

VILLAGE OF
HOBART
GREATNESS IS GROWING



Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI
www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday January 7th 2020 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 3rd day of January, 2020 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

MEETING NOTICE – VILLAGE BOARD (Regular)

Date/Time: Tuesday January 7th 2020 (6:00 P.M.)
Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of December 17th (Regular), December 23rd (Special) and December 27th (Special) 2019; C. SITE REVIEW COMMITTEE: Minutes of September 18th and November 20th 2019; D. ALCOHOL AND OPERATORS LICENSES (if any)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. DISCUSSION AND ACTION – Swearing in of New Police Officer

9. COMMITTEE REPORTS AND ACTIONS

A. UPDATE – Request for a new 125,000 sf., warehouse and associated site improvements (3794 Packerland Dr., HB-950 & HB-950-4) (Site Review Committee)

This property is currently undeveloped and the proposed project will consist of a new 125,000 square foot warehouse facility with the main access driveway from Packerland Dr. and a secondary access from Camber Ct. The truck loading docks will be located along the south side of the building with additional tractor and trail parking located to the rear of the development on the west side of the building. (Developer: Integrity Warehousing, LLC)

B. UPDATE - Request for wall and window signage (560 Centennial Centre Blvd., HB-3207) (Site Review Committee)

This same request was before the committee back in September 2019 and after having a lengthy discussion the committee came to agreement on the overall signage package. Although there was a general consensus, there is no record of a formal recommendation and the request was left with no formal action. Therefore, this same request is required to come back to the committee for said formal action. (Developer: FIRE Fitness)

10. OLD BUSINESS

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Fiber Optic Service to Village Office

In response to the growing technological needs and upgrades throughout the village, it would be beneficial to upgrade to fiber optic internet to accommodate these changes and to increase security. Staff has met with both Spectrum and Nsight to gather quotes for fiber internet to be installed in the building. An attached memo summarizes the staff recommendations.

B. DISCUSSION AND ACTION – Invitation to Become a Participating Agency on the Tier 1 Environmental Impact Study for the Southern Bridge Connector

Staff is recommending the Village decline the invitation at this time.

C. DISCUSSION AND ACTION – Funding of Public and Private Events by the Village

D. DISCUSSION - Items for future agenda consideration or Committee assignment

E. ADJOURN to CLOSED SESSION:

1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Brown County Service Agreement and Oneida Nation v. Village of Hobart litigation

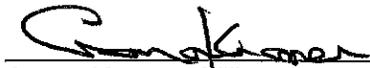
2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

3) Under Wisconsin Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Personnel

F. CONVENE into open session

G. ACTION from closed session

12. ADJOURN



Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Ed Kazik, Debbie Schumacher

NOTE: The next regularly scheduled Board meeting will be held on Tuesday January 21st 2020. All agenda and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact Village Clerk-Treasurer, Mary Smith, at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.

1/02/2020 1:10 PM

Check Register - Full Report - ALL
ALL Checks
ALL BANK ACCOUNTS

Page: 1
ACCT

Dated From: 1/07/2020 From Account:
Thru: 1/07/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
53567	1/07/2020	ALLEGRA BUSINESS CARDS SCHIEFELBEIN	Previous Year Expense
001-00-52100-006-000		Police - Supplies	61.19
		BUSINESS CARDS: SCHIEFELBEIN 80959	
		Total	61.19
53568	1/07/2020	AMAZON - VISA FIRE DEPARTMENT STATION SHIRTS	Previous Year Expense
001-00-52200-028-000		Fire - Uniform Expense	1,648.91
		FIRE DEPARTMENT STATION SHIRTS 24692169	
		Total	1,648.91
53569	1/07/2020	AMERICAN WATER WORKS ASSOCIATION MEMBERSHIP RENEWAL 2020	
002-00-60000-011-000		Water - Ed / Conf / Travel	245.00
		MEMBERSHIP DUES 2020 03012020	
		Total	245.00
53570	1/07/2020	ASHWAUBENON - HOBART- PRESS SUBSCRIPTIONS 2-QTRS	Previous Year Expense
001-00-43545-000-000		DNR Recycling Grant - Received	11,275.00
		3RD & 4TH QUARTER 2019 SUBSCRIPTIONS 12172019	
		Total	11,275.00
53571	1/07/2020	AT&T PHONE WATER BOOSTER	Previous Year Expense
002-00-60000-043-000		Water-Power / Utilities/ Phone	129.39
		ACCT 920-494-1519 924 9 WATER ST DEC 1920494151912	
		Total	129.39
53572	1/07/2020	BELLIN HEALTH MEDICAL RECORDS J. H. WALKER JR. 54789	Previous Year Expense
001-00-52100-006-000		Police - Supplies	41.99
		MEDICAL RECORDS J. H. WALKER JR. 54789	
		Total	41.99
53573	1/07/2020	BELLIN HEALTH OCC HEALTH - OFFICER	Previous Year Expense
001-00-52100-006-000		Police - Supplies	48.50
		SCHIEFELBEIN, TESTING DOT 13178101	

1/02/2020 1:10 PM

Check Register - Full Report - ALL

Page: 2

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020

From Account:

Thru: 1/07/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			48.50
53574	1/07/2020	BELLIN HEALTH	
		DOT TESTING BIESE	Previous Year Expense
007-00-64000-011-000		Storm Wat - Ed / Conf / Trav	73.00
		ACCT 2633996 DOT TEST BIESE	13178100
Total			73.00
53575	1/07/2020	BOSTAD & CO.	
		INCENTIVE - 33-OCCUPANCY PERMITS POLO	Previous Year Expense
008-00-68000-053-000		TID #1 Increment Payment	45,045.00
		PERFORMANCE INCENTIVE/OCCUPANCY PERMITS	12172019
Total			45,045.00
53576	1/07/2020	BRIAN RUECHEL	
		ACCOUNTING DEC 2019	Previous Year Expense
001-00-51520-014-000		Treasurer - Outside Services	1,103.44
		ACCOUNTING - AUDIT WORK	12312019
002-00-60000-014-000		Water - Outside Services	1,103.44
		ACCOUNTING - AUDIT WORK	12312019
003-00-62000-014-000		San Sew - Outside Services	1,103.44
		ACCOUNTING - AUDIT WORK	12312019
007-00-64000-014-000		Storm Wat - Outside Services	1,103.43
		ACCOUNTING - AUDIT WORK	12312019
Total			4,413.75
53577	1/07/2020	BROWN COUNTY TREASURER - COURT PAYMENTS	
		DECEMBER 2019 FINES SURCHARGES	Previous Year Expense
001-00-23300-000-000		Municipal Court Deposits	952.30
		COURT FINES & SURCHARGES DECEMBER 2019	12312019
Total			952.30
53578	1/07/2020	CELLCOM GREEN BAY MSA	
		ALL CELLPHONES & DATA LINES	Previous Year Expense
001-00-51422-007-000		All Phones	719.26
		ALL PHONES - GENERAL	626268
001-00-52100-007-000		Police - Phone & Tech Support	291.97
		POLICE PHONES & DATA LINES SQUADS	626268
001-00-46744-000-000		Tower & Land Rental Fees	-931.70
		CREDIT TOWER PER CONTRACT	626268

1/02/2020 1:10 PM

Check Register - Full Report - ALL

Page: 3

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020

From Account:

Thru: 1/07/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			79.53
53579	1/07/2020	CHRIS NEJEDLO ELECTRIC, LLC	
		REFUND PERMIT FEE HB:583-2	
		Previous Year Expense	
001-00-44300-000-000		Building Permits & Insp Fees	50.00
		REFUND PERMIT FEE - HB-583-2	12172019
Total			50.00
53580	1/07/2020	CRYSTAL COFFEE CAFE - VISA	
		ADMINISTRATORS MEETING AT OFFICE	
		Previous Year Expense	
001-00-51410-011-000		Administrator - Ed/Conf/Trav	71.31
		ADMINISTRATORS MEETING AT OFFICE	2469216
Total			71.31
53581	1/07/2020	DAN VANSTRATEN	
		REFUND CONTRACTOR DEPOSIT	
		Previous Year Expense	
001-00-44305-000-000		Security Deposit - Bldg Permit	1,000.00
		REFUND CONT DEPOSIT	12202019
Total			1,000.00
53582	1/07/2020	DAVE BARANCZYK	
		SITE REVIEW 2019	
		Previous Year Expense	
001-00-56402-001-000		Site Review Meetings - Meeting	175.00
		SITE REVIEW STIPEND 2019	12-2019
Total			175.00
53583	1/07/2020	DELTA DENTAL OF WISCONSIN	
		DENTAL & VISION PREMIUMS 1-1-20	
		Previous Year Expense	
001-00-21531-000-000		Dental Ins - Payable	1,391.05
		PREM DENT JAN 2020	1389711
001-00-21535-000-000		Vision - Deductions Payable	150.34
		VISION PORTION PAYROLL JAN 2020	1392966
Total			1,541.39
53584	1/07/2020	ESRI	
		DESKTOP BASIC MAINT 2020	
001-00-51422-006-000		Gen Office Supply	100.00
		ANNUAL FEE GIS MAINTENANCE	93753230
002-00-60000-006-000		Water - Supplies	100.00
			93753230

1/02/2020 1:10 PM

Check Register - Full Report - ALL

Page: 4

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020

From Account:

Thru: 1/07/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
003-00-62000-006-000		Sanitary Sewer - Supplies	100.00
		93753230	
007-00-64000-006-000		Storm Wat - Supplies	100.00
		93753230	
Total			400.00
<hr/>			
53585	1/07/2020	FEDEX	
POLICE DEPT SHIPPING CRIME LAB		Previous Year Expense	
001-00-52100-006-000		Police - Supplies	9.49
		SHIP TO CRIME LAB, 778596526916	6-871-23895
Total			9.49
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53586	1/07/2020	FLEET FARM - VISA	
AIR FRESHENERS & CHORE BOOTS DPW		Previous Year Expense	
001-00-51600-006-000		Building / Plant - Supplies	16.46
		AIR FRESHENERS	2471705
002-00-60000-006-000		Water - Supplies	324.91
		CHORE BOOTS, SERVICE CART, WEATHERSTRIP	2471705
Total			341.37
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53587	1/07/2020	FLEET FARM - VISA	
FITTINGS, COUPLERS		Previous Year Expense	
001-00-53100-021-000		DPW - Vehicle Maint.	154.62
		FITTINGS, COUPLERS	9806
001-00-53100-015-000		DPW - New Equipment	19.46
		PLIERS, DIAGONAL AND LONG NOSE	9806
Total			174.08
<hr/>			
53588	1/07/2020	GAT SUPPLY, INC.	
MARKING PAINTAND BATTERIES MULTIPLE		Previous Year Expense	
001-00-51600-039-000		Building / Plant - Maintenance	31.71
		MARKING PAINT	356955-1
001-00-53100-006-000		DPW - Supplies	15.60
		BATTERY LITHIUM COIN -3	356893-1
001-00-52200-015-000		Fire - New Equipment	158.94
		18 VOLT BATTERRY & CHARGER	356607-1
Total			206.25
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53589	1/07/2020	GOVERNMENT FINANCE OFFICERS ASSOCIATION	
MEMBERSHIP - A. KRAMER - 2020			

1/02/2020 1:10 PM

Check Register - Full Report - ALL

Page: 5

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020

From Account:

Thru: 1/07/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-51410-011-000		Administrator - Ed/Conf/Trav	170.00
		MEMBERSHIP DUES 2020	
		0288013	
		Total	170.00
53590	1/07/2020	GREATER GREEN BAY CHAMBER	
		2020 DUES	
008-00-68000-006-000		TID #1ED Marketing/Supply	661.50
		DUES ECONOMIC DEVELOPMENT PROGRAM	
		10172019	
009-00-69000-006-000		TID #2 ED Marketing/Supply	661.50
		DUES ECONOMIC DEVELOPMENT PROGRAM	
		10172019	
		Total	1,323.00
53591	1/07/2020	IRON MOUNTAIN	
		SHREDDING ALL DEPARTMENTS	
		Previous Year Expense	
001-00-51422-006-000		Gen Office Supply	20.68
		SHREDDING GEN OFFICES 4	
		CCZT685	
001-00-52100-006-000		Police - Supplies	10.34
		SHRED- POLICE OFFICES DOCS - 2	
		CCZT685	
001-00-51200-006-000		Municipal Court - Supplies	10.32
		COURT SHREDDING DOCS	
		CCZT685	
		Total	41.34
53592	1/07/2020	JIM HENN	
		TIPPING FEE LEAVES YARD WASTE	
		Previous Year Expense	
001-00-53100-091-000		DPW-ROW Maint/Yard Waste/Maint	216.00
		TIPPING FEE YARD WASTE LEAVES	
		12302019	
		Total	216.00
53593	1/07/2020	KRUCZEK CONSTRUCTION	
		PAY REQUEST FINAL	
		Previous Year Expense	
009-00-69000-047-187		TID #2 DEV 2320-18-07	20,680.83
		CAMBER CT UTIL & STREET PAY FINAL	
		FINAL 2320-18-07	
		Total	20,680.83
53594	1/07/2020	LEAGUE OF WISCONSIN MUNICIPALITIES	
		DUES FOR 2020	
001-00-51100-011-000		Village board Ed / Conf / Trav	3,186.69
		2020 LEAGUE DUES ID#27473	
		12122019	
		Total	3,186.69

1/02/2020 1:10 PM

Check Register - Full Report - ALL

Page: 6

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020

From Account:

Thru: 1/07/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
53595	1/07/2020	MAILCHIMP - VISA	
		WEB HOSTING	Previous Year Expense
001-00-51422-006-000		Gen Office Supply	34.99
		WEB/HEADLINES MAILCHIMP	2469216
			Total 34.99
53596	1/07/2020	MARCO TECHNOLOGIES, LLC	
		SHARP COPY MACHINE 2020 & MAINT CHARGES	
004-00-51420-015-000		General Office - New Equipment	6,993.00
		SHARP COPY MACHINE	INV7045198
			Total 6,993.00
53597	1/07/2020	MARCO TECHNOLOGIES, LLC	
		MAINTENANCE CHARGE DEC 2019	Previous Year Expense
001-00-51422-006-000		Gen Office Supply	32.00
		MAINT CONTRACT DEC 19 SHARP	INV7065621
001-00-51200-006-000		Municipal Court - Supplies	32.00
		MAINT CONTRACT DEC 19 SHARP	INV7065621
001-00-52100-006-000		Police - Supplies	32.00
		MAINT CONTRACT DEC 19 SHARP	INV7065621
			Total 96.00
53598	1/07/2020	MARCO TECHNOLOGIES, LLC	
		MAINT FEE PRINTERS ALL DEPTS	Previous Year Expense
001-00-51422-006-000		Gen Office Supply	18.80
		KYOCERA EQ2324 CLERK & EQ1823 DP CLERK	7122397
001-00-52100-006-000		Police - Supplies	18.80
		KYOCERA EQ 3606 & EQ 3861	7122397
001-00-53100-006-000		DPW - Supplies	9.40
		EQ 3761 DPW PRINTER	7122397
			Total 47.00
53599	1/07/2020	MARTELL CONSTRUCTION INC.	
		PAY REQUEST #1 2019 DRAIN IMP2320-19-02	Previous Year Expense
007-00-64000-047-192		2019 Drain Imp 2320-19-02	167,925.38
		PAY REQUEST #1 2320-19-02 DRAIN IMP	PAY #1 2320-19-02
			Total 167,925.38
53600	1/07/2020	MERLIN ZIMMER	
		SITE REVIEW 2019	Previous Year Expense

1/02/2020 1:10 PM

Check Register - Full Report - ALL

Page: 7

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020

From Account:

Thru: 1/07/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-56402-001-000		Site Review Meetings - Meeting	175.00
		SITE REVIEW STIPEND 2019 12-2019	
Total			175.00
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53601	1/07/2020	MIDWEST METER INC.	
		METERS , FLANGES, COUPLINGS, BOLTS,	
		Previous Year Expense	
002-00-60000-015-000		Water - New Meters & Equipment	3,082.90
		METERS, REMOTE, FLANGE COUPLINGS, BOLTS 0117623-IN	
Total			3,082.90
<hr/>			
53602	1/07/2020	MIKE AMBROSIUS	
		SITE REVIEW 2019	
		Previous Year Expense	
001-00-56402-001-000		Site Review Meetings - Meeting	175.00
		SITE REVIEW STIPEND 2019 12-2019	
Total			175.00
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53603	1/07/2020	NEWSC	
		MEMBERSHIP DUES 2020	
007-00-64000-011-000		Storm Wat - Ed / Conf / Trav	1,145.00
		2020 STORMWATER CONSORTIUM 2001	
Total			1,145.00
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53604	1/07/2020	NWTC - GREEN BAY CAMPUS	
		COURSE INSTRUCTION	
		Previous Year Expense	
001-00-52100-011-000		Police - Ed / Conf / Travel	660.00
		COURSE INSTRUCTION FLAT FEE CS33855	
Total			660.00
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53605	1/07/2020	NWTC - GREEN BAY CAMPUS	
		FIRING RANGE	
		Previous Year Expense	
001-00-52100-011-000		Police - Ed / Conf / Travel	25.00
		FIRING RANGE FACILITY RENTAL 12-18-19 CS33890	
Total			25.00
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53606	1/07/2020	QUILL CORPORATION	
		MULTIPLE INVOICES & DEPARTMENTS SUPPLIES	
		Previous Year Expense	
001-00-51422-006-000		Gen Office Supply	21.98
		PENS & COFFEE 3280680	
001-00-52100-006-000		Police - Supplies	68.99
		FLOOR MAT POLICE DEPT OFFICE 3299957	

1/02/2020 1:10 PM

Check Register - Full Report - ALL
ALL Checks
ALL BANK ACCOUNTS

Page: 8
ACCT

Dated From: 1/07/2020 From Account:
Thru: 1/07/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-52100-006-000		Police - Supplies	15.79
		POLICE DVDS	3263520
Total			106.76
53607	1/07/2020	RANDY BANI	
		REIMBURSEMENT UNIFORM	Previous Year Expense
001-00-52100-028-000		Police - Uniform Expense	31.00
		GLOVES	121819
Total			31.00
53608	1/07/2020	RICK NUETZEL	
		SITE REVIEW 2019	Previous Year Expense
001-00-56402-001-000		Site Review Meetings - Meeting	75.00
		SITE REVIEW STIPEND 2019	12-2019
Total			75.00
53609	1/07/2020	ROBERT E. LEE & ASSOCIATES, INC.	
		2018 STREET & DRAIN IMP 2320-18-02	Previous Year Expense
004-00-53100-078-182		Engineer - 2018 St & Drain Con	98.75
		2018 STREET & DRAINAGE 2320-18-02	76806
Total			98.75
53610	1/07/2020	ROBERT E. LEE & ASSOCIATES, INC.	
		THORNBERRY TOWER INSPECTION	Previous Year Expense
002-00-60000-014-000		Water - Outside Services	1,100.00
		THORNBERRY TOWER INSPECTION	76734
Total			1,100.00
53611	1/07/2020	SAM'S CLUB / GEMB	
		COFFEE & SODA FOR OFFICE	Previous Year Expense
001-00-51422-006-000		Gen Office Supply	135.14
		OFFICE SUPPLY	008757
Total			135.14
53612	1/07/2020	SCHLAEFER-MARTIN MEMORIALS	
		MEMORIAL BRICKS	Previous Year Expense
001-00-23400-000-000		Memorial Brick/Tree Fund	66.00
		MEMORIAL BRICKS OF HONOR	12102019
Total			66.00

1/02/2020 1:10 PM

Check Register - Full Report - ALL

Page: 9

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020

From Account:

Thru: 1/07/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
53613	1/07/2020	SPECTRUM BUSINESS / TIME WARNER CABLE	
		WEB HOSTING CLOUD BACKUP	
		Previous Year Expense	
001-00-51422-041-000		Info / Tech Internet Charges	7.36
		SERVICE PERIOD DEC	
		607906201121019	
		Total	7.36
53614	1/07/2020	STATE OF WISCONSIN COURT FINES & SURCHARGES	
		12312019 FINES SURCHARGES	
		Previous Year Expense	
001-00-23300-000-000		Municipal Court Deposits	3,089.36
		COURT FEES / SURCHARGES DECEMBER19	
		12-31-2019	
		Total	3,089.36
53615	1/07/2020	TECHNOLOGY ARCHITECTS, INC.	
		MULTIPLE INVOICES - COMP. TABLETS	
004-00-51420-015-000		General Office - New Equipment	4,040.96
		SURFACE PRO-2	
		D20190701	
004-00-51420-015-000		General Office - New Equipment	3,520.84
		3-DELL OPTIPLEX/MONITOR/MICROSOFT	
		D20190702	
004-00-51420-015-000		General Office - New Equipment	2,448.44
		5- TABLETS - BOARD	
		D2019703	
004-00-51420-015-000		General Office - New Equipment	-6.68
		BLOCK CREDIT	
		CREDIT	
004-00-51420-015-000		General Office - New Equipment	1,940.20
		ADOBE PRO DC TEAMS	
		D20190704	
		Total	11,943.76
53616	1/07/2020	TOM TENGOWSKI	
		SITE REVIEW 2019	
		Previous Year Expense	
001-00-56402-001-000		Site Review Meetings - Meeting	100.00
		SITE REVIEW STIPEND 2019	
		12-2019	
		Total	100.00
53617	1/07/2020	TRUCK EQUIPMENT, INC	
		BACK UP ALARM / CONNECTOR	
		Previous Year Expense	
001-00-53100-021-000		DPW - Vehicle Maint.	55.05
		BACK UP ALARM / TRAILER CONNECTOR	
		880708	
		Total	55.05
53618	1/07/2020	TRUCK EQUIPMENT, INC	
		FIRE TRUCK - MULTIPLE INVOICES	
		Previous Year Expense	

1/02/2020 1:10 PM

Check Register - Full Report - ALL

Page: 10

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020

From Account:

Thru: 1/07/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
004-00-52200-015-000		Fire - New Equipment	
		FIRE TRUCK LIGHTING, SIREN, CONT INSTALL	2,680.23
		865388-00	
004-00-52200-015-000		Fire - New Equipment	
		1790 COMMAND TRUCK GRAPHICS	1,541.12
		849443-00	
		Total	4,221.35
53619	1/07/2020	WILLMAN - DAVIS - ELAINE WILLMAN	
		CONSULTATION DECEMBER	
		Previous Year Expense	
001-00-51425-014-000		Tribal Affairs Outside Service	
		DECEMBER 2019 INVOICE	1,000.00
		12262019	
		Total	1,000.00
53620	1/07/2020	WISCONSIN CHIEFS OF POLICE ASSOCIATION INC.	
		MEMERSHIP RENEWAL THRU 12-31-2020	
001-00-52100-006-000		Police - Supplies	
		MEMBERSHIP THRU 12-31-2020	130.00
		3228	
		Total	130.00
53621	1/07/2020	WORKHORSE SOFTWARE SERVICES, INC.	
		SUPPORT FOR 2020	
001-00-51520-014-000		Treasurer - Outside Services	
		DUE DATE 1-15-2020 FOR ANNUAL SUPPORT	1,118.75
		3897	
002-00-60000-014-000		Water - Outside Services	
		DUE DATE 1-15-2020 FOR ANNUAL SUPPORT	1,118.75
		3897	
003-00-62000-014-000		San Sew - Outside Services	
		DUE DATE 1-15-2020 FOR ANNUAL SUPPORT	1,118.75
		3897	
007-00-64000-014-000		Storm Wat - Outside Services	
		DUE DATE 1-15-2020 FOR ANNUAL SUPPORT	1,118.75
		3897	
		Total	4,475.00
53622	1/07/2020	WPS	
		4758 FOREST ROAD	
		Previous Year Expense	
001-00-51600-040-000		Building / Plant - Utilities	
		FOREST ROAD PROPERTY	83.01
		01242020	
		Total	83.01
		Grand Total	300,677.12

1/02/2020 1:10 PM

Check Register - Full Report - ALL

Page: 11

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020 From Account:
Thru: 1/07/2020 Thru Account:

Amount

Total Expenditure from Fund # 001 - General Fund	29,379.29
Total Expenditure from Fund # 002 - Water Fund	7,204.39
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	2,322.19
Total Expenditure from Fund # 004 - Capital Projects Fund	23,256.86
Total Expenditure from Fund # 007 - Storm Water Fund	171,465.56
Total Expenditure from Fund # 008 - TID #1 Fund	45,706.50
Total Expenditure from Fund # 009 - TID #2 Fund	21,342.33
Total Expenditure from all Funds	300,677.12

1/02/2020 1:12 PM

Check Register - Quick Report - ALL

Page: 1

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020 From Account:
Thru: 1/07/2020 Thru Account:

Table with columns: Check Nbr, Check Date, Payee, Amount. Rows include entries for ALLEGRA, AMAZON - VISA, AMERICAN WATER WORKS ASSOCIATION, ASHWAUBENON - HOBART- PRESS, AT&T, BELLIN HEALTH, BOSTAD & CO., BRIAN RUECHEL, BROWN COUNTY TREASURER - COURT PAYMENTS, CELLCOM GREEN BAY MSA, CHRIS NEJEDLO ELECTRIC, LLC, CRYSTAL COFFEE CAFE - VISA, DAN VANSTRATEN, DAVE BARANCZYK, DELTA DENTAL OF WISCONSIN, ESRI, FEDEX.

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 ALL Checks
 ALL BANK ACCOUNTS

Page: 2
 ACCT

Dated From: 1/07/2020 From Account:
 Thru: 1/07/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
53586	1/07/2020	FLEET FARM - VISA	341.37
Previous Year Expense		AIR FRESHENERS & CHORE BOOTS DEW	
53587	1/07/2020	FLEET FARM - VISA	174.08
Previous Year Expense		FITTINGS, COUPLERS	
53588	1/07/2020	GAT SUPPLY, INC.	206.25
Previous Year Expense		MARKING PAINTAND BATTERIES MULTIPLE	
53589	1/07/2020	GOVERNMENT FINANCE OFFICERS ASSOCIATION	170.00
		MEMBERSHIP - A. KRAMER - 2020	
53590	1/07/2020	GREATER GREEN BAY CHAMBER	1,323.00
		2020 DUES	
53591	1/07/2020	IRON MOUNTAIN	41.34
Previous Year Expense		SHREDDING ALL DEPARTMENTS	
53592	1/07/2020	JIM HENN	216.00
Previous Year Expense		TIPPING FEE LEAVES YARD WASTE	
53593	1/07/2020	KRUCZEK CONSTRUCTION	20,680.83
Previous Year Expense		PAY REQUEST FINAL	
53594	1/07/2020	LEAGUE OF WISCONSIN MUNICIPALITIES	3,186.69
		DUES FOR 2020	
53595	1/07/2020	MAILCHIMP - VISA	34.99
Previous Year Expense		WEB HOSTING	
53596	1/07/2020	MARCO TECHNOLOGIES, LLC	6,993.00
		SHARP COPY MACHINE 2020 & MAINT CHARGES	
53597	1/07/2020	MARCO TECHNOLOGIES, LLC	96.00
Previous Year Expense		MAINTENANCE CHARGE DEC 2019	
53598	1/07/2020	MARCO TECHNOLOGIES, LLC	47.00
Previous Year Expense		MAINT FEE PRINTERS ALL DEPTS	
53599	1/07/2020	MARTELL CONSTRUCTION INC.	167,925.38
Previous Year Expense		PAY REQUEST #1 2019 DRAIN IMP2320-19-02	
53600	1/07/2020	MERLIN ZIMMER	175.00
Previous Year Expense		SITE REVIEW 2019	
53601	1/07/2020	MIDWEST METER INC.	3,082.90
Previous Year Expense		METERS , FLANGES, COUPLINGS, BOLTS,	
53602	1/07/2020	MIKE AMBROSIUS	175.00
Previous Year Expense		SITE REVIEW 2019	
53603	1/07/2020	NEWSC	1,145.00
		MEMBERSHIP DUES 2020	
53604	1/07/2020	NWTC - GREEN BAY CAMPUS	660.00
Previous Year Expense		COURSE INSTRUCTION	

1/02/2020 1:12 PM

Check Register - Quick Report - ALL

Page: 3

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 1/07/2020 From Account:
 Thru: 1/07/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
53605	1/07/2020	NWTC - GREEN BAY CAMPUS	25.00
Previous Year Expense		FIRING RANGE	
53606	1/07/2020	QUILL CORPORATION	106.76
Previous Year Expense		MULTIPLE INVOICES & DEPARTMENTS SUPPLIES	
53607	1/07/2020	RANDY BANI	31.00
Previous Year Expense		REIMBURSEMENT UNIFORM	
53608	1/07/2020	RICK NUETZEL	75.00
Previous Year Expense		SITE REVIEW 2019	
53609	1/07/2020	ROBERT E. LEE & ASSOCIATES, INC.	98.75
Previous Year Expense		2018 STREET & DRAIN IMP 2320-18-02	
53610	1/07/2020	ROBERT E. LEE & ASSOCIATES, INC.	1,100.00
Previous Year Expense		THORNBERRY TOWER INSPECTION	
53611	1/07/2020	SAM'S CLUB / GEMB	135.14
Previous Year Expense		COFFEE & SODA FOR OFFICE	
53612	1/07/2020	SCHLAEFER-MARTIN MEMORIALS	66.00
Previous Year Expense		MEMORIAL BRICKS	
53613	1/07/2020	SPECTRUM BUSINESS / TIME WARNER CABLE	7.36
Previous Year Expense		WEB HOSTING CLOUD BACKUP	
53614	1/07/2020	STATE OF WISCONSIN COURT FINES & SURCHARGES	3,089.36
Previous Year Expense		12312019 FINES SURCHARGES	
53615	1/07/2020	TECHNOLOGY ARCHITECTS, INC.	11,943.76
		MULTIPLE INVOICES - COMP. TABLETS	
53616	1/07/2020	TOM TENGOWSKI	100.00
Previous Year Expense		SITE REVIEW 2019	
53617	1/07/2020	TRUCK EQUIPMENT, INC	55.05
Previous Year Expense		BACK UP ALARM / CONNECTOR	
53618	1/07/2020	TRUCK EQUIPMENT, INC	4,221.35
Previous Year Expense		FIRE TRUCK - MULTIPLE INVOICES	
53619	1/07/2020	WILLMAN - DAVIS - ELAINE WILLMAN	1,000.00
Previous Year Expense		CONSULTATION DECEMBER	
53620	1/07/2020	WISCONSIN CHIEFS OF POLICE ASSOCIATION INC.	130.00
		MEMERSHIP RENEWAL THRU 12-31-2020	
53621	1/07/2020	WORKHORSE SOFTWARE SERVICES, INC.	4,475.00
		SUPPORT FOR 2020	
53622	1/07/2020	WPS	83.01
Previous Year Expense		4758 FOREST ROAD	
Grand Total			300,677.12

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Check Register - Quick Report - ALL
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Page: 4
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Total Expenditure from all Funds	300,677.12



Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI
www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday December 17th 2019 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 13th of December, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday December 17th 2019 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. Meeting was called to order by Rich Heidel at 6:00pm. Roll call was taken. David Dillenburg, Rich Heidel, Ed Kazik, Debbie Schumacher were present. Tim Carpenter was excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made by Ed Kazik second by Debbie Schumacher, to approve the agenda. The motion passed unanimously.
3. Pledge of Allegiance. Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS: None.

5. CONSENT AGENDA: Motion made by David Dillenburg second by Debbie Schumacher, to approve the items on the Consent Agenda. The motion passed unanimously.

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of December 3rd (Regular) and December 11th (Special) 2019; C. ALCOHOL AND OPERATORS LICENSES (0); D. Approval of 2020-2021 Election Workers.

6. ITEMS REMOVED FROM CONSENT AGENDA: None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS: None.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS: Mr. Kramer reported that the Site Review Committee and the Police Commission would be meeting on December 18th. There will be a new officer presented at the January 7, 2020 Village Board Meeting. The two new officers will be training at the same time. The tablets have arrived for the Board members and training will be held in January.

Motion made by to move item 11-H up in the order of discussions. Motion made by Rich Heidel, second by Ed Kazik, and the motion passed unanimously.

9. COMMITTEE REPORTS AND ACTIONS: None.

The Board took item 11-H at this time. Discussion and action on item 11-H will be found in that section of these minutes.

10. OLD BUSINESS:

A. DISCUSSION AND ACTION – Proposed Village Employee Manual

Following a series of staff and administration meeting, a proposed revised Employee Manual was being presented to the Board. Aaron Kramer, Administrator presented the proposed manual for discussion. The new manual is budget neutral. There is a change to the grievance procedure from 2014, which is clearer for the process. Debbie Schumacher asked to have the

time allowed for maternity and paternity leave to go to 2-months. Federal regulations call for 12 weeks. Rich Heidel said that 2-months is not enough time for a healthy child/mother/father, say nothing if there should be any complications. He said that 12-weeks would be better. Discussion regarding maternity/paternity leave took place. Motion made by Rich Heidel, second by Ed Kazik to suspend the rules to allow public comment on the proposed manual. The motion passed unanimously. There were no comments given by those attending. Motion made by Rich Heidel, second by David Dillenburg to return to regular session. The motion passed unanimously.

Motion made by David Dillenburg, second by Ed Kazik, to change the language in 4-D (1) from 4 months to 12 cumulative weeks which are unpaid. The motion passed unanimously.

Motion made by David Dillenburg second by Ed Kazik, to approve the manual with the amendment to the maternity/paternity leave language. The motion passed unanimously.

11. NEW BUSINESS: Mr. Kramer presented the budgets for the Storm Water, Water, Sanitary Sewer, TID 1 and TID 2.

A. DISCUSSION AND ACTION – Approval of FY2020 Storm Water Fund: No increase in fees is proposed for this budget.

Motion made by Ed Kazik, second by Debbie Schumacher, to approve the FY2020 Storm Water Fund Budget. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

B. DISCUSSION AND ACTION – Approval of FY2020 Water Fund:

Motion made by David Dillenburg second by Ed Kazik, to approve the FY2020 Water Fund Budget. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

C. DISCUSSION AND ACTION – Approval of FY2020 Sanitary Sewer Fund: The fund is doing well; it is paying off the notes and repaying the loan from the General Fund. Fluctuations in expenses due to the deicer used by the airport is part of this budget.

Motion made by David Dillenburg second by Debbie Schumacher, to approve the FY2020 Sanitary Sewer Fund Budget. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

D. DISCUSSION AND ACTION – Approval of FY2020 TID #1 Fund:

Motion made by Ed Kazik, second by Rich Heidel to approve the FY2020 TID#1 Fund Budget. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

E. DISCUSSION AND ACTION – Approval of FY2020 TID #2 Fund:

Motion made by Debbie Schumacher second by Rich Heidel to approve the FY2020 TID #2 Fund Budget. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

F. DISCUSSION AND ACTION - RESOLUTION 2019-13 (A RESOLUTION ADOPTING THE 2020 VILLAGE OPERATING BUDGET AND THE PROPERTY TAX LEVY, REFUSE AND RECYCLING SPECIAL CHARGES, AND STORM WATER MANAGEMENT UTILITY SPECIAL CHARGES CONTAINED THEREIN): This resolution establishes the tax levy, and includes a proposed increase in the garbage and recycling fees. Due to increased recycling costs, staff is recommending a slight increase (\$0.25 per month) in the special charge to offset those increased costs. The increases would set the new rates at

\$177.00 to \$180.00 for a 96-gallon refuse bin per residential unit (\$15.00 monthly) and \$147.00 to \$150.00 for a 65-gallon refuse bin per residential unit (\$13.00 monthly). The increase would be for the 2020 year and appear on the tax bills for 2021 tax bills. Motion

made by Ed Kazik second by Debbie Schumacher, to approve Resolution 2019-13. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye.

G. DISCUSSION AND ACTION – Authorization to Bid Out Public Works Capital Purchases: Staff is seeking authorization to bid out the following: Road Vehicles (3), Zero Turn Mower and Equipment Trailers (2). This is a new process; it will give the Board opportunities to discuss the expenditures prior to the bids being placed as well as when they come in for approvals. Motion made by Ed Kazik second by Debbie Schumacher, to authorize the bidding for Public works Capital Purchases. The motion passed unanimously.

H. DISCUSSION AND ACTION – Funding for Self-Contained Breathing Apparatus (SCBA) Purchase (Fire Department): The Board approved the 2020 Capital budget in November, but sequestered the funds for this purchase. Additional information was brought back by Chief Lancelle and his officers regarding the equipment. The air tank bottles currently in use, do have a 4-year life left but after the next 4-years, they are not able to be used. Pricing on new air tanks will be more expensive if purchased in the future. The equipment being researched will have a 15-year warranty period which will help if and when the battery packs start to fail. The equipment we have now is using batteries faster and is not predictable when they will quit working. We can not ask our firefighters to go into a fire with equipment that is not safe. The Board discussed setting aside funds in a reserve account to use toward the purchase of new equipment again in 15 years. Motion made by Rich Heidel, second by Ed Kazik, to release for funds for the SCBA purchase and any funds received from the sale of the existing packs is to go back into the reserve fund. The motion passed unanimously.

I. DISCUSSION - Items for future agenda consideration or Committee assignment:
January 7th will be the next Board meeting date.

The Board took a short break at 7:23pm. Back at 7:29 pm

J. ADJOURN to CLOSED SESSION: Motion made by Rich Heidel second by Ed Kazik to move into closed session pursuant to the following:

- 1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Brown County Service Agreement and Oneida Nation v. Village of Hobart litigation
 - 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements
 - 3) Under Wisconsin Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Personnel
- Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. The Board moved into closed session at 7:30pm.

K. CONVENE into open session: Motion made by David Dillenburg second by Ed Kazik to return to open session. Roll call vote: Tim Carpenter, aye, David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. The Board returned to open session at 9:50pm.

L. ACTION from closed session: Motion made by Ed Kazik second by David Dillenburg to approve the payment of no more than \$28,554.91 from TID #2 for the extension of internet and cable service by Spectrum Enterprise on Camber Court. The motion passed unanimously.

12. ADJOURN: Motion made by Ed Kazik second by Rich Heidel to adjourn. The motion passed unanimously. Meeting adjourned at 9:52pm.

VILLAGE OF
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Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI
www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Monday December 23rd 2019 at 10:00 A.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 20th day of December, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING MINUTES – VILLAGE BOARD (Special)

Date/Time: Monday December 23rd 2019 (10:00 AM)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 10:00 am. Roll call: David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present. Tim Carpenter were excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify and approve MOTION: Heidel SECOND: Kazik VOTE: 4-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. ADJOURN to CLOSED SESSION (10:01 AM) – ACTION: To go into closed session (1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Highway 29-County VV Interchange MOTION: Heidel SECOND: Kazik VOTE: 4-0

B. CONVENE into open session (11:04 AM) – MOTION: Heidel SECOND: Kazik VOTE: 4-0

C. ACTION from closed session:

ACTION: To approve the addendum to the Brown County Municipal Project Agreement (MPA) with the Village of Hobart – State Highway 29 and County VV Interchange MOTION: Heidel SECOND: Kazik VOTE: 4-0

5. ADJOURN (11:05 PM) – MOTION: Dillenberg SECOND: Kazik VOTE: 4-0

Submitted by Aaron Kramer, Village Administrator

VILLAGE OF
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Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI
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Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Friday December 27th 2019 at 10:00 A.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 23rd day of December, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING MINUTES – VILLAGE BOARD (Special)

Date/Time: Friday December 27th 2019 (10:00 AM)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 10:00 am. Roll call: David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present. Tim Carpenter were excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify and approve MOTION: Heidel SECOND: Kazik VOTE: 4-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. ADJOURN to CLOSED SESSION (10:01 AM) – ACTION: To go into closed session (1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Highway 29-County VV Interchange MOTION: Heidel SECOND: Kazik VOTE: 4-0

B. CONVENE into open session (11:40 AM) – MOTION: Dillenberg SECOND: Kazik VOTE: 4-0

C. ACTION from closed session:

ACTION: To approve the addendum to the Brown County Municipal Project Agreement (MPA) with the Village of Hobart – State Highway 29 and County VV Interchange, with the most recent changes discussed and approved by the Board in closed session MOTION: Heidel SECOND: Kazik VOTE: 4-0

5. ADJOURN (11:41 AM) – MOTION: Dillenberg SECOND: Kazik VOTE: 4-0

Submitted by Aaron Kramer, Village Administrator

VILLAGE OF
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Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart,
WI

www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the **SITE REVIEW COMMITTEE** of the Village of Hobart will meet on **Wednesday September 18th 2019 at 5:30 P.M.** at the Hobart Village Office. **NOTICE OF POSTING:** Posted this 13th day of September, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING MINUTES – SITE REVIEW COMMITTEE

Date/Time: Wednesday September 18th 2019 (5:30 P.M.)

Location: Village Office

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. David Dillenburg called the meeting to order at 5:30pm. Roll call: Dave Dillenburg (Chairperson), Debbie Schumacher, Mike Ambrosius, Dave Baranczyk, Rick Nuetzel, Tom Tengowski, Merlin Zimmer
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made by Debbie Schumacher second by Dave Baranczyk, to amend the agenda by starting with item #6 and move item #5 to item #7. The motion passed unanimously. Motion to approve the amended agenda by Debbie Schumacher, second by Dave Baranczyk. The motion passed unanimously.
3. Approve Minutes of the August 21st 2019 meeting. Motion made by Debbie Schumacher second by Rick Nuetzel to approve the minutes of August 21, 2019. The motion passed. Tom Tengowski abstained.
4. Public Comment on Non-Agenda Items.

ACTION ITEMS

5. **DISCUSSION AND ACTION – Request for wall and window signage (560 Centennial Centre Blvd., HB-3207):** A portion of the original building was recently built out for a new fitness center and with the layout of the building having road frontage in a different location than the tenant space entrance, the occupant is requesting a second wall sign to be located above their second entrance door. Their primary wall sign will be the 41 square foot channel letter sign facing Centennial Centre Blvd. and the second wall sign would be a non-illuminated sign of 32 square feet mounted above the entrance on the east side of the building. Typically, one wall sign is permitted per tenant, however, verbiage within the PDD #1 zoning does allow for the Site Review Committee to approve signs that may not comply with the village sign ordinance provided such sign(s) promotes or adheres to the general design aesthetics, themes and guidelines of the Centennial Centre Master Plan. This request for the second wall sign would adhere to the guidelines of the Centennial Centre Master Plan as submitted. (Applicant: FIRE Fitness). Signs would be over the 60sf allowed size and need to be compliant with size requirements. The backerboard should blend with the siding, not be white as represented. No formal action.
6. **DISCUSSION AND ACTION - Request for reconsideration on previous approval of a new 1,780 sf., leasing office building with equipment storage space and associated site improvements (4830 Stella Ct., HB-2676):** This request was before the committee back in August and received conditional approval with one of the conditions being that the building elevation noted as "Left Side Elevation" on the site plans have two windows install with one being located in the office area and the other in the garage area. Upon hearing of this condition, the property owner inquired about planting additional landscaping in lieu of the windows as they prefer not to have a window in the garage area for security purposes and only having the singular window in the office area would look off balanced. Therefore, the request is back for reconsideration to eliminate both of the requested windows and the developer would enhance the landscaping along both the "left Side"

and "Rear" elevations as noted on the revised landscape plan. (Applicant: Wyndham Lake Villas, LLC). The committee discussed the additional landscaping and agreed to the increased plantings. Motion made by Dave Baranczyk second by Rick Nuetzel, to approve the request to increase the plantings in place of adding windows to the "Left Side Elevation" for security purposes. The additional landscaping is to be tiered to better breakup the look of the side of the building. The motion passed unanimously.

7. DISCUSSION AND ACTION - Conceptual site layout of a new 2 story, 20,000 sf., office building and associated site improvements (1256 Centennial Centre Blvd., HB-2412): The request that is before the committee at this time is for the approval of the site layout in concept only. The proposed new 20,000 square foot building will be constructed in the northwest corner of the partially developed parcel. The site currently has a 6,160 square foot office building with associated parking areas and storm water facilities. The development of this new office building and additional parking areas will complete the buildout of the property. The developer is requesting approval from the committee on the conceptual site layout with the full submittal being planned for a future meeting. (Applicant: Lexington Homes).

Section 3, Site Plan Preliminary Approval. Many elements of this proposal must be brought back to the Site Review Committee for final approvals.

- A. Zoning:** B-1: Community Business District
- B. Green Space:**
- C. Setbacks:**
- D. Parking:** 37 new spaces proposed (25 at surface and 12 under building).
- E. Fire Dept. (and Police Dept.):** The plans presented have been reviewed and accepted in concept by the Police Chief and Fire Chief. Fire Chief with the understanding that additional comment/conditions may be submitted once the full submittal is received and reviewed at a later date.
- F. Storm Water:** Storm water from the proposed building and expanded parking area will be collected by on-site storm sewer before being discharged to the existing wet detention pond on-site.
- G. Refuse Collection:** None proposed.

Section 4, Architectural Plan Approval

- A. Exterior Construction Information:**
 - 1. Materials:** Wood framed building.
 - 2. Exterior Materials:** This is being worked on and will be submitted for approval at a later date.
 - 3. Height:**
 - 4. Overhead doors:**
 - 5. Mechanical equipment:**

Section 5, Landscaping Plan: This is being worked on and will be submitted for approval at a later date.

Section 6, Lighting: This is being worked on and will be submitted for approval at a later date.

Section 7, Signage: This is being worked on and will be submitted for approval at a later date.

Section 8, Driveway-Curb Cut: No change, existing to be utilized.

Motion made by Rick Nuetzel second by Dave Baranczyk to approve the site concept layout for the Corp. Office 2-Story, 20,000sf office building. The 12-underground parking stalls and existing outside parking already constructed. To allow the owner to start footings this fall 2019. To approve the type of siding approval material, color and height of the building. Conditioned:

- that they come back in October 2019 with full site plans for formal approval.
 - Verify with Fire Chief on height of Garage Door to underground parking area
 - Coordinate with Fire Chief regarding the number and location of lock box (s).
- The motion passed unanimously.

8. ADJOURN: Motion made by Merlin Zimmer second by Mike Ambrosius to adjourn. The motion passed unanimously. The meeting adjourned at 6:30pm.

VILLAGE OF
HOBART
GREATNESS IS GROWING



Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart,
WI

www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the **SITE REVIEW COMMITTEE** of the Village of Hobart will meet on **Wednesday September 18th 2019 at 5:30 P.M.** at the Hobart Village Office. **NOTICE OF POSTING:** Posted this 13th day of September, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING MINUTES – SITE REVIEW COMMITTEE

Date/Time: Wednesday November 20th 2019 (5:30 P.M.)

Location: Village Office

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. Meeting called to order by David Dillenburg at 5:30pm. Roll call: D. Dillenburg, M. Ambrosius, M. Zimmer, D. Baranczyk, D. Schumacher, Present. Excused R. Nuetzel and T. Tengowski.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made by to approve the agenda by D. Schumacher, second by D. Baranczyk, the motion passed unanimously.
3. Approve Minutes of the September 18th 2019 meeting. Clarification on action of the minutes is requested. These will be reconsidered at the December meeting.
4. Public Comment on Non-Agenda Items. None

ACTION ITEMS

5. **DISCUSSION AND ACTION – 1280 - 1298 Lear Ln., HB-L159, 147-unit multi-family development with office/fitness center.** Applicant seeks approval for modifications to the previously approved site plans that include the removal of an 8-stall detached garage along the west side of the development and replace with 10 surface parking stalls. To help with screening the parking and overall development from the neighboring single-family properties to the west, the applicant is proposing to install a vinyl privacy fence along a portion of the west property line extending from the new surface parking area north past the other surface parking area towards the rear of the development. With the fencing being proposed at 6 feet in height (4 feet was previously approved), the developer is proposing to eliminate the plantings where the fencing will be constructed as a number of said planting would be located within the drainage swale that is required to maintain storm water drainage within this development. The additional planting of one White Pine would be placed in the northwest corner of the site and three additional Arborvitae behind the refuse/recycle enclosure to help screen from the single-family development. This request is a revision from the committee approved in December 2018 where a 4-foot-high fence with a reduction in plantings was conditionally approved where the detached garage was redesigned to surface parking. (Applicant: Katie Meacham / Meacham Development).

Site Plan Approval

- A. **Zoning:** PDD #2: Orlando/Packerland Planned Development District
- B. **Green Space:** Original site had 75%, the December 2018 approval brought it down to 70%, and there would be no further reduction as the surface parking is replacing a structure of the same dimensions
- C. **Setbacks:** Compliant with the PDD #2: Orlando/Packerland Planned Development District requirements (minimum 10' for driveways (parking)).
- D. **Parking:** 10 new surface stalls with the removal of 8 interior from the detached garage, net increase of 2 stalls

E. Fire Dept. (and Police Dept.): The plans presented have been reviewed and accepted by the Police Chief and Fire Chief.

F. Storm Water: New paved areas will drain to interior storm inlets and drain to existing storm water ponds within the development

Refuse Collection: No change

Architectural Plan Approval:

A. Exterior Construction Information:

1. **Materials:** Existing / no change
2. **Exterior Materials:** Existing / no change
3. **Height:** 28' Existing / no change

Landscaping Plan:

A new 6' high white vinyl privacy fence will be constructed in the front of the two new surface parking areas along the west side of the development and the additional planting of one White Pine would be placed in the northwest corner of the site and three additional Arborvitae Techney behind the refuse/recycle enclosure to help screen from the single family development.

Lighting :

Existing / no change

Signage:

Previously approved / no change.

Section 8, Driveway-Curb Cut

New asphalt area for new surface parking areas to match existing.

Motion made by D. Dillenberg, second by D. Baranczyk to approve the removal of the garage, increased surface parking addition of the 3-arborvitae along with the 6' high fence as shown on plans along with the 1 White Pine on the N. W. Corner. With the conditions listed.

CONDITION

1. Installation of 6' high vinyl fencing does not obstruct storm water drainage from single family residential development to the drainage catch basin within this development (maintains drainage as per previously approved drainage plans)

The motion passed unanimously.

6. DISCUSSION AND ACTION - Request for a new 10,950 sf Restaurant/Banquet facility and associated site Improvements (530 Larsen Orchard Pkwy, HB-3258)

This property is currently undeveloped and the proposed project will consist of a new 10,950 square foot restaurant / banquet facility with ingress/egress points from both Larsen Orchard Pkwy and N. Overland Rd. (Developer: HCD Investments, LLC).

Site Plan Approval

A. Zoning: PDD #1: Centennial Centre at Hobart District

B. Green Space: 48.1% green space.

C. Setbacks: Compliant with zoning district requirements

D. Parking: 157 spaces proposed, 148 spaces are required per code based on formula of 1 stall for every 2 persons (276 persons based on full interior capacity) plus 10 stalls for

employees. There is additional green area to the north that could be constructed for additional parking stalls should that be necessary.

- E. Fire Dept. (and Police Dept.):** The plans presented have been reviewed and accepted by the Police Chief and Fire Chief.
- F. Storm Water:** Storm water from the proposed building and parking areas will be collected by on-site storm sewer before being discharged to a dry detention basin on the south side of the site that will treat the storm water for peak discharge before entering the Village storm sewer which discharges to the regional detention pond in that area.
- G. Refuse Collection:** Refuse / recycling containers will be located within an enclosure in the northeast corner of the parking area. Per zoning code, the enclosure shall be four sided with the colors, materials, and other aesthetic features of the structure shall match the style and aesthetics of the principal building on site.

Section 4, Architectural Plan Approval

A. Exterior Construction Information:

- 1. Exterior Materials:** The south elevation (fronting round-a-bout) will be the main entrance and consist of mainly stone veneer with limited amounts of LP Smart Siding located above the entrance and a little to the side. The west elevation (fronting N. Overland Rd.) will consist of the same stone veneer with glazing around the outdoor patio with the same materials on the principal building behind. Both the north and east elevations will utilize the same stone veneer with LP Smart Siding. The blends of these materials stays consistent with those utilized on the existing structures within the commercial and mixed use developments in this zoning district.
- 2. Height:** Overall height of 28' to top of parapet wall.
- 3. Mechanical equipment:** There will be mechanical equipment on the roof that is intended to be screened by the construction of the parapet walls and where not possible, they will be screened from view by materials compatible with those used for the principal structure. Any such equipment located on the ground shall be screen from view by landscaping or fencing to compliment the building and overall landscaping.

Section 5, Landscaping Plan: There will be significant number of plantings along the perimeter of the structure with trees proposed in the parking lot islands and placed near the storm water basin. Staff would recommend that additional landscaping and plantings be implemented along the west property line between the edge of the parking lot and the street right-of-way to help buffer light trespass from vehicles towards the property on the west side of N. Overland Rd.

Section 6, Lighting: There are 9 parking lot light poles proposed with pole height of 25' with LED down light fixtures in addition to 13 pier mount fixtures to be located on the walls enclosing the outdoor patio areas. All fixtures proposed are compliant with Village codes.

Section 7, Signage: There are 3 wall signs proposed (south, north, and west elevations) although no details of such signage has been submitted at this time. Therefore, the total number of sigs may be approved as part of this review, however, the signage package as a whole will need to come back to the Committee for review prior to installation.

Section 8, Driveway-Curb Cut: The site does have two driveways proposed with one of 30' in width (40' at roadway of Larsen Orchard Pkwy) and a 27' wide driveway access off N. Overland Rd. (curb cut will be included as part of the N. Overland Rd. reconstruction as part of the interchange project).

Motion made by D. Dillenberg, second by D. Baranczyk to approve the building as presented, with the conditions listed and the signage will have to come back for approval.

CONDITIONS

1. Trash / Recycling enclosure shall be four sided with the colors, materials, and other aesthetic features of the structure shall match the style and aesthetics of the principal building on site;
2. All proposed roof mounted HVAC equipment shall be screened by the construction of the parapet walls and where not possible, they will be screened from view by materials compatible with those used for the principal structure, or landscaping if such equipment is located on the ground;
3. Coordinate with Village Fire Chief regarding the number and location of lock box(s);
4. Additional landscaping and plantings be implemented along the west property line between the edge of the parking lot and the street right-of-way to help buffer light trespass from vehicles towards the west;
5. The three proposed wall signs will need to come back to the Committee for review prior to installation;

The motion passed unanimously.

7. ADJOURN: Motion made by D. Schumacher, second by M. Ambrosius to adjourn. The motion passed unanimously. Meeting adjourned at 6:05pm.

Members: Dave Dillenburg (Chairperson), Debbie Schumacher, Mike Ambrosius, Dave Baranczyk, Rick Nuetzel, Tom Tengowski, Merlin Zimmer



State of Wisconsin,

County of Brown

Village of Hobart / Town of Lawrence

I, Casey R. Brietzman, who have been appointed to the office of Police Officer, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. So help me God.

Casey R. Brietzman

12/19/2019

10:36 AM

Casey R. Brietzman

Date

Time

Subscribed and sworn to before me this 19th day of December 2019

Mary R. Smith

Mary R. Smith
Notary Public

My Commission Expires April 5, 2023



VILLAGE ADMINISTRATOR'S REPORT January 7th 2020

NEWS AND NOTES FROM THE LEAGUE OF MUNICIPALITIES

Municipal Services Payment Program Remains Underfunded

Recently, the Department of Administration announced the amount that each community hosting state buildings and other state facilities will receive in payments in 2020 under the Payment for Municipal Services program. The program, which is designed to reimburse municipalities for the cost of providing police, fire and garbage collection services to state facilities, has been funded at the same level since 2011, \$18,584,200. That amount was sufficient to cover only 34.66% of the cost to municipalities of providing police, fire, and garbage collection services to state facilities statewide in 2019.

The highest amount at which the Payment for Municipal Services Program was funded was \$21,998,800 from 2003-2008. At that time, the amount was sufficient to cover more than 81% of the cost of providing municipal services to state facilities.

Panel Advances Bill Allowing Communities to Conduct Levy Limit Referendums Earlier than November

Last week, the Senate Committee on Agriculture, Revenue, & Financial Institutions voted unanimously to recommend passage of an amended version of SB 291, legislation supported by the League and Counties Association allowing referendums to exceed levy limits to be conducted earlier in the year than November.

The bill is now available for leadership to schedule for a floor vote in January or February in both Senate and the Assembly.

Committee Recommends Passage of Bill Expanding Workers Comp PTSD Coverage for Police and Fire Fighters

Last week, the Senate Committee on Labor and Regulatory Reform unanimously recommended passage of SB 511, making changes to the conditions of liability for worker's compensation benefits for a law enforcement officer or a fire fighter who is diagnosed with post-traumatic stress disorder. The League has taken a neutral position on this compromise bill. We have recommended some additional changes be made to the bill, including adding language clarifying that the new standards do not apply to duty disability claims. That change has not yet been made to the bill.

The bill is now available for Senate leadership to schedule for a floor vote in January or February.

RECENTLY INTRODUCED BILLS

AB 683, Changes to the Room Tax Law. Expands the applicability of the room tax, makes a number of substantive and technical changes to the room tax in the areas of collections, audits, and the exchange of information between local governments and the Department of Revenue, establishes a common tax base between the sales tax and the room tax, and authorizes a municipality to impose a forfeiture of up to \$500 per day on a marketplace provider (a person who

facilitates a retail sale by a seller by listing or advertising, to the extent that the marketplace provider facilitates the sale or furnishing of rooms, lodging or other accommodations to transients) that does not timely file a required room tax return to the municipality or pay the required tax.

The bill clarifies that persons who are subject to the room tax must file a room tax return in the manner and form, and within the time, prescribed by a municipality. Finally, the bill authorizes a municipality or district performing an audit related to the room tax to conduct joint audits with other such entities and to exchange audit information with DOR and any municipality that took part in the joint audit. By Rep. Kitchens (R-Sturgeon Bay). The League supports this bill. Comment to the League about this bill.

SB 624, Prohibiting Assessors from Changing Assessments Based on Recent Arms-Length Sale of the Property.

Prohibits an assessor from changing the assessed value of a property based solely on the recent arm's-length sale of the property unless the change in assessed value corrects a previous assessment based on incorrect information about the physical characteristics of the property. By Sen. Craig (R-Big Bend). The League and the Wisconsin Association of Assessing Offices oppose this bill.



TO: Village Board
FROM: Erica Berger, Deputy Clerk-Treasurer
RE: Fiber Optic Internet
DATE: January 7, 2020

BACKGROUND

In response to the growing technological needs and upgrades throughout the village, it would be beneficial to upgrade to fiber optic internet to accommodate these changes and to increase security. We met with both Spectrum and Nsight to gather quotes for fiber internet to be installed in the building.

INFORMATION

Current Infrastructure (would no longer pay for this):

Provider	Upload Speed	Download Speed	Monthly Cost
Spectrum	17 mbps	80 mbps	\$240
Details: Co-axial connection – Runs through the open web			

Proposed Upgrade:

Provider	Spectrum	Nsight
Upload Speed	50 mbps	50 mbps
Download Speed	50 mbps	50 mbps
Monthly Cost (60 month term)	\$590	\$396
Upgrade Cost (to 100 mbps)	\$625	\$594
Construction Costs (one time)	\$150	\$500
Features	Managed Router Service 4 hours to repair	4 hours to respond
Annual Additional Cost (50 mbps)	\$4200	\$1872
Details: Fiber Optic Connection – Secure, Closed Network		

Additional Spectrum Options:

Fiber Internet by itself (60 month term)

- 50 MB \$565/month – no installation fee
- 100 MB \$575/month- no installation fee

Fiber Internet with managed router (60 month term)

- 50 MB \$540/month- no installation fee; Managed Router Service \$50/month- \$150 installation
- 100 MB \$580/month- no installation fee; Managed Router Service \$50/month- \$150 installation

Fiber Internet with managed router and firewall (60 month term)

- 50 MB \$475/month- no installation fee; Managed Router Service \$50/month- \$150 installation; Managed Firewall Service \$100/month- \$150 installation
- 100M \$580/month- no installation fee; Managed Router Service \$50/month- \$150 installation; Managed Firewall Service \$100/month- \$150 installation

RECOMMENDATION

My recommendation to the board would be to upgrade our current infrastructure to Fiber Optic internet to allow for a higher level of network security, faster upload speeds, and the ability to scale service to meet the growing needs of the both the village and public safety operations.



SERVICE SCHEDULE

470 Security Blvd
Green Bay, WI 54313

Prepared By: Nancy Loberger
Email: nancy.loberger@nsight.com
Created Date: November 20, 2019

Number: 1058
MSA: 2675
Term (Months): 60

Service Address:
2990 S PINE TREE RD, ONEIDA, WI 54155

Account Name: VILLAGE OF HOBART
Contact Name: ERICA BERGER
Phone: 920-869-3803
Email: erica@hobart-wi.org

MONTHLY RECURRING CHARGES				
QTY	PRODUCT	LINE ITEM DESCRIPTION	UNIT PRICE	LINE TOTAL
1	DIA	50M Internet	\$396.00	\$396.00
1	PRI SERVICE		\$320.00	\$320.00
1	DID(S)	Block of 20	\$1.40	\$1.40
2	BUSINESS LINE		\$18.00	\$36.00
1	CALLER ID NAME & NUMBER - FOR PRI OR SIP TRUNKS		\$52.95	\$52.95
MONTHLY RECURRING CHARGE (MRC):				\$806.35

NON-RECURRING CHARGES				
1	INSTALLATION - SEE NOTES BELOW		\$500.00	\$500.00
NON-RECURRING CHARGES:				\$500.00

NOTES:
 36 month Term: 50M Internet \$462.00
 36 Month Term: 100M Internet \$660.00
 60 Month Term: 100M \$594.00

-----~1000BaseT Hand-off; customer to provide space
 for 2-post relay rack and (1) 15-amp 120 VAC circuit.
 OPS Details: 500', all underground and MPOE into building

SERVICE SCHEDULE

470 Security Blvd
Green Bay, WI 54313

TV DISCLAIMER: In the event Business TV services are contracted under this service schedule, they will be subject to annual increases, based on programmers' annual rate increase. Calls are billed in 6-second increments, rounded to the nearest cent; International calls do not apply. State, Local, Federal, and E911 charges may apply. FCC Access & Arc charges apply and are subject to change. This service schedule is void unless signed by customer within 90 days of the created date mentioned above.

Customer acknowledges and understands that, in the event the equipment provided hereunder is utilized at a location other than the business location identified above, incomplete or incorrect call-origination location information may be transmitted to call recipients (including, but not limited to, 911 and other emergency service providers). Customer, on its own behalf and on the behalf of its employees, agents, affiliates, successors, assigns, and relatives of all the foregoing, waives and releases Nsight and its employees, agents, affiliates, successors, and assigns from and against any and all claims, damages, actions, or liabilities arising at any time hereafter, which may result from, in whole or in part, the transmission of incomplete or incorrect call-origination location information by the equipment provided hereunder if such equipment is utilized at any location other than the business location identified above.

This Service Schedule is not effective until signed by both the Customer and Nsight Telservices.

By signing below, each party, warrants and represents that the person signing this Agreement on its behalf has authority to bind that the party and that the party's execution of this Agreement is not in violation of any by-law, covenants and/or other restrictions placed upon them by their respective entities.

THANK YOU FOR YOUR BUSINESS!

Authorized Signature for VILLAGE OF HOBART

Authorized Signature for Nsight Telservices

Print Name

Print Name

Date

Date



Communications Solution Proposal

For VILLAGE OF HOBART

Prepared by:

Ryan Leonhardt

Strategic Account Spec

Phone: 920-831-9101

Cell: 920-381-5372

Email: ryan.leonhardt@charter.com

The terms of this proposal are confidential and should not be disclosed directly or indirectly to any third party, except as may be required by law. If you and/or your agents or representative make any unauthorized disclosure, Charter shall be entitled to revoke this proposal, terminate any associated agreement without liability and to seek damages and/or injunctive relief arising from such unauthorized disclosure. This proposal is an estimate for discussion purposes only and is not intended to give rise to binding obligations for either party.

Table of Contents

Table of Contents	2
Proposed Pricing	2
Product Descriptions	4

Proposed Pricing

Proposal#: 11599645

Proposed Pricing Good Until: 1/9/2020 12:00:00 AM

Account Executive: Ryan Leonhardt

Telephone: 920-831-9101

Ext:

Fax:

Email: ryan.leonhardt@charter.com

Customer Information:

Authorized Contact:

Contact Phone:

Contact Fax:

Aaron Kramer

(920) 869-3804

(920) 869-2048

New and Revised Services and Monthly Charges At: 2990 S Pine Tree Rd Unit - Fiber, Oneida WI 54155

Product	Quantity	Sales Price	Contract Term	Bandwidth	Monthly Price
5 Static IP	1	\$0.00	36 Months		\$0.00
Fiber Internet - 50 Mbps	1	\$475.00	60 Months		\$475.00
Managed Router Service 2-100 Mbps	1	\$50.00	60 Months		\$50.00
Managed Security Service 2-100 Mbps	1	\$100.00	60 Months		\$100.00
Monthly Total:*					\$625.00

*Prices do not include taxes, surcharges, and/or fees

One-Time Charges at: 2990 S Pine Tree Rd Unit - Fiber, Oneida WI 54155

Product	Quantity	Sales Price	Price
Fiber Install Fee	1	0	0
CH-Managed Network Service Over Fiber Install	2	0	0

Managed Network Service Configuration Fee -	2	150	300
Fiber Install			
Total*:			\$300.00

*Prices do not include taxes, surcharges, and/or fees

*Prices quoted are subject to change. Applicable taxes, surcharges, and/or fees are not included in the quoted price. Additional Terms and Conditions may apply.

Product Descriptions

Fiber Internet Access (FIA)

Spectrum Enterprise Fiber Internet Access offers dedicated Internet connectivity, leveraging the fiber distribution network that supplies service to millions of other Spectrum Enterprise customers. With the principal product focus on secure, high-bandwidth solutions, this service provides robust point-to-point fiber-based Internet connectivity.

FEATURES	BENEFITS
Tiered Service Levels	Customized speed configurations to meet your business needs.
Scalable Service Levels	Scalable service from 25Mbps to 10Gbps symmetric transmission speeds can be customized as business needs change.
Service Level Agreements	Industry-leading Service Level Agreements (SLAs) are available.
Fiber-based	A fast, reliable, high-bandwidth, symmetrical, and dedicated Internet access link over Spectrum fiber.

Spectrum Enterprise Fiber Internet Access Service Level Agreement

This document outlines the Service Level Agreement ("SLA") for Fiber Internet Access ("FIA") fiber-based service (the "Service").

This SLA is a part of, and hereby incorporated by reference into the Spectrum Enterprise Service Agreement (including the terms and conditions, attachments, and Service Orders described therein, the "Agreement"). To the extent any provision of this SLA conflicts with the Agreement, this SLA shall control. All SLA Targets in the table below are measured from Customer's Service Location to the location where Spectrum Enterprise has local access to the Internet (the Spectrum Enterprise "Point of Presence" or "POP") at the individual circuit or service level, and any applicable credits are issued only for the affected FIA circuit or service (the "Affected Service"). Capitalized words used, but not defined herein, shall have the meanings given to them in the Agreement.

I. SLA Targets for FIA Services:

Service Availability	Mean Time To Restore ("MTTR")	Latency / Frame Delay (Roundtrip)	Jitter / Frame Delay Variation	Packet Loss / Frame Loss
End to End: 99.99%	Priority 1 Outages within 4 hours	45ms	<2ms	<0.1%

II. Priority Classification:

A "Service Disruption" is defined as an outage, disruption, or severe degradation, other than an Excluded Disruption, that interferes with the ability of a Spectrum Enterprise network hub to: (i) transmit and receive network traffic on Customer's dedicated access port at the Spectrum Enterprise network hub; or (ii) exchange network traffic with another Spectrum Enterprise network hub. The Service Disruption period begins when Customer reports a Service Disruption using Spectrum Enterprise's trouble ticketing system by contacting Customer Care, Spectrum Enterprise acknowledges receipt of such trouble ticket, Spectrum Enterprise validates that the Service is affected, and Customer releases the Service for testing. The Service Disruption ends when the affected Service has been restored.

"Service Degradation" means a degradation of the Service that is not a Service Disruption or a result of an Excluded Disruption, such as failure of the Service to achieve the SLA Targets for Latency / Frame Delay, Jitter / Frame Delay Variation, or Packet / Frame Loss.

"Excluded Disruptions" means (i) planned outages, (ii) routine or urgent maintenance, (iii) time when Spectrum Enterprise is unable to gain access to Customer's Service Location, if necessary, (iv) service issues arising from acts of omissions of Customer or Customer's representatives or agents, (v) Customer equipment failures, (vi) Customer is not prepared to release the Service for testing, and (vii) Force Majeure Events.

Spectrum Enterprise will classify Service problems as follows:

Priority	Criteria
Priority 1	Each a "Priority 1 Outage": <ul style="list-style-type: none"> • Service Disruption resulting in a total loss of Service; or • Service Degradation to the point where Customer is unable to use the Service and is prepared to release it for immediate testing
Priority 2	<ul style="list-style-type: none"> • Service Degradation where Customer is able to use the Service and is not prepared to release it for immediate testing.
Priority 3	<ul style="list-style-type: none"> • A service problem that does not impact the Service; or • A single non-circuit specific quality of Service inquiry.

III. Service Availability

"Service Availability" is calculated as the total number of minutes in a calendar month less the number of minutes that the FIA Service is unavailable due to a Priority 1 Outage ("Downtime"), divided by the total number of minutes in a calendar month.

The following table contains examples of the percentage of Service Availability translated into minutes of Downtime for the 99.99% Service Availability Target:

Percentage by Days Per Month	Total Minutes / Month	Downtime Minutes
99.99% for 31 Days	44,640	4.5
99.99% for 30 Days	43,200	4.3
99.99% for 29 Days	41,760	4.2
99.99% for 28 Days	40,320	4

IV. Mean Time to Restore ("MTTR")

The MTTR measurement for Priority 1 Outages is the average time to restore Priority 1 Outages during a calendar month calculated as the cumulative length of time it takes Spectrum Enterprise to restore an FIA Service following a Priority 1 Outage in a calendar month divided by the corresponding number of trouble tickets for Priority 1 Outages opened during the calendar month for the FIA Service.

MTTR per calendar month is calculated as follows:

Cumulative length of time to restore Priority 1 Outage(s) per FIA Service
Total number of Priority 1 Outage trouble tickets per FIA Service

V. Latency / Frame Delay

Latency or Frame Delay is the average roundtrip network delay, measured every 5 minutes during a calendar month, unless measurement is not possible as a result of an Excluded Disruption, to adequately determine a consistent average monthly performance level for frame delay for each FIA Service. The roundtrip delay is expressed in milliseconds (ms).

Latency is calculated as follows:

$\frac{\text{Latency/Frame Delay} = \text{Sum of the roundtrip delay measurements for an FIA Service}}{\text{Total \# of measurements for an FIA Service}}$

VI. Packet Loss / Frame Loss Ratio

Packet Loss or Frame Loss Ratio is defined as the percentage of frames that are not successfully received compared to the total frames that are sent in a calendar month, except where any packet or frame loss is the result of an Excluded Disruption. The percentage calculation is based on frames that are transmitted from a network origination point and received at a network destination point.

Packet Loss / Frame Loss Ratio is calculated as follows:

$\text{Packet Loss / Frame Loss (\%)} = 100 (\%) - \frac{\text{Frames Received (\%)}}{\text{Total \# of measurements for an FIA Service}}$
--

VII. Jitter / Frame Delay Variation

Jitter or Frame Delay Variation is defined as the variation in delay for two consecutive frames that are transmitted (one-way) from a network origination point and received at a network destination point. Spectrum Enterprise measures a sample set of frames every 5 minutes during a calendar month, unless measurement is not possible as a result of an Excluded Disruption, and determines the average delay between consecutive frames within each sample set. The monthly Jitter / Frame Delay Variation is calculated as the average of all of the frame delay variation measurements during such calendar month and is expressed in milliseconds (ms).

Jitter / Frame Delay Variation is calculated as follows:

$\frac{\text{Jitter / Frame Delay Variation} = \text{Sum of the Frame Delay Variation measurements for an FIA Service}}{\text{Total \# of measurements for an FIA Service}}$
--

VIII. Network Maintenance

Maintenance Notice:

Customer understands that from time to time, Spectrum Enterprise will perform network maintenance for network improvements and preventive maintenance. In some cases, Spectrum Enterprise will need to perform urgent network maintenance, which will usually be conducted within the routine maintenance windows. Spectrum Enterprise will use reasonable efforts to provide advance notice of the approximate time, duration, and reason for any urgent maintenance outside of the routine maintenance windows.

Maintenance Windows:

Routine maintenance may be performed Monday – Friday 12 a.m. – 6 a.m. Local Time.

IX. Remedies

Service Credits:

If the actual performance of an FIA Service during any calendar month is less than the SLA Targets and Customer is in compliance with the terms of the Agreement and this SLA, then Customer may request credit equal to the corresponding percentage of monthly recurring charges for the Affected Service as set forth in the table below. Any credit to be applied will be off-set against amounts due from Customer to Spectrum Enterprise in the billing cycle following the date Spectrum Enterprise makes its credit determination. Credit requests must be submitted to Spectrum Enterprise within thirty (30) days of the calendar month in which the SLA Target was missed. Spectrum Enterprise will exercise commercially reasonable efforts to respond to such credit requests within thirty (30) days of receipt thereof.

Service Availability	Mean Time To Restore ("MTTR")	Latency / Frame Delay (Roundtrip)	Jitter / Frame Delay Variation	Packet Loss / Frame Loss
30%	> 4 hours ≤ 7:59:59 hours	4%	5%	5%
	> 8 hours	10%		

All SLA Targets are monthly measurements, and Customer may request only one credit per SLA Target per month for the Affected Service. Should one event impact more than one SLA hereunder, Customer shall receive the single highest of the qualifying credits only. Except as set forth below, the credits described in this SLA shall constitute Customer's sole and exclusive remedy, and Spectrum Enterprise's sole and exclusive liability, with respect to any missed SLA Targets. Service Credits hereunder shall not be cumulative per Service.

Chronic Priority 1 Outages:

If Customer experiences and reports three (3) separate Priority 1 Outages where the Downtime exceeds four (4) hours during each Priority 1 Outage within three (3) consecutive calendar months, then Customer may terminate the Affected Service without charge or liability by providing at least thirty (30) days written notice to Spectrum Enterprise; provided, however, that (i) Customer may only terminate the Affected Service; (ii) Customer must exercise its right to terminate the Affected Service by providing written notice to Spectrum Enterprise within thirty (30) days after the event giving rise to Customer's termination right; (iii) Customer shall have paid Spectrum Enterprise all amounts due at the time of such termination for all Services provided by Spectrum Enterprise pursuant to the Agreement, and (iv) the foregoing termination right provides the sole and exclusive remedy of Customer and the sole and exclusive liability of Spectrum Enterprise for chronic Priority 1 Outages and Customer shall not be eligible for any additional credits. Termination will be effective forty-five (45) days after Spectrum Enterprise's receipt of such written notice of termination.

WisDOT Division of Transportation System
Development
Northeast Region
944 Vanderperren Way
Green Bay, WI 54304

Governor Tony Evers
Secretary Craig Thompson
wisconsin.gov
Telephone: (920)492-5643
FAX: (920)492-5640
Email: ner.dtsd@dot.wi.gov



December 18, 2019

Project ID: 4556-02-00
South Bridge Connector
Brown County, WI

Re: Invitation to Become a Participating Agency on the Tier 1 EIS

Dear Sir or Madam:

The Federal Highway Administration (FHWA), Wisconsin Department of Transportation (WisDOT) and Brown County, as joint-lead agencies, are initiating the South Bridge Connector Tier 1 Environmental Impact Statement (EIS) study in Brown County, WI (see attached Project Location Map). The Tier 1 EIS will identify the most appropriate corridor and associated transportation improvements for addressing existing and future transportation demand generated by the planned development in the southern part of the Green Bay metropolitan area. The Tier 1 Draft EIS document will be available in the summer of 2020, and the Final Tier 1 EIS/Record of Decision (ROD) is expected to be approved in October 2020. Subsequent Tier 2 environmental documents will be prepared with a greater degree of engineering detail and a more detailed impact analysis for specific improvements in the selected corridor prior to design and construction.

Your agency has been identified as an agency that may have interest in the study or have information or expertise concerning potential issues. With this letter, we invite your agency to become a participating agency with the lead agencies in the development of the Tier 1 EIS. This designation does not imply that your agency supports the proposal or will be asked to evaluate the project beyond your level of expertise.

As established in the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) Section 6002 [codified in 23 United States Code (U.S.C.) Section 139], participating agencies are responsible to identify, as early as practicable, any issues of concern regarding the project's potential environmental or socioeconomic impacts that could substantially delay or prevent an agency from granting a permit or other approval that is needed for the project. Further explanation of the role and responsibilities can be found on the Federal Highway Administration's environmental website at https://www.environment.fhwa.dot.gov/legislation/authorizations/safetealu/reviewProcess_faq.aspx#faq_1.

We foresee your agency's role in the development of the Tier 1 EIS would include the following as they relate to your area of expertise:

- Provide meaningful and early input on defining the purpose and need, determining the range of alternatives to be considered, and the methodologies and level of detail required in the alternatives analysis.
- Participate in agency coordination meetings.
- Timely review and comment on the EIS.

Please respond to this letter in writing with an acceptance or denial to be a participating agency prior to January 18, 2020. If your agency declines, the response should state your reason for declining the invitation. Pursuant to 23 U.S.C. 139(d)(3), any Federal agency that chooses to decline the invitation to be a participating agency must specifically state in its response that it:

- Has no jurisdiction or authority with respect to the project;
- Has no expertise or information relevant to the project; and
- Does not intend to submit comments on the project.

If you elect to be a participating agency, we also invite your comments on these attached documents:

- The Coordination Plan (CP) for Agency and Public Involvement
- The Impact Analysis Methodology (IAM) Report
- Study schedule as shown in the Coordination Plan.

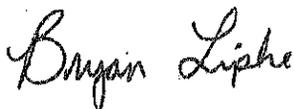
In addition to your comments on the documents above, we are also seeking your formal concurrence with the study schedule shown in the Coordination Plan, consistent with the requirements of 23 U.S.C. 139(g)(1)(B). Please provide your comments and your concurrence on the study schedule by January 18, 2020.

Finally, we invite you to submit any additional project scoping comments or recommendations for the Tier 1 EIS study.

If you have any questions, please contact:

- Cole Runge, Principal Planner/MPO Director, Brown County Planning Commission, at (920) 448-6480, Cole.Runge@browncountywi.gov;
- Bryan Lipke, Project Manager, WisDOT, at (920) 492-5703, Bryan.Lipke@dot.wi.gov; or
- Ian Chidister, Environmental Program Manager, FHWA, at (608) 829-7503, ian.chidister@dot.gov.

Thank you.



Bryan Lipke, P.E.
Project Manager

Project ID 4556-02-00
South Bridge Connector
Brown County, WI



**PROJECT
LOCATION**

