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1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL:** Rich Heidel called the meeting to order at 6:00pm. Those members present recited the Pledge of allegiance. Roll call: David Dillenburg, Rich Heidel, Debbie Schumacher were present. Excused were Tim Carpenter and Ed Kazik.
2. **VERIFY/MODIFY/APPROVE MEETING AGENDA:** Motion made by Rich Heidel, second by Debbie Schumacher, to approve the agenda as presented. The motion passed unanimously. The motion passed unanimously.
3. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** There were no comments on non-agenda items.
4. **PUBLIC HEARINGS AS PREVIOUSLY SCHEDULED AND NOTICED:** No hearings were scheduled.
5. **CONSENT AGENDA:** Motion made by David Dillenburg, second by Debbie Schumacher, to approve the items on the consent agenda. The motion passed unanimously.
  - A. Payment of Invoices - approved
  - B. Village Board meeting minutes of January 17, 2017.
  - C. Consideration of Beverage and Intoxicating Liquor Operator's license as recommended by the Police Chief (one license was approved).
6. **COMMUNICATIONS:** Adam Ruechel, Assistant to the Administrator, spoke to the Board about the Advance Committee meeting. The Advance group discussed Business Appreciation Week activities to thank our businesses for building in Hobart. Also discussed was the southern bridge progress. Mr. Ruechel brought up the fact that Hobart needs the interchange. Financing being discussed for the southern bridge is a sales tax and federal assistance of some sort. Chief R. Bani told the Board that the Weapons Discharge Committee is planning on meeting to discuss an amendment to the map due to request by residents. Chief is contacting the surrounding neighbors so they will be aware of the meeting. Allyn Dannhoff, Director of Neighborhood Services, spoke about a meeting planned for February 9<sup>th</sup> with Town of Lawrence regarding the development at the end of S. Pine Tree Rd. and the need for a sewer extension.
7. **REPORTS OF COMMITTEES/COMMISSIONS:**

**Discussion and Board action re:**

  - A. Recommendations from the Planning and Zoning Commission: None
  - B. Verbal reports from other Committees having met: There will not be a Public Works & Utilities meeting for February, but they will need to meet in March to discuss road improvements and the water reliability report. The CDA group met with the representatives from the LPGA to discuss the brochure options for the Village of Hobart.
8. **MANAGEMENT STAFF ACTIVITY REPORTS:** Adam Ruechel told the Board that the monthly report would be published by the end of the week. The budget work has been completed and staff will now move on to the CAFR and the PAFR for 2016 submittals. The Electronic and Paper Shredding Event has been scheduled for May 6<sup>th</sup> at the Public Works Building. Notices for the event will be published in the PRESS and placed on our social media outlets as well. A meet and greet is being planned for the new administrator for March 25<sup>th</sup> more information will be provided once it has been finalized.
9. **REMAINING VILLAGE BUSINESS:**

**Discussion and Board action re:**

  - A. Marketplace District at Centennial Centre in Hobart Update: Mr. Paul Belschner was present to speak with the Board on the new Marketplace development. He introduced the owners, of the Trout Creek Veterinary Clinic that will be in the first building in the Marketplace. Chris and Tracy are both veterinarians and are very excited to be in Hobart. They are looking forward to meeting the residents and their pets. Paul spoke about searching for additional businesses for the area. He has considered the "Sola" type salons as well as restaurants for the site. The Marketing for the area is continuing and the 8 X 16 sign is being redesigned and updated.

- B. Consideration of proposal from Community Planning & Consulting, LLC to develop Land Division and Sub-division Regulations: Allyn Dannhoff, Director of Neighborhood Services, reviewed the proposal from Community Planning & Consulting, LLC to develop land division and subdivision regulations for Hobart. The work that they have done for Hobart on the zoning ordinance gives them a good understanding of our development structure and a working knowledge of the needs of our community. Motion made by Rich Heidel, second by Debbie Schumacher, to approve the proposal from Community Planning & Consulting LLC. The motion passed unanimously.
- C. Consider Equipment Joint Ownership and Buy-In with Town of Lawrence; 2016 New Holland Tractor and Bat-Wing Mower: The agreement is being considered by Town of Lawrence this month. Motion made by David Dillenburg, second by Debbie Schumacher, to approve with the addition of the vin number for the tractor and the serial numbers of the equipment to the agreement. The motion passed unanimously.
- D. 973 Haven Place-Information for Consideration of Purchase: Allyn Dannhoff, Director of Neighborhood Services, explained the major costs involved with the cleanup of this property. Brown County will have to pay the cleanup costs. Hobart will not offer to purchase at this time. No action.
- E. 2017 Financial Borrowing Overview: Adam Ruechel reviewed the projects for 2017 as they stand now. This planning is part of our strategic plan and staff will be bringing projects forward each year for the Boards consideration. This overview is preliminary and staff will be meeting with the financial advisors to put a plan into place for the borrowings. No action was taken on this item.
- F. Sanitary Sewer Fund Discussion: the sanitary sewer fund is showing a deficit for 2016. Un planned repairs for part of the system and the GBMSD treatment charges that are being addressed with higher billings from the met, both contributed to the deficit. Staff is requesting that the Board make a transfer from the capital fund to the sanitary fund to bring the account to 0 for the end of the year. Although the Board did put into place an increase in user fees and fixed fees, those changes did not take place until July of 2016 and therefore we have not realized a full year of revenues to see if the rate will cover the expenses of the fund. Motion made by David Dillenburg, second by Rich Heidel, to transfer \$219,739.14 from the Unreserved Capital Fund to the Sanitary Sewer Fund. The motion passed unanimously.

**10. MOTION TO CONVENE INTO CLOSED SESSION:**

Motion made by Rich Heidel, second by Debbie Schumacher, to move into closed session pursuant to 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (fee-to-trust issues, abandoned railroad R-O-W, special event permit litigation,), 19.85 (1)(e) to discuss development matters related to sale of public property (TID 1 & TID 2 Economic Development Updates). Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Debbie Schumacher, aye. The Board moved into closed session for discussions.

**11. RECONVENE TO OPEN SESSION PURSUANT TO WI STATS. 19.85 (2)**

Motion made by Rh, second by David Dillenburg, to return to open session. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Debbie Schumacher, aye. The Board reconvened in Open Session. There was no action on preceding Closed Session items.

**12. MEETING ADJOURNMENT:** Motion made by David Dillenburg, second by Rich Heidel, to adjourn. The motion passed unanimously. Meeting adjourned at 10:47pm.