 hours per week) would be created. Motion by Ed Kazik, second by Debbie Schumacher, to approve the appointment of Erica Berger as Village Clerk-Treasurer, effective immediately with a 6 month probationary period, at a salary of \$28.00 per hour (\$58,240 annually) for the remainder of the 2020 fiscal year, and her future salaries to be set per the annual budget process; to create the position of Mary Smith as Assistant to the Clerk-Treasurer, effective August 10th, at a salary of \$23.00 per hour for the remainder of the 2020 fiscal year, and her future salaries to be set per the annual budget process; and to create the position of Utility Clerk, with a weekly employment limit of 16 hours, at \$18.00 per hour for the remainder of the 2020 fiscal year, and the future salaries to be set per the annual budget process. The motion passed unanimously.

D. DISCUSSION AND ACTION – Burying 3-Phase Overhead Electric Line Along North Overland Road

Under the proposal from Wisconsin Public Service, the Village would pay \$81,000 to bury this line (approximately 1180’ of overhead primary wire.) Typically, this is done at WPS’ cost if they relocate it overhead, but the option to go underground exists if the local municipality is willing to pick up the added cost. Motion by Dave Dillenburg, second by Ed Kazik, to approve the Village’s payment of \$81,000 to Wisconsin Public Service for the burial of the 3-phase overhead line along North Overland Road, with the funds to come from the TID # 29-VV Interchange escrow account. The motion passed unanimously.

E. DISCUSSION - Items for future agenda consideration or Committee assignment

None.

F. ADJOURN to CLOSED SESSION:

- 1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Tribal Affairs and Oneida Nation v. Village of Hobart litigation; Highway 29-County VV Interchange
- 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

Motion by Rich Heidel, second by Ed Kazik, to go into closed session at 6:58pm. Roll call vote: Debbie Shumacher, aye; Ed Kazik, aye; Rich Heidel, aye; Dave Dillenburg, aye. Motion approved unanimously.

G. CONVENE into open session

Motion by Dave Dillenburg, second by Ed Kazik, to convene into open session at 9:09pm. Roll call vote: Debbie Schumacher, aye; Ed Kazik, aye; Rich Heidel, aye; Dave Dillenburg, aye. Motion approved unanimously.

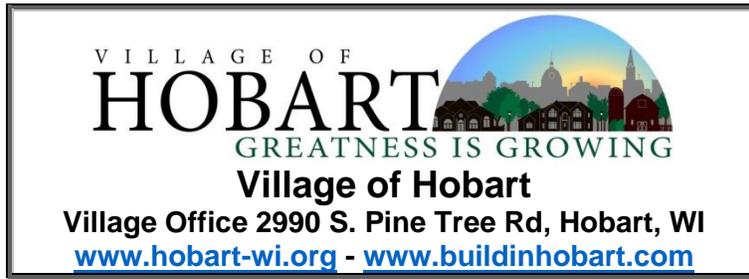
H. ACTION from closed session

None.

12. ADJOURN

Motion by Rich Heidel, second by Ed Kazik, to adjourn at 9:09pm. Motion approved unanimously.

Aaron Kramer, Village Administrator



MEETING MINUTES – VILLAGE BOARD (Special)

Date/Time: Tuesday August 6, 2020 (12:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. **Call to order/Roll Call:**

The meeting was called to order by Rich Heidel at 12:05pm. Roll call: Rich Heidel, David Dillenburg, Ed Kazik, and Debbie Schumacher were present. Tim Carpenter was excused.

2. **Certification of the open meeting law agenda requirements and approval of the agenda:**

Motion made by Rich Heidel, second by Ed Kazik, to approve the agenda as presented. The motion passed unanimously.

3. **Pledge of Allegiance:**

Those present recited the Pledge of Allegiance.

4. **NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

A. ADJOURN to CLOSED SESSION:

- 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Development Agreement

Motion by Rich Heidel, second by Ed Kazik, to go into closed session at 12:07pm. Roll call vote: Debbie Shumacher, aye; Ed Kazik, aye; Rich Heidel, aye; Dave Dillenburg, aye. Motion approved unanimously.

B. CONVENE into open session

Motion by Rich Heidel, second by Ed Kazik, to convene into open session at 12:22pm. Roll call vote: Debbie Schumacher, aye; Ed Kazik, aye; Rich Heidel, aye; Dave Dillenburg, aye. Motion approved unanimously.

C. ACTION from closed session

None.

5. **ADJOURN**

Motion by Dave Dillenburg, second by Ed Kazik, to adjourn at 12:23pm. Motion approved unanimously.

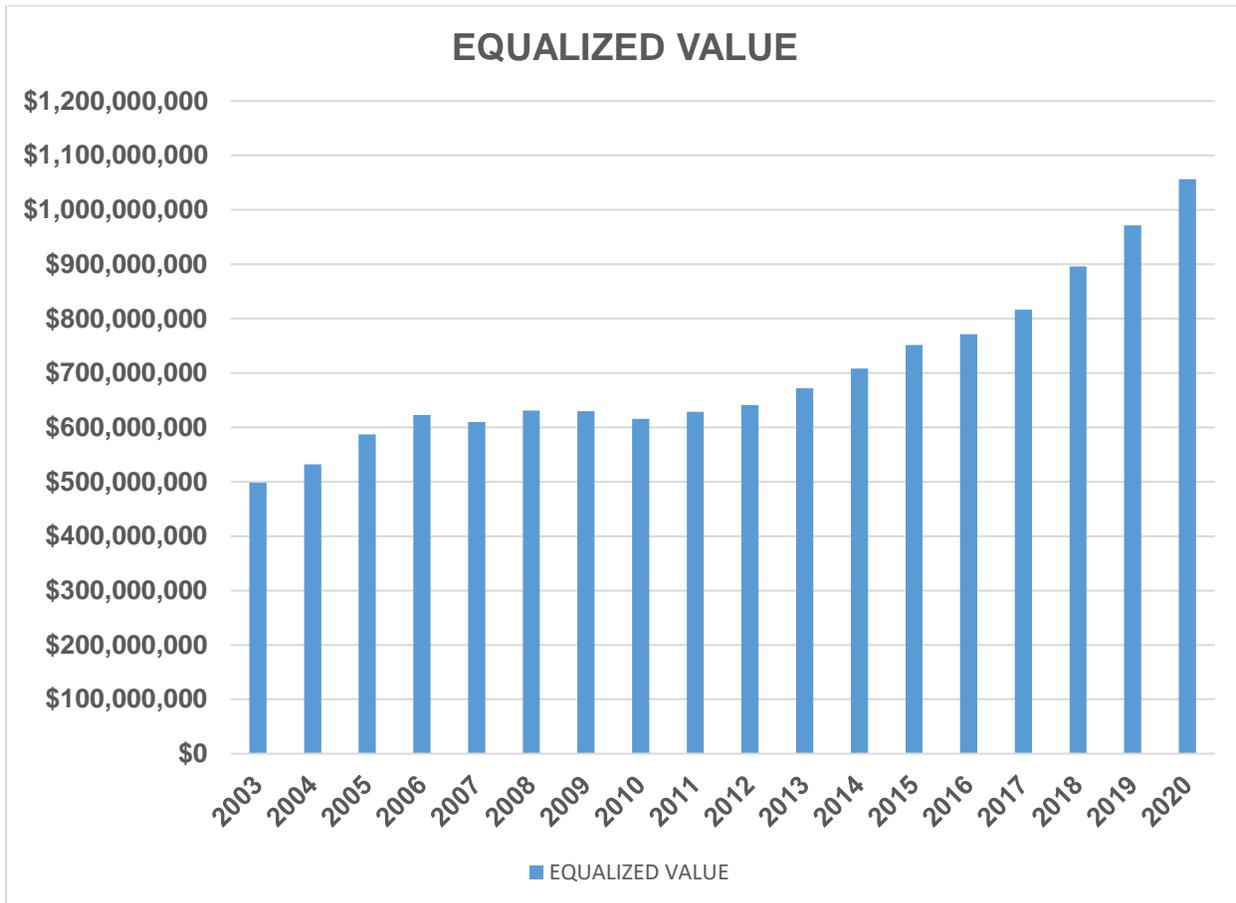
Aaron Kramer, Village Administrator

VILLAGE OF
HOBART
 GREATNESS IS GROWING
MEMORANDUM

TO: Village Board
FROM: Aaron Kramer, Village Administrator
RE: Village Equalized Values
DATE: August 18th 2020

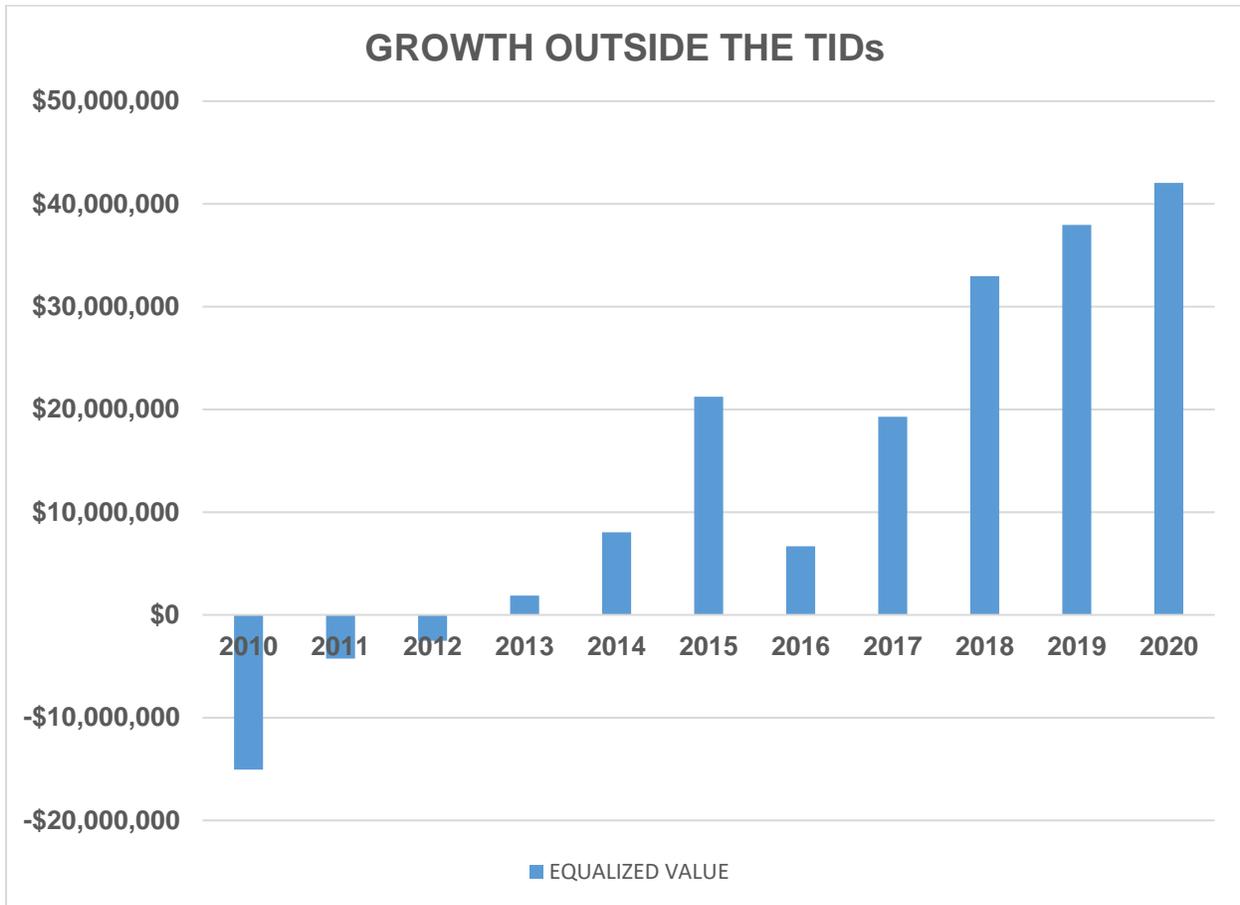
OVERALL GROWTH OF TAX BASE

The Village of Hobart experienced another significant increase in its Equalized Value (“value”). The 2020 overall value of the Village is \$1,056,501,600, which is a nine (9) percent increase over the previous year and the first time the Village has had a tax base exceeding \$1 billion in equalized value. This follows an eight percent increase in 2019. The 2019 increase in dollars was \$84,991,400, larger than the increases in 2019 (\$75,566,300) and 2018 (\$79,612,100). The vast majority in the total equalized value is residential (\$813 million), followed by commercial (\$185 million) and industrial (\$35 million). The chart below shows the Village’s growth since 2003, which shows the equalized value has now doubled:



GROWTH INSIDE AND OUTSIDE OF TAX INCREMENT DISTRICTS

A key component in terms of the 2021 budget process is how much of the new growth in the tax base is within and outside of the two Tax Increment Districts (TID). Of the \$1.057 billion in total equalized value, \$777,915,600 is located outside the two TIDs, which is the tax base that funds the General, Capital Project and Debt Service Funds. For the third consecutive year, the growth in the tax base outside of the TIDs has exceeded five (5) percent. The 5.7 percent growth outside the TIDs is the largest percentage growth since the TIDs were created over a decade ago. From 2010-2018, the growth inside the TIDs exceeded the growth outside. Last year, the growth outside exceeded that inside the TIDs for the first time ever. In 2020, the growth was nearly equal (Outside the TIDs - \$42,049,700; inside the TIDs - \$42,941,700).

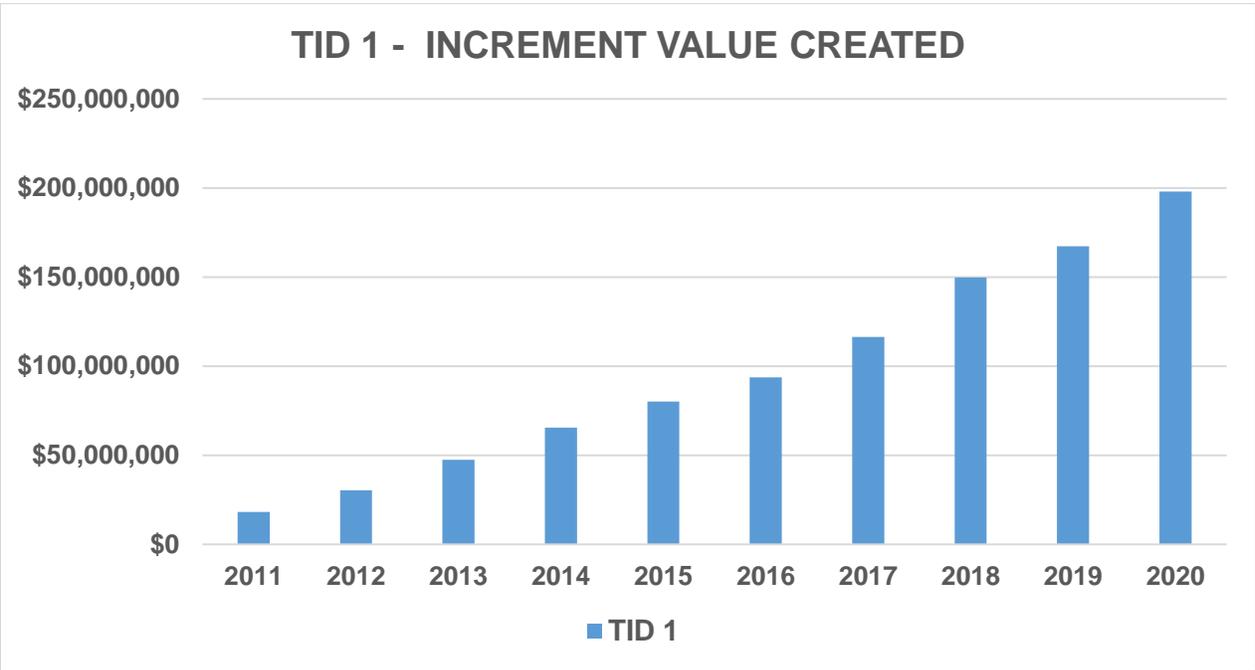


TAX INCREMENT DISTRICTS

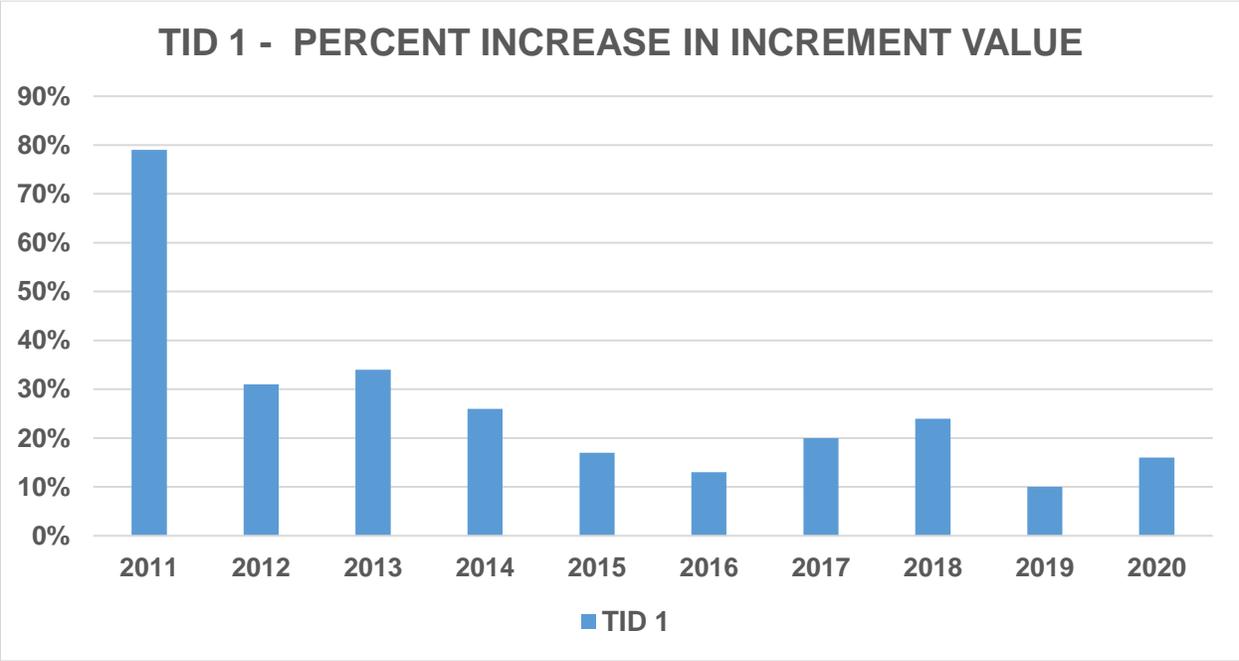
Both of the Village's Tax Increment Districts ("TID") experienced positive growth as well.

TID #1

TID #1 has a 2020 equalized value of \$218,957,800, which was a 16 percent increase over the 2019 valuation (\$188,278,300). Since its creation in 2009, the TID has seen an increase of \$197,965,900 in value.

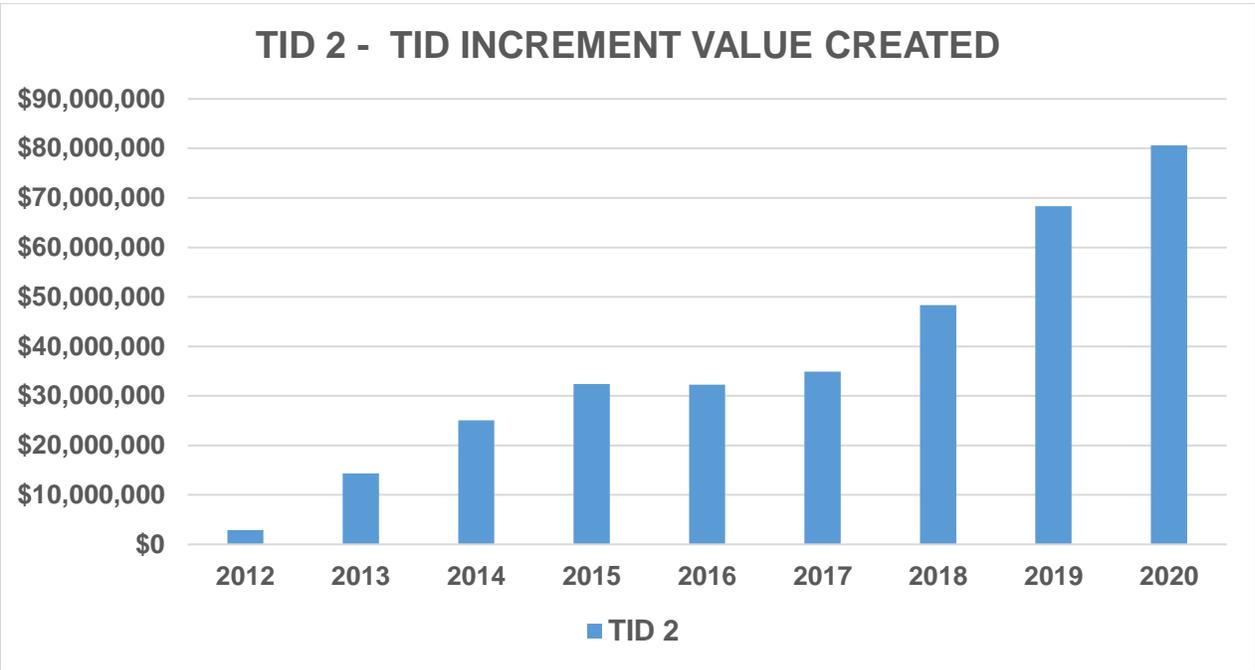


TID INCREMENT VALUE – The value created over the initial \$20,991,900 in value when the TID was created in 2009.

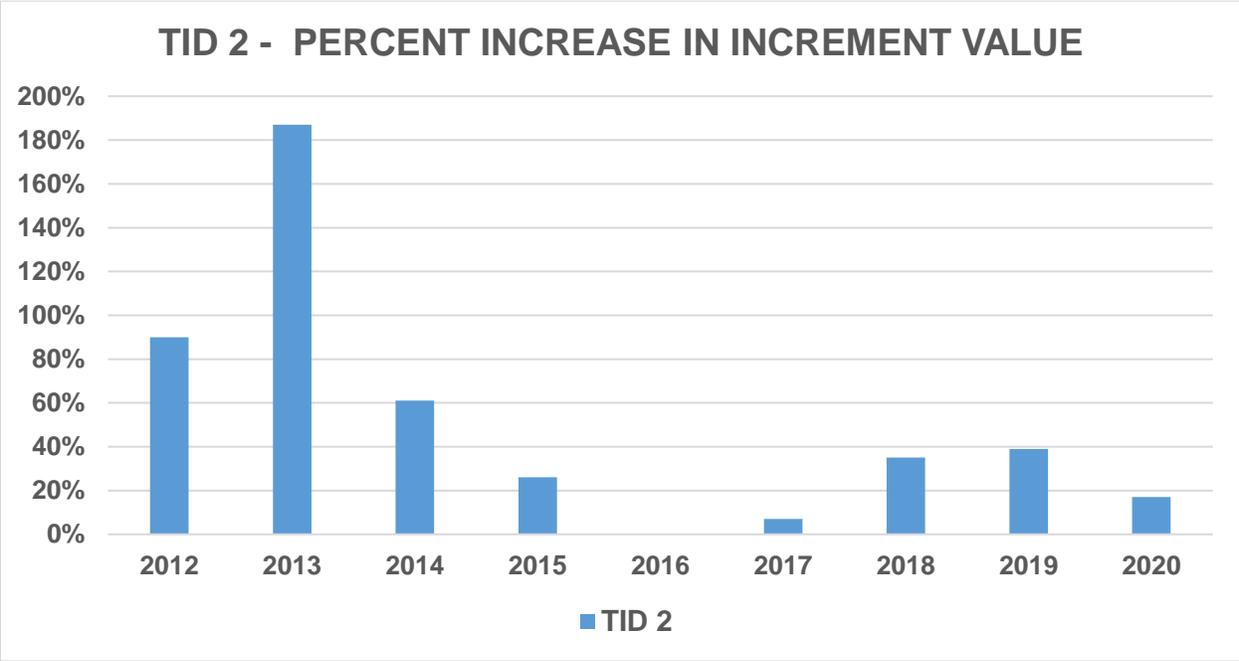


TID #2

TID #2 has a 2020 equalized value of \$83,905,600, an increase of 17 percent over 2019 (\$71,643,400). Since its creation in 2011, the TID has seen an increase of \$80,620,100 in value.



TID INCREMENT VALUE – The value created over the initial \$3,285,500 in value when the TID was created in 2011.



NOTE: Please note that the above figures are “preliminary” numbers released by Wisconsin Department of Revenue.

VILLAGE OF
HOBART
GREATNESS IS GROWING
MEMORANDUM



TO: Village Board of Trustees
FROM: Erica Berger, Clerk-Treasurer
RE: 2020-2021 Liquor License Application
DATE: August 18, 2020

BACKGROUND

D2's of Hobart has submitted a new Class B combination license for consideration by the Village Board. All of the required paperwork has been submitted by the applicants.

Background checks are being completed by the Hobart / Lawrence Police Department. We have not received any correspondence regarding any outstanding liquor/ beer distributor bills. Should there be any correspondence from a supplier; we will withhold the license until the outstanding invoices are paid.

Class "B" fermented malt beverage & "Class B" Liquor License:

1. D2's of Hobart – 530 Larson Orchard Parkway, Hobart WI
Agent: Howard Johnston – 2743 Saint Ann Dr, Green Bay WI

RECOMMENDATION

No action required. This is just an announcement of a new applicant for the 2020-2021 license year. Action will be requested at the September 1st board meeting.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

July 31st, 2020

Village of Hobart
2990 S. Pine Tree Rd.
Hobart, WI 54155

RE: Recycling Agreements

Dear Village of Hobart:

Enclosed is your copy of the Amendment XI of the Brown County Municipal Recycling Agreement for your records. The execution of this amendment has ensured your eligibility for the 2021 Wisconsin Recycling Consolidation Grant.

If you should have any additional questions or comments, please contact me at (920) 492-4965 or via email mark.walter@browncountywi.gov

Sincerely,



Mark Walter
Business Development Manager

Enclosure

**BROWN COUNTY MUNICIPAL RECYCLING
AGREEMENT AMENDMENT XI**

This amendment is intended to reaffirm the existing language set forth in the Municipal Recycling Agreement in order to establish eligibility for the 2021 Wisconsin Recycling Consolidation Grant.

The existing agreement is a cooperative agreement for the joint provision of recycling services including education and outreach, collection and transport of recyclables to a materials recovery facility, and performing comprehensive program planning.

The following Brown County Municipalities recognize the fact that they are Partner Communities with Brown County in the Municipal Recycling Agreement:

City of Green Bay	Town of Green Bay
City of DePere	Town of Holland
Village of Allouez	Town of Humboldt
Village of Ashwaubenon	Town of Lawrence
Village of Bellevue	Town of Ledgeview
Village of Hobart	Town of Pittsfield
Village of Howard	Town of Rockland
Village of Pulaski	Town of Scott
Village of Suamico	Town of Wrightstown
Village of Wrightstown	Oneida Nation

Village of Hobart

By: _____

By: _____

Its: _____

Its: _____

Dated: _____

Dated: _____

BROWN COUNTY

By: _____

Its: _____

Dated: _____

VILLAGE OF
HOBART
GREATNESS IS GROWING
MEMORANDUM



TO: Village Board
FROM: Aaron Kramer, Village Administrator
RE: Planning and Development of New Fire Station #1
DATE: July 28th 2020

BACKGROUND

The original building was constructed as a Village office. In May 1963, a special meeting of roughly 30 residents approved plans for an addition to the Town Hall at a cost of \$9-15,000 to house “two pieces of firefighting equipment”. The building has passed its useful life expectancy, with maintenance and space issues.



TIMETABLE

Staff is proposing the following timetable to design, implement and finance a new fire station, with a target date of 2023 for the construction. The timetable may be adjusted at times due to unforeseen circumstances.

2020

* Board establishes a Fire Station Committee, consisting of the Village Administrator, Fire Chief, several fire fighters to visit fire stations, preferably of recent construction, in comparable communities in northeastern Wisconsin. Jerry Lancelle has sent me a list of fire fighters who are willing to participate: Ryan Demars, Kyle Ambrosius, Jim Henn, Troy Wood, Gavin Henn, Luke Van Noie

Potential visits include: Greenville, Kaukauna, Ledgeview, Brussels, Seymour
Stations being built that we can see when finished, or can obtain plan set: Freedom, Suamico

* The Committee will develop a list of what they would like to have included in the design and construction of a new fire station, as well as those items and issues they would like to see avoided. The report will be made to the Village Board by March 1st 2021.

2021

* Staff will develop a Request for Proposals (RFP) for the hiring of an engineering/construction firm to design a new fire station. The RFP will be issued in the second half of the year, with the winning firm to be selected no later than March 1st 2022.

2022

* The design of the new fire station will be presented to the Board in the summer of 2022.

2023

* Bids for the construction of the new station will be let in January or February.

* Financing for the new station will be secured in the first half of the year.

* Construction of the new station will commence no later than June 1st 2023.

VILLAGE OF
HOBART
GREATNESS IS GROWING
MEMORANDUM



TO: Village Board
FROM: Erica Berger, Clerk-Treasurer & Jerry Lancelle, Director of Public Works
RE: Utility Clerk Job Description
DATE: August 18, 2020

BACKGROUND

On August 4th, the Village Board approved the creation of the Utility Clerk position to be filled this year. This position will start at 2 days a week with a starting wage of \$18.00/hour.

JOB DESCRIPTION

The utility clerk is responsible for the clerical and accounting work performed in the municipal utilities department. This position is mainly responsible for all aspects of utility billing, well operation permits, and utility records, along with a variety of clerical duties as needed.

Employee is expected to learn to assume the full scope of duties, which may include, but is not limited to, the following:

- Assist general public in a professional manner at all times (phone, email, in person etc.).
- Maintains detailed records of water and sewer utilities. Performs accounting functions related to the water fund, sanitary sewer fund, storm water fund and special project funds for accounts payable, accounts receivable, general ledger, and such other functions as necessary for village management.
- Prepares quarterly reports for purchased bulk water.
- Assists the Village Administrator in the preparation of the annual budgets for the water fund, sanitary sewer fund, storm water fund, and special projects fund. Assists Village Administrator with the preparation of other reports related to these funds as deemed necessary or requested by management.
- Recommend ideas and new procedures to improve the organization of the water, sanitary sewer, storm water and special project funds.
- Works with the Financial Consultant to provide necessary statements for the water fund, sanitary sewer fund, storm water fund, and special projects fund.
- Assists the village auditor in furnishing background information for the annual Wisconsin Public Service Commission report, and the annual audits of the sanitary sewer fund, water fund, storm water fund and special project fund.
- Assists the Public Works Director in Creating and distributing the Consumer Confidence Report, Cross Connection Report, and other annual reporting as required.
- Create and maintain and complete appropriate permit forms for water and sewer utilities. Maintain the Well Operation Permits and send out annual notices for expiring permits.
- Assists the Public Works Director with various data entry items related to utility records.
- Performs such other duties as required by law, ordinance or the lawful direction of the village meeting, village board or village administrator.

