

Village of Hobart Board of Review Minutes
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI
Wednesday, May 16, 2019 – 8:00 am

1. Call to Order, Roll Call:

The meeting was called to order by Rich Heidel at 8:09 am. Roll call: Debbie Schumacher, aye; Ed Kazik, aye; Rich Heidel, aye; Dave Dillenburg, aye; Tim Carpenter, excused. Paul Denor, Village Assessor, and Erica Berger, Deputy Clerk-Treasurer, were also present.

2. Confirmation of Board of Review & Open Meetings Notice:

Erica Berger confirmed that the notices had been published and posted for both the Open Book Session and the Board of Review Session.

3. Select Chair and Vice-Chair for the Board of Review:

Motion by Ed Kazik, second by Debbie Schumacher, to nominate Rich Heidel the chairperson of the 2019 Board of Review. All in favor. Motion carried.

Motion by Rich Heidel, second by Debbie Schumacher, to nominate Ed Kazik as the vice-chairperson of the 2019 Board of Review. All in favor. Motion carried.

4. Verify that a Member had met the Mandatory Training Requirements:

Erica Berger confirmed that Debbie Schumacher, Ed Kazik, and Rich Heidel have all completed training for 2019 and the affidavits were submitted to the Department of Revenue as required.

5. Filing & Summary of Annual Assessment Report:

Paul Denor presented the report to board and explained that this report is a requirement by the Department of Revenue. Motion by Rich Heidel, second by Ed Kazik, to receive and place on file the 2019 Annual Assessment Report. All in favor. Motion carried.

6. Receipt of the Assessment Roll from the Assessor:

Paul Denor turned over the 2019 Assessment Roll to the Deputy Clerk-Treasurer, Erica Berger, who signed the affidavits. Motion by Rich Heidel, second by Debbie Schumacher, to receive and place on file the 2019 Assessment Roll. All in favor. Motion carried.

7. Review the Assessment Roll and Perform Statutory Duties:

The roll was reviewed by all members of the board.

8. Certify all Corrections of Error Under State Law:

There were no corrections made during Board of Review.

9. Verify that Open Book Changes are Included in the Assessment Roll:

Paul Denor verified that all open book changes were complete and the roll was up to date.

10. Allow Taxpayers to Examine Assessment Data:

There were no taxpayers present at the 2019 Board of Review.

11. Review Notices of Intent to File Objection:

There were no notices filed with the clerk's office for the 2019 Board of Review.

12. Hear Objections:

There were no taxpayers present at the 2019 Board of Review.

13. Schedule Additional Board of Review Dates:

No additional dates are necessary; no taxpayers have submitted any forms for objections.

14. Meeting Adjournment:

Motion made by Dave Dillenburg, second by Ed Kazik to adjourn the 2019 Board of Review. All in favor. Motion carried. Meeting adjourned at 10:00 am.